

Monday, June 20, 2011

The Board of County Commissioners met in regular session on **Monday, June 20, 2011 at 9:05 AM** with the following members present:

Tommie Jo Marsilio

Christopher Smeiles

Absent: Maureen T. Frederick on vacation

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It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the meeting minutes of the June 16, 2011 meeting. Commissioner Frederick absent, Commissioner Smeiles abstaining, motion carries.

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Also attending throughout the day: Hank Dunckel

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NICK CIOFANI, OHIO TREASURER'S OFFICE

Present: Shalersville Township Trustees Vines, Ruehr, Bujak

Mr. Ciofani is attending to discuss the Ohio Treasurer's new Renew Ohio & Rebuild Ohio program, which is a \$25 million Emergency Financing Program to assist Ohioans impacted by severe weather in 2011.

The program, which is designed to assist homeowners, small businesses and farmers with lower interest loans, was rolled out last week. Eligible residents would get a loan from a qualifying bank, one that can accept deposits from the state, or be able to get a reduction on a current loan.

The Trustees advised that the Aurora East homeowners are meeting tonight and they will get the information presented today to the residents. The homeowners are meeting to discuss the formation of a Homeowners Association or a Neighborhood Watch to keep track of and clean the ditches and other water sources.

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The Board of Commissioners met with candidates interested in serving on a variety of Boards and Commissions:

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Suzanne Livengood, GAPP Workforce Investment Board (WIB) Candidate

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Lynn Wright - Airport Board Candidate

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Linda UmBayemake, GAPP Workforce Investment Board (WIB) Candidate Interview

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David Brode - PARTA Board Candidate

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Brian Hirsch - Airport Board Candidate

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INCOMING CORRESPONDENCE

June 20, 2011

1. Request from Heidi Shaffer, Coleman Professional Services Grant Writing Specialist, regarding the following in support of a HUD 811 grant to purchase and renovate a building in Ravenna:
 - A. Presents an Executive Summary of the Project
 - B. Letter of support from the Board of Commissioners/Journal Entry
2. June 18, 2011 email from Heidi Shaffer requesting Board consideration of a change in the 2011 CDBG award redirecting the funds from a Kent project, which will not work, to the Ravenna location (105-109 East Main Street), site of the HUD 811 grant application/Journal Entry.
3. June 10, 2011 correspondence from Michael Hiler, Ohio Department of Development, regarding notice of fiscal year 2011 Ohio Small Cities Community Development Block Grant (CDBG) Formula Allocation Grant Amount for Grant Number B-F-11-1CJ-1/Journal Entry
4. June 17, 2011 email from Regional Planning Commission CDBG Specialist Lisa Reeves advising of the decrease to the 2011 CDBG award.

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JOURNAL ENTRY

June 20, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners signed the Payroll Change Authorization Form formalizing the Board's May 6, 2008 approval of the position change in the CMS System from an MGT 5 to an MGT 6 for Commissioners' Clerk Deborah Mazanec. The Board of Commissioners notes that there is no pay raise associated with this position change at this time; the change was never made in MUNIS.
2. The Board of Commissioners signed the letter of support for the Coleman Professional Services HUD 811 grant application for the purchase and rehabilitation of the west end of the historic Phoenix Building (105-109 East Main Street) in the Historic District of downtown Ravenna. The Board of Commissioners noted that they have approved a change in the 2011 CDBG Award to Coleman Professional Services of \$32,500 from a city of Kent project to assistance in this project in Ravenna.

3. On June 9, 2011, the Board of Commissioners approved the following activities for submission to the 2011 Community Development Block Grant Program (CDBG), Small Cities Formula Allocation Grant Application to the Ohio Department of Development, Office of Housing and Community Partnerships. Should there be a reduction in the grant amount, the Board of Commissioners agrees that the Countywide Home Repair activity would be immediately reduced:

Total 2011 CDBG Formula Grant	\$398,000
Administration	59,700
Fair Housing	7,000
Slot 1. 2011 Portage County Neighborhood Revitalization Grant - Installation of approximately 2,600 linear feet of curb along Maple Grove Road in the Village of Windham.	100,000
Slot 2. Family & Community Services of Portage County - Renovation of a house to be used as a shelter (Liberty Home) that benefits homeless female veterans and their children located at 643 Crown Street in Ravenna.	60,000
Slot 3. Deerfield Historical Society - Purchase an 1840's house known as the Stone House at 9488 State Route 224	41,700
Slot 4. Coleman Professional Services - Acquisition/Site Preparation located at 555 South Water Street in the City of Kent for construction of a 4-unit apartment complex that will provide stable and affordable housing for 6 homeless individuals with mental illness from Portage County	32,500
Slot 5. Countywide Home Repair Activity	97,100
Total	\$398,000
Alternate: Should any of the projects chosen not be accepted for funding by the OHCP, the money will be allocated to a Countywide Portage County (except City of Kent and Ravenna) Home Repair Program.	

Today, the Board of Commissioners received state notice of the reduction of \$33,000 in the grant award (Grant Number B-F-11-1CJ-1) and further agreed to change the Coleman Professional Services project location from the City of Kent to the City of Ravenna as follows:

Total 2011 CDBG Formula Grant	\$365,000
Administration	54,700
Fair Housing	7,000
Slot 1. 2011 Portage County Neighborhood Revitalization Grant - Installation of approximately 2,600 linear feet of curb along Maple Grove Road in the Village of Windham.	100,000
Slot 2. Family & Community Services of Portage County - Renovation of a house to be used as a shelter (Liberty Home) that benefits homeless female veterans and their children located at 643 Crown Street in Ravenna.	60,000
Slot 3. Deerfield Historical Society - Purchase an 1840's house known as the Stone House at 9488 State Route 224.	41,700
Slot 4. Coleman Professional Services - Assist in the purchase and rehabilitation of the west end of the historic Phoenix Building (105-109 East Main Street) in the Historic District of downtown Ravenna.	32,500
Slot 5. Countywide Home Repair Activity	69,100
Total	\$365,000
Alternate: Should any of the projects chosen not be accepted for funding by the OHCP, the money will be allocated to a Countywide Portage County (except City of Kent and Ravenna) Home Repair Program.	

Commissioner Frederick absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **June 20, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to adjourn the official meeting at 12:05 PM. Commissioner Frederick absent, motion carries.

ABSENT

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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