

Tuesday, July 12, 2011

The Board of County Commissioners met in regular session on Tuesday, July 12, 2011 at 9:50 AM with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

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It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick to approve the meeting minutes of the July 7, 2011 meeting. Commissioner Smeiles absent, motion carries

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Absent: Christopher Smeiles on vacation

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Also attending throughout the day: Mike Sever, Record-Courier; Jim Hudson

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PROSECUTOR

Present: Denise Smith, Nursing Home Administrator Christa Mayes, and Bill Weisberg, owner of Saber Healthcare

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9:55 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a possible departmental reorganization, compensation and an attorney-client privileged matter. **Also present:** Roll call vote: Christopher Smeiles, Absent; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

10:30 AM Nursing Home Administrator Christa Mayes and Bill Weisberg left the Executive Session

10:55 AM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Maureen T. Frederick** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Absent; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

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REGIONAL PLANNING COMMISSION

Present: Todd Peetz

The Director is meeting with the Board of Commissioners prior to the Regional Planning Commission meetings tomorrow.

The Director noted that the Mantua Township Rezoning from R-2 (Residential) to I (Industrial) on Mantua Center Road just south of Pioneer Trail (Carl ZeleZnik, Applicant) may become controversial.

June, 2011 RPC Work Program Report

The Director noted that the Farmland Preservation Plan farms (Groselle, Sampson and Rodenbucher) have all been processed and grant agreements are executed. Staff continues to provide support for the awards for four farms chosen in 2009 and 2010. There were three applications processed in 2011.

June, 2011 CDBG Program Report

The CDBG Program in on target; the 2009 program is over and the 2010 is underway.

Portage Development Board Membership Dues

The Director noted that the Portage Development Board has asked for between \$1500 and \$5000 in membership dues from the Regional Planning Commission. The Director will meet with the Portage Development Board to discuss a possible in-kind (GIS) in lieu of the dues.

Regional Planning Commission Dues

The Director noted that he still needs an answer about the refund for the overpayment by Portage County for dues. The Board can decide to allow the Regional Planning Commission to keep the overpayment or not.

The Director is meeting with Jason Segedy of AMATS to discuss an in-kind match for the \$23,000 required for participation in the NOACA grant. He added that the time spent by himself, Water Resources Department, the County Engineer etc. would be the in-kind. The Director stated that it is important that Portage County be included in the regional grant process.

Director Peetz reported that the Regional Planning Commission has paid one-half of its mortgage payment and that there may be one or two renters interested in the space available at the site.

The Director is sending the Board of Commissioners a request that the Board pre-pay the 2011 CDBG Administration Fees as the Board has done in the past. He reminded the Commissioners of the final July 9th CDBG Public Hearing after which the applications will be sent to the state.

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**PUBLIC HEARING
PORTAGE COUNTY DISTRICT LIBRARY AND LIBRARY CONSORTIUM'S PROPOSED 2012 TAX BUDGET
Convened at 11:10 AM**

Present: Commissioner Frederick, Commissioner Marsilio, Cecelia Swanson, Linda Rogers, David Brown, Audrey Tillis, Karen U'Halie, Mike Sever, Deborah Mazanec

Welcome and Introductions – Commissioner Frederick

Reading of the Public Notice - Clerk

Public Comment and Questions

Ms. Swanson noted that the budget is smaller than in past years. Ms. Rogers added that the budget is based on anticipated decreases rather than a wish list. Ms. Swanson added that the Library is operating under a 95% freeze in the state budget and added that there has been a 30% budget decrease since 2001.

Adjournment at 11:15 AM

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Regular Session

- 1. Resolution to adopt the Portage County District Library and District Library Consortium’s Proposed Tax Budget for FY 2012./11-613

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PUBLIC HEARING
PORTAGE COUNTY PROPOSED 2012 TAX BUDGET
Convened at 11:16 AM

Present: Commissioner Frederick, Commissioner Marsilio, Audrey Tillis, Mike Sever, Deborah Mazanec

Welcome and Introductions – Commissioner Frederick

Reading of the Public Notice - Clerk

Public Comment and Questions

Department of Budget & Financial Management Director Tillis noted that the carryover is conservative and the original certification is reduced from 2011 by \$750,000.

Adjournment at 11:25 AM

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Regular Session

- 1. Resolution to adopt Portage County’s Proposed Tax Budget for FY 2012./11-612

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

RESOLUTIONS

- 1. General Fund Amendments to the Annual Appropriation Resolution:/11-614
 - a. Commissioners, Transfer – Pay Taxes Due
 - b. Commissioner Other, Transfer –
 - i. Sheriff – BOC Approved 6/7/11 JE#14
 - ii. Advance Out – Cash Advance Grant Contingency

- c. Building Security, Transfer – BOC Approved 6/7/11 JE #14
 - d. Court of Appeals, Transfer – BOC Approved 6/7/11 JE #14
 - e. Sheriff, Transfer - BOC Approved 6/7/11 JE #14
2. Other Funds Amendments to the Annual Appropriation Resolution:/11-615
 - a. 1112, Sheriff Inmate Commissary – Transfer, to Contract Services
 - b. 1201, Motor Vehicle And Gas Tax - Supplemental, Storm Water
 - c. 1330, Dog And Kennel – Supplemental, Fee Reimbursements
 3. Cash Advance from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant/11-616
 4. Cash Advance From Fund 5600, STS General Administration to Fund 5705, STS Trunk Rehabilitation/11-617
 5. Discussion Memos/ Items
 - a. National GFOA Officers Associations – County Members
The Board of Commissioners agreed that IT Chief Information Officer Brian Kelley should be one of the four GFOA members under Portage County with the Board of Commissioners paying the \$800 dues for those four memberships
 - b. Travel Request for Joan Lambach to attend the SSI Conference in September 2011. /Approved using the county car
 - c. Travel Request for John Leskovyansky to attend the July 12th seminar on Collaboration Changes in State Budget in Green/Approved
 - d. Sheriff 911 Fund and Use of Funds – the Director is waiting for a written request from the Sheriff detailing his suggestion
 - e. The Board of Commissioners agreed that the Director should investigate the purchase of a JETER filing system
 - f. Commissioner Marsilio asked for copies of the Prosecutor/JFS IV E contracts
 - g. Sheriff's Funding Request – The Director noted that the transfer of \$302K to Road Deputies Sub- Department after approval of Security agreement was included in today's resolution. The Director noted that the Sheriff has asked if money not spent can be used elsewhere. The Board of Commissioners agreed that any other use of these funds would have to be approved by the Board of Commissioners.

Commissioner Marsilio asked that the Director review the Auditor's report on sick leave payouts and make a recommendation as to whether or not the Board of Commissioners should consider a policy on payouts.

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Commissioner Frederick advised that Shalersville Township Trustee Nancy Vines called her to let her know that the Aurora East residents are not receptive to the Board of Commissioners' suggestion that each homeowner contribute \$15.50 toward the \$5,000 deposit to begin the Petition Ditch Process.

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Kent Courthouse

Commissioner Marsilio asked Commissioner Frederick if she was ready to give the Board her thoughts on the choice of site for the Kent Courthouse, as discussed last week. Commissioner Frederick responded that she did meet with Howard Boyle and Nancy Hansford and both are passionate in their views as to the courthouse site. She does see the benefit of the Main Street site but wants the city to answer some questions that she has. She also called several merchants near the Dome site and talked to one already.

Commissioner Frederick has asked JoAnn Townend to put together some information/points about the Dome site that she would like the Committee to address. There are some questions/points that she would like the Committee to pose to the city of Kent about the Main Street site before making a decision. She is not ready to vote on the site today.

Commissioner Marsilio responded that last week Commissioner Frederick told the Board of Commissioners that she was only waiting until she met with Mr. Boyle and Ms. Hansford before making a decision. She is concerned that now Commissioner Frederick is waiting for another piece of information. Commissioner Marsilio commented that Commissioner Frederick must just decide.

Commissioner Frederick replied that she wants measurable information about the Dome site such as the number of break rooms and conference rooms in the current plan for that site; can the square footage be reduced for placement at the Dome site? As to the Main Street site issues, Commissioner Frederick would like the city to pay for services such as snow plowing and pick-up of the area. Who pays to remove the building on the site? Can the number of parking spots required be reduced? She is also concerned about the size of the building. How will that impact the city and their willingness to take both pieces of property in the swap. Also, the process of this going to a CIC and the appraised value – who would be the beneficiary of any additional amount? Before she votes for either site, she wants to be confident that she makes the right decision.

Commissioner Marsilio responded that Commissioner Frederick will recall that the Committee asked her to call the question on the site. The Committee's first site choice was the Main Street site and the second choice was the Dome site. Commissioner Frederick wondered if the Committee is cognizant of the fact that the size of the building may have to be reduced for the Dome site. Commissioner Marsilio responded that the architect has assured the Board in prior meetings that the 24,000 square foot building can be built on the Dome site. Commissioner Frederick replied that parking is a concern for her with the Dome site since she does not want to remove the current courthouse but would like to sell it. She added that one of the merchants near the Dome site has a contract with the railroad for parking. Accessibility to the courthouse and parking for the public are important issues for her to resolve. She wondered if the city has made any possible arrangements for parking if the county chooses the Dome site. Commissioner Marsilio replied that the city will not discuss parking until a response is given on the East Main Street site. Commissioner Frederick stated that it is essential to hear about parking before making a decision and that she wants all of the pieces of the puzzle in place in order to make a decision. The Main Street site is viable and a possibility but she does not believe that the county needs all of it.

Commissioner Marsilio commented that the Committee will not move forward without Commissioner Frederick's decision. Commissioner Marsilio asked what the timeline is for the decision; Commissioner

Frederick responded that she will wait to receive the information that she requested from JoAnn Townend – perhaps Thursday.

Commissioner Frederick asked Mike Sever what the best way to get information out to the public since there is concern in the public about this issue. She is concerned that the public does not understand that there is already a courthouse in Kent and that there will be no tax increases when the courthouse is built. Mr. Sever responded that there have been articles in the paper but the Board must simply make a decision based on the best investigation possible.

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RESOLUTION No. 11-0609 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on July 12, 2011 in the total payment amount of **\$392,407.53 for Funds 0001-8106** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 11-0610 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$7,405.00** as set forth in Exhibit "A" dated **July 12, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 11-0612 - RE: ADOPTION OF PORTAGE COUNTY PROPOSED TAX BUDGET FOR YEAR 2012.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Portage County Proposed Tax Budget for 2012 was prepared based on input from County elected officials and department directors; and

WHEREAS, the Portage County Proposed Tax Budget for 2012 was on display for public viewing at the offices of the Portage County Board of Commissioners and the Portage County Auditor on June 28, 2011 prior to the date of the public hearing; and

WHEREAS, a public hearing on the Portage County Proposed Tax Budget for 2012, as required by ORC 5705.30, was held on July 12, 2011 after being duly publicized on July 1, 2011 in a newspaper of general circulation; now therefore be it

RESOLVED, that the Portage County Proposed Tax Budget for 2012 be and hereby is adopted, and that a copy of this resolution and two copies of the Portage County Proposed Tax Budget for 2012 be signed by the President, Board of Commissioners, and forwarded to the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Absent;

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RESOLUTION No. 11-0613

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RE: ADOPTION OF PORTAGE COUNTY DISTRICT LIBRARY AND DISTRICT LIBRARY CONSORTIUM'S PROPOSED TAX BUDGET FOR 2012

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Proposed 2012 Tax Budgets of the Portage County District Library and District Library Consortium were on display for public viewing at the offices of the County Commissioners and the Portage County Auditor since June 30, 2011 and

WHEREAS, a public hearing on the Proposed Fiscal Year 2012 Tax Budgets of the Portage County District Library and the District Library Consortium, as required by Ohio Revised Code 5705.28 and 5705.30, was held July 12, 2011 after being duly publicized in the Record-Courier, a newspaper of general circulation in Portage County on July 1, 2011 now therefore be it

RESOLVED, that the Proposed Fiscal Year 2012 Portage County District Library and District Library Consortium Tax Budgets are adopted, and that a copy of this resolution and two copies of the Proposed Tax Budgets for Fiscal Year 2012 be signed by the President, Board of Commissioners, and forwarded to the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Absent;

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RESOLUTION No. 11-0614

RE: AMENDMENT TO THE GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1142 ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u><i>Increase</i></u>	<u><i>Decrease</i></u>
Fund: 0001 General Fund		
001 Commissioners		
00019 Commissioners ME	5,000	-
MEMO TOTAL	<u><u>\$ 5,000</u></u>	<u><u>\$ -</u></u>

Note: Pay Taxes Due

010 Commissioners Other		
00107 Commissioner Other OE	0	355,000
00109 Commissioner Other ME	100,000	-
MEMO TOTAL	<u><u>\$ 100,000</u></u>	<u><u>\$ 355,000</u></u>

Note: BOC Approved 6/7/11 Cash Advance Grant Revenues Pay Taxes

015 Building Security		
00153 Building Security Fringes	0	5,000
0015E Building Security Part Time	0	24,518
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 29,518</u></u>

Note: BOC Approved 6/7/11

510 Court Of Appeals		
05104 Court Of Appeals CS	0	23,200
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 23,200</u></u>

Note: BOC Approved 6/7/11

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RESOLUTION No. 11-0615

RE: AMENDMENT TO THE NON GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1143 ADOPTED DECEMBER 16, 2010.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 1112 Sheriff Inmate Commissary		
700 Sheriff's Department		
11124 Sheriff Inmate Commissary CS	2,000	-
11125 Sheriff Inmate Commissary MS	-	2,000
MEMO TOTAL	<u>\$ 2,000</u>	<u>\$ 2,000</u>

Note: Trf \$ to 400000 group

Fund: 1201 Motor Vehicle And Gas Tax		
800 Engineer's Department		
12019 Motor Vehicle/Gas Tax ME	1,033	-
MEMO TOTAL	<u>\$ 1,033</u>	<u>\$ -</u>

Note: STORM WATER

Fund: 1330 Dog And Kennel		
045 Dog And Kennel		
13307 Dog Kennel - Warden OE	200	-
MEMO TOTAL	<u>\$ 200</u>	<u>\$ -</u>

Note: Fee Reimbursements

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 3,233</u>	<u>\$ 2,000</u>
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RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 11-0616 - RE: CASH ADVANCE - FROM FUND 0001, GENERAL FUND TO FUND 1166, EMPG HOMELAND SECURITY GRANT

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Fund 1166 is in need of interim cash until grant revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 35,000.00:

FROM:
0001, GENERAL FUND
ORGCODE- 00100009
Debit Expense Account
Object 920000 - Advances-Out \$ 35,000.00

TO:
1166, EMPG HOMELAND SECURITY GRANT
ORGCODE -11669302

Credit Revenue Account
Revenue Source 290000 - Advances-In \$ 35,000.00

and be it further

RESOLVED, that the advance will be repaid to the General Fund when grant funds are received, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Homeland Security and Emergency Management Agency and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Absent;

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RESOLUTION No. 11-0617 - RE: CASH ADVANCE - FROM FUND 5600, STS GENERAL ADMINISTRATION TO FUND 5705, STS STREETSBORO TRUNK SEWER REHABILITATION, PHASES 2&3.

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, interim financing is needed to commence construction on the Streetsboro Trunk Sewer Rehabilitation, Phases 2&3 Construction Project until funds are received from the United States Army Corp of Engineers 594 grant; now therefore be it

RESOLVED, that the following cash advance be authorized in the amount of \$ 750,000.00

FROM:
FUND 5600, STS GENERAL ADMINISTRATION,
ORG CODE – 560040S9
Project: 06275
Debit Expense Account
Object: 920000 - Advances Out \$ 750,000.00

TO:
FUND 5705, STS TRUNK REHABILITATION

2. Invitation from the Aurora Chamber of Commerce for the Business After Hours Party on the Patio Tuesday, July 12, 2011, Café Toscano, Aurora, 5:00-6:30 PM.

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INCOMING CORRESPONDENCE

July 12, 2011

1. July 12, 2011 Discussion: House Bill 86, which is intended to divert some nonviolent offenders to community programs and will require that Portage County establish a halfway house. On July 5th, the Commissioners discussed the use of the former Nursing Home, current Records Center, as a possible location/Commissioner Frederick noted that Hank Gibson was to contact Mark Frisone to discuss this issue.
2. Discussion: Sourcing Office/The Board of Commissioners noted that Attorney Denise Smith's concern is that the organization is not a Council of Governments since it is not a governmental entity.
3. July 8, 2011 e-mail from Director Jeff Lonzrick, Portage County Water Resources, regarding the sanitary service area agreement between the County and Mantua Village/Information only
4. July 8, 2011 e-mail from Director Jeff Lonzrick, Portage County Water Resources regarding a homeowner's request for additional reimbursement under ORC 307.73/Information only
5. July 7, 2011 e-mail from Director Audrey Tillis, Department of Budget & Financial Management, regarding information gathering site visit cancelled for OVW Court grant/Information only

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JOURNAL ENTRY

July 12, 2011

1. Board of Commissioners' authorization requested to pay the July 5, 2011 Invoice to AMATS for Portage County's dues payment for membership from July 1, 2011 through June 30, 2012 for \$15,168.00/Hold for a discussion with the County Engineer on July 28th.
2. The Board of Commissioners received an Administrative Appeal for Case No. 2011 CV 00634 Hiram College Appellant vs. Hiram Township Board of Trustees Appellee.
3. The Board of Commissioners received Notice from the Portage County Common Pleas Court that the transcript of proceedings was filed with the Clerk's office on July 5, 2011 regarding Hiram College vs. Hiram Township Board of Trustees Case No. 2011 CV 00634.
4. The Board of Commissioners received the May 2011 Storm water Program statistics as presented by the Portage County Combined General Health District.
5. Board of Commissioners' authorization requested to pay Invoice No. AR132679 dated June 30, 2011 to COPECO for the contract base rate charge for the 6-17-11 to 6-16-12 billing period \$1507.50.

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INFORMATION ONLY
July 12, 2011

1. July 1, 2011 memo from Ohio Department of Job & Family Services regarding the County financial participation in the Job & Family Services programs for State Fiscal year 2012 as follows:

Federal Programs	County Participation
Medical Assistance Administration & Food Assistance Administration	7.67%
State Programs	
Disability Assistance Program and Administration	25.0%

2. July 1, 2011 memo from the Ohio Department of Job & Family Services, advising that the initial calculation for Portage County's share of reimbursable TANF and Income Maintenance expenditures for State Fiscal Year 2012 is \$358,670.00.

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PROSECUTOR'S CORRESPONDENCE
July 12, 2011

1. July 7, 2011 e-mail from Leigh Prugh, regarding Draft #2 Addendum to Sanitary Service Area Agreement/Information only.
2. July 7, 2011 e-mail from Denise Smith, regarding the confidential correspondence from Attorney Phil King (WIA Audit Tracing No. WIA-08-00007)/Information only.

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JOURNAL ENTRY
July 12, 2011

Motion by Tommie Jo Marsilio, seconded by Maureen T. Frederick to approve the following actions:

1. The Board of Commissioners authorized a one-time bonus of \$1,500 for her exceptional performance in increasing the census at The Woodlands at Robinson for Barbara K. Hall, temporary Admissions and Marketing Director. The Board of Commissioners also agreed that Ms. Hall will continue to serve as a temporary full-time employee through September 30, 2011.
2. The Board of Commissioners acknowledged the receipt of a Portage County Common Pleas Court Administrative Appeal for Case No. 2011 CV 00634, Hiram College - Appellant vs. Hiram Township Board of Trustees - Appellee.
3. The Board of Commissioners acknowledged the receipt of the notification from the Portage County Common Pleas Court that the transcript of proceedings was filed with the Clerk's Office on July 5, 2011 in the case Hiram College vs. Hiram Township Board of Trustees, Case No. 2011 CV 00634.

4. The Board of Commissioners acknowledged the receipt of the May 2011 Storm Water Program statistics, as presented by the Portage County Combined General Health District.
5. The Board of Commissioners authorized payment of Invoice No. AR132679 dated June 30, 2011 to COPECO for the contract base rate charge for the Commissioners' copier for the billing period of June 17, 2011 to June 16, 2012 for \$1,507.50.
6. The Board of Commissioners agreed that, effective Thursday, September 1, 2011, the Commissioners' Ford Fusion will be returned to the Motor Pool for use as a pool car. The Board noted that the vehicle is not used frequently enough by their staff.
7. The Board of Commissioners signed the Personnel Action Form acknowledging the resignation of Shannon Weiss as a Social Service Worker 3 in the Portage County Department of Job & Family Services, effective July 22, 2011, as presented by Director Judee Genetin.
8. The Board of Commissioners authorized the Portage County Department of Job & Family Services to advertise as follows:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Department of Job & Family Services	Social Services Worker 3 Replacement for Shannon Weiss	J	Post Internally

Christopher Smeiles absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 12, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick to adjourn the official meeting at **12:10 PM**. Commissioner Smeiles absent, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

ABSENT

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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