

**Thursday, July 28, 2011**

The Board of County Commissioners met in regular session on **Thursday, July 28, 2011 at 9:40 AM** with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

\*

\*

\*

\*

\*

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to approve the meeting minutes of the July 26, 2011 meeting. All in favor, motion carries

\*

\*

\*

\*

\*

Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel; Chris Fiddler

\*

\*

\*

\*

\*

### **PUBLIC COMMENT**

Present: Larry Kotkowski and Ben Kotkowski of Lakeside Sand & Gravel

The representatives are attending today to discuss their proposal to mine the county land located near their sand and gravel operation in Shalersville and create recharging ponds. Commissioner Smeiles remembered that former Water Resources Department Director Harold Huff had discussed the need for recharge ponds in the past to protect the aquifer.

The Board of Commissioners agreed to get the proposal to the Prosecutor's Office and to the Water Resources Department for review. Commissioner Frederick asked about the time table, noting that it might take a few months to work through the process. Mr. Kotkowski responded that there is still good demand for the product. Commissioner Smeiles advised that the Board may have to put this issue out to bid; Larry Kotkowski responded that he understands that requirement.

The Board of Commissioners agreed that they are excited about the proposal, which could mean revenue for the county. Commissioner Smeiles wondered if the city of Akron would be concerned with this proposal? Mr. Kotkowski responded that he did not believe so and added that Akron has complimented their operation in the past. He noted that the company also works closely with the EPA.

Mr. Kotkowski offered a tour of the operation; the Board of Commissioners would like to do that.

Commissioner Frederick complimented the representatives on the well thought-out proposal.

\*

\*

\*

\*

\*

### **INTERNAL SERVICES**

Present: JoAnn Townend

### **DISCUSSION**

1. The Director reported that she received an end of lease notice from Planned Parenthood at the Riddle Block Building, as of August 22<sup>nd</sup>. They intend to concentrate on the Kent area where

there is more interest rather than the Ravenna area. The offices are on the second floor of the 209 building. Commissioner Frederick wondered if there is any interest in the old Bar 10 area? JoAnn Townend responded that perhaps the Board of Commissioners could work with a local realtor to rent the space. She added that Honeywell is coming in next week to provide an overview for the Board of Commissioners to include the Riddle Block. Commissioner Smeiles suggested that the Board of Commissioners use either Jack Kohl or Frank DeLuca to fill that space or use an open listing method to allow any realtor to find a tenant for either site. He noted a potential conflict if the Board used Cutler. JoAnn Townend reminded the Board that Room 211 is also vacant. The Board of Commissioners agreed to utilize Frank DeLuca's services first.

2. The NACo prescription program agreement was at the Prosecutor's office for several weeks and the Board of Commissioners signed it last week. The start date was October 1<sup>st</sup> but that is not doable now. The Board of Commissioners agreed to a November 1<sup>st</sup> start date.
3. The Director advised that she has been in contact with Captain McRitchie about the Board of Elections' access to the Administration Building this weekend. The Captain has assigned Special Deputies to provide security services at no cost to the county.

\* \* \*

## RESOLUTIONS

2. Enter into amendment no 2 with CAC to terminate the Title XX agreement for Home repairs & Energy Efficiency Services due to lack of funding./11-660
3. Enter into amendment no. 2 for PRC Home Repair Services with CAC 7/1/11 to 6/30/12 (\$29,200.00)/11-661
4. Enter into amendment no. 1 for PRC Utility Assistance Services with CAC 7/1/11 to 6/30/12 (\$182,500.00)/11-662
5. Enter into amendment no. 3 for PRC Domestic Violence Services "Safer Futures" with Family & Community Services 7/1/11 to 6/30/12 (\$80,287.36)/11-663
6. Enter into amendment no. 3 for PRC Legal Services with Community Legal Aid Services 7/1/11 to 6/30/12 (\$75,001.00)/11-664
7. Enter into an agreement with the Po. Co. Juvenile Magistrate's for Child Support IV D services 7/1/11 to 6/30/12 (\$78,709.89)/11-665
8. Enter into an agreement with Cope Treatment Centers for felony offender's clinic program for Adult Probation 7/1/11 to 6/30/12 (\$3,600.00)/11-666
9. Enter into an agreement with Cope Treatment Centers for misdemeanor offender's clinic program for Adult Probation 7/1/11 to 6/30/12 (\$3,600.00)/11-667

- 10. Enter into an agreement with Timothy Khol for felony offender's clinic program for Adult Probation 7/1/11 to 6/30/12 (\$22,150.00)/11-668
- 11. Enter into an agreement with Timothy Khol for misdemeanor offender's clinic program for Adult Probation 7/1/11 to 6/30/12 (\$22,150.00)/11-669
- 12. Enter into an agreement with Nutrition Consulting Services, Inc. dba Becky Dorner & Associates for dietary consulting services at the Woodlands at \$43.50 per hour./11-670

Commissioner Marsilio thanked Director Townend and her staff for the assistance to the nursing home during this transition period.

- 13. Designation of a financial institution (Charter One Bank) as a depository of public money for the Treasurer./11-671
- 14. Enter into an agreement with Productive Portfolios for investment evaluations and recommendations through March 31, 2011./11-672

Commissioner Marsilio commented that she is concerned that there was not a contract in place with Productive Capital Management, Inc/Productive Portfolios and that the company thought that their name charge was not important. However, since the company has been providing services to Portage County since 1974 and has cheaper fees than the other companies, she will approve these contracts based on previous experiences.

- 15. Enter into an agreement with Productive Capital Management, Inc. for investment evaluations and recommendations effective April 1, 2011./11-673
- 16. Enter into a discretionary investment management agreement with Productive Capital Management, Inc. effective August 1, 2011./11-674

\* \* \* \* \*

**PROSECUTOR AND DEPARTMENT OF BUDGET & FINANCE**

Present: Audrey Tillis and Victor Vigluicci

The Prosecutor and Director Audrey Tillis are attending to continue the discussion started on July 26<sup>th</sup> regarding the Prosecutor's request to increase appropriation to include contract dollars that he received.

The Director did some investigation and reported to the Board the history of the Prosecutor's budget lines.

Commissioner Marsilio observed that the budget for 2011 was set and now the Prosecutor wants to add the IV-E money to the Prosecutor's budget beyond the additional budget. Mr. Vigluicci stated that the new money comes from the IV-E contract, which he did not have previously. Audrey Tillis added that the IV-E is a replacement of the previous Children's Services Levy Contract. Mr. Vigluicci noted that it is an expansion of the Children's Services Levy Contract, for which he was able to find federal

dollars that he was not getting previous. The federal dollars covers the expenses for secretaries, attorneys, and some supervision fees.

Commissioner Marsilio remarked that she talked to JFS Fiscal Officer Terri Burns and Director Judee Genetin and they told her that they were under the assumption that the IV-E money, which they found, would go to the General Fund and not the Prosecutor's budget. Mr. Vigluicci stated that he has not come to the Board of Commissioners for increased appropriation without identifying new funding; no expenditures are planned without locating funding first. If the Board of Commissioners decides that all new funds will replace current budgeted funds that makes a difference. He would assume that new dollars that he seeks and brings to the budget should be his to use.

Commissioner Marsilio asked if five Prosecutor's staff received raises, according to the chart Audrey Tillis presented. Audrey responded that David Brode did not get a raise, his salary line moved. Mr. Vigluicci stated that Lori Artz got a \$1/hour increase since she took on the responsibility of processing the paperwork associated with the IV-E billings, tracking of hours, time sheets, etc; Pam Holder was promoted to Chief of the Appellate Division; Tim Piero completed his probationary period as an Assistant Prosecutor; and Barb Ruonavaara took on additional IV-E duties and is a paralegal. He added that IV-E attorneys now have to track their hours, which are placed into a billing statement weekly for JFS. The legal representation of JFS has not changed; only the administrative time complying with the IV-E audit requirements.

Director Tillis noted that the IV-E contract does include rate increases for staff, 90% of Barb Ruonavaara's salary is covered by the contract. Commissioner Marsilio asked if the employees who got the raises are the ones who took on the additional work? Mr. Vigluicci responded that two of the staff who got raises took on more work; Attorney Piero went from probationary to full time and there was a promotion for Attorney Holder.

Commissioner Marsilio commented that two lawyers who are not affiliated with the IV-E contracts got raises and two administrative staff who are affiliated with the contract and took on additional duties got raises.

Commissioner Smeiles stated that he hoped that there would be some unallocated Drug Task Force money, but Director Tillis has advised that is not the case. Mr. Vigluicci responded that the Task force obligation is long-term.

Commissioner Smeiles stated that he is comfortable moving forward at this time.

Motion by Christopher Smeiles to approve the General Fund appropriation, as presented by the Department of Budget & Financial Management, seconded by Commissioner Frederick. Roll call vote with Commissioner Marsilio voting no. Commissioner Marsilio commented that the Board of Commissioners is concerned about protecting the General Fund and here is an elected official who has funds that have come into the county through the efforts of the Department of Job & Family Services, who intended the funds to go to the General Fund. These funds have been used to provide raises for staff, some of which have not taken on additional responsibilities in the IV-E program, some have. She finds it difficult to look Board of Commissioners' staff in the eye when they, too, have taken on additional responsibilities with no raise. She does not believe it is either responsible nor appropriate to

approve this resolution. Mr. Viglucci responded that the Board of Commissioners could appropriate money to those causes if the Board wanted to. The Board of Commissioners has spent money in a number of areas that he finds to be “absolutely unconscionable”. He has set his priorities and the Board of Commissioners has set theirs./11-657

Director Tillis noted that for 2012 the Board of Commissioners will have to look at all revenues to discuss the setting of a revenue policy going forward.

\* \* \* \* \*

The Board of Commissioners discussed a correspondence that they received from Saber Healthcare Systems who is interested in leasing the Nursing Home facility. Mr. Viglucci noted that the correspondence does ask that this matter be kept confidential but it is not a matter for executive session. Commissioner Marsilio stated that she is concerned about employment issue at The Woodlands; Commissioner Smeiles agreed. Commissioner Frederick pointed out again that the vendor has requested that the letter remain confidential.

10: 45 AM In accordance with the Ohio Rev. Code Ann. (121.22(G)(4), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to discuss The Woodland at Robinson bargaining issues. **Also present:** Prosecutor Victor Viglucci. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:10 AM Commissioner Frederick left the Executive Session

11:18 AM Commissioner Frederick attending

11:40 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

\* \* \* \* \*

## **BUILDING DEPARTMENT**

Present: Director Randy Roberts, Director JoAnn Townend

Director Roberts reported that the county must follow Ohio law and building codes, which change every three years or so. He noted that the adoption of the current [2006] codes was missed in the transition from CBO Kohei Ishikawa to CBO Bob Wrentmore. He added that the state codes will be updated again in November 2011 and recommended that the Board of Commissioners consider a Resolution for the adoption of the Residential Code of Ohio and a Resolution for the Commercial Code of Ohio (The Ohio Building Code) and simply state within these resolutions that they apply to the “current” code as adopted by the State of Ohio, rather than rescinding and recreating Resolutions every state code cycle.

The Board of Commissioners discussed Mr. Robert’s recommendation that the Board consider adopting a resolution agreeing for follow the State of Ohio’s building regulations as they are amended by the

state. Mr. Roberts to draft and bring back to the Board of Commissioners once the Prosecutor has reviewed the draft.

\* \* \* \* \*

**REGIONAL PLANNING COMMISSION & NEIGHBORHOOD DEVELOPMENT SERVICES**

Present: Lisa Reeves, Regional Planning Commission; Stacy Brown, Neighborhood Development Services, Inc.; and Linda Rininger attending for Windham Village

Ms. Reeves reported that the Village of Windham Village requests an extension of the FY 2010 Formula Grant from December 31, 2011 to June 30, 2012 for their project to demolish slum and blighted buildings in the village. Mayor Donham noted in a letter to the Regional Planning Commission that the Village has secured NSP II funding for the demolition that would mean that the village would not have to use its General Fund money to acquire the buildings/Journal Entry

\* \* \* \* \*

11:55 AM Lunch recess

1:45 PM Board of Commissioners reconvened

\* \* \* \* \*

**COUNTY ENGINEER** - Cancelled

\* \* \* \* \*

**EXECUTIVE ASSISTANT**

Present: Charlene Badger

Commissioner Marsilio has agreed to chair the United Way for Portage County employees' campaign this year. She will work with the Executive Assistant on the campaign.

Commissioner Marsilio has identified Gino Calcei as a possible alternate for herself on the Regional Planning Commission. The Executive Assistant will send Mr. Calcei some information on the Commission, which he will review and then get back to Commissioner Marsilio.

Commissioner Frederick reported a call from someone who objected to the appointment recently of a pilot to the Airport Board of Trustees since he is an employee of a company that contracts with the Airport. Commissioner Marsilio suggested that the Board of Commissioners ask for an Opinion of the Prosecutor although the pilot is an employee and not a shareholder of the company. Is it a conflict that this board member is an employee of a company that has a contract with the airport. The Board of Commissioners agreed that the Executive Assistant should ask the Board member what his position is with other companies in the county prior to asking the Prosecutor this question.

Commissioner Frederick stated that she would prefer to have an Airport Manager rather than a Board of Trustees, although Attorney Denise Smith has advised that it cannot be. Commissioner Smeiles would support that notion if Commissioner Frederick would like to research this idea.

### **LEPC Appointments**

The Executive Assistant presented the LEPC attendance chart as provided by the Department of Homeland Security & Emergency Management. Commissioner Frederick remembered that the applications for appointment were presented for Board signatures last week and it was questioned as to member attendance at the LEPC meetings and what the policy is.

The Executive Assistant noted that the Ohio Revised Code and the by-laws do allow removal of a member by a vote of the LEPC members. Commissioner Frederick stated that it would be important to her that, for example, the public information officer attend all of the LEPC meetings. Commissioner Marsilio stated that she is comfortable in removing any board member on any board not attending meetings as they promised as long as the Board of Commissioners is consistent. Showing up is the minimum requirement; the member should participate.

The terms are up on August 15<sup>th</sup> and the Board of Commissioners must send in these applications. Commissioner Smeiles is okay with moving forward at this time noting that those who are required to attend do attend; the Board of Commissioners must understand that volunteers usually attend but sometimes cannot do so. Commissioner Frederick agreed and suggested that the Executive Assistant contact the members who want reappointment but have not made the meetings. The Executive Assistant will also contact the Health Commissioner to discuss attendance by his staff. Commissioner Marsilio stated that she is not comfortable in appointing members who do not attend the meetings. She added that it is not news that she wants to bring in new members to boards and commissions in an open process. Perhaps nobody in the county would be interested in serving on this committee but she asked for the opportunity to find others interested in serving. Executive Assistant to bring back on August 4<sup>th</sup> for Board discussion.

### **EMA Appointments**

Although there is no by-law attendance requirement for this Board, the Executive Assistant will get attendance information from the department.

### **Veterans Job Fair**

The Executive Assistant reported that the first meeting will be held in the Commissioners' Board Room on August 9<sup>th</sup> at 3:00 PM. No chambers or veterans groups have expressed interest in attending or being a part of this effort. The Board of Commissioners agreed to contact the chambers.

### **Silver Oaks Residents**

Commissioner Frederick had asked the Executive Assistant to investigate what the county can do to assist the seniors who are being displaced find other housing. Commissioner Smeiles noted that there appears to be quite an effort in locating housing.

\* \* \* \* \*

### **JOB & FAMILY SERVICES**

Present: Judee Genetin

1. Approval of New Position in Children Services – PCSA/SACWIS Program Evaluator. The Director explained how this new position will work within the department/Journal Entry

2. Approval of Revised Job Description – PCSA Fiscal Supervisor/Journal Entry
3. The Director advised the Board of Commissioners that she continues to work on improving and modernizing the One-Stop.
4. The Director discussed the Board’s concern about the issue yesterday with obtaining a Certificate of Additionally Insured from employers who want to come to the One-Stop to take applications from those looking for work. She asked if it is the Board’s intent to make those employers enter into an agreement and provide certifications of insurance. The Board of Commissioners agreed that the Director should sit down with JoAnn Townend and Michelle Ripley to come up with a process that is palatable to the employers, who may not be willing to jump through these hoops to come to the One-Stop to offer employment. The Director added that she thinks that there is a difference between a Job Fair for many employers and a single employer coming to the One-Stop. Commissioner Smeiles stated that he would like the companies to provide insurance information; the part that was an issue was the naming of Portage County as additionally insured. Commissioner Smeiles asked how much risk there is in a one day event. The Director will check with other counties to determine how they handle these issues.
5. The Director received the information about the ABBY system that was presented to the Board of Commissioners by URC on July 26<sup>th</sup>. She added that JoAnn Townend did wonders fixing the CARES line and it is doing exactly what the department wants. There appears to be hope that the system can be fixed in other areas. She added that Brian Kelley got a quote from another vendor for the call center issue. All 88 counties have different phone systems and different amounts of money available to spend.

\* \* \*

2:56 PM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move into executive session to consider a compensation issue. **Also present:** Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

3:10 PM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Tommie Jo Marsilio** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took no action.

\* \* \* \* \*

**RESOLUTION No. 11-0652 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on July 28, 2011 in the total payment amount of **\$126,796.10 for Funds 0001-7002** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0653 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on July 28, 2011 in the total payment amount as follows:

1. \$ 47,809.09 for Medical Mutual Admin Fees-Fund 7101; and
2. \$ 185,142.85 for Medical Mutual Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 29, 2011	\$	47,809.09
Wire Transfer on Friday, July 29, 2011	\$	185,142.85

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in



**RESOLUTION No. 11-0655 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$4,829.86** as set forth in Exhibit “A” dated **July 28, 2011** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0656 - RE: ACCEPT THE AWARD FROM THE OHIO DEPARTMENT OF HEALTH BUREAU OF EARLY INTERVENTION SERVICES FOR THE HELP ME GROW PROGRAM OF PORTAGE COUNTY.**

It was moved Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**RESOLVED,** the Board of Portage County Commissioners accepts the grant award for the time period of July 1, 2011 through June 30, 2012, to support the Help Me Grow Program: Ohio’s Birth To Three System and be it further

**RESOLVED,**

that the award from the Ohio Department of Health Bureau of Early Intervention Services Grant (GMIS # 67-1-00-31-HG-0312) for the Help Me Grow Program of Portage County totals One hundred eighty-six thousand three hundred one and 00/100 dollars (\$186,301.00); and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

\*

\*

\*

\*

\*

RESOLUTION No. 11-0657

RE: AMENDMENT TO THE GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1142 ADOPTED DECEMBER 16, 2010.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	101,382
<b>MEMO TOTAL</b>	<b><u>\$ -</u></b>	<b><u>\$ 101,382</u></b>

Note: BOC Appr 7/26 JFS & SW Contr Rev Adj

**300 Prosecutor**

03003 Prosecutor General Fringes	15,129	-
03004 Prosecutor General Admin CS	0	1,541
03005 Prosecutor General Admin MS	5,173	-
0300D Prosecutor General Full Time	53,352	-
0300E Prosecutor General Part Time	9,414	-
03013 Prosecutor Support Fringes	7,395	25
03014 Prosecutor Support CS	120	-
03015 Prosecutor Support MS	0	2,012
0301D Prosecutor Support Full Time	15,000	-
03023 Prosecutor Ch Welfare Fringes	0	6,901
03024 Prosecutor Child Welfare CS	0	314
0302D Prosecutor Ch Welfare Full-Tim	0	16,241
<b>MEMO TOTAL</b>	<b><u>\$ 105,583</u></b>	<b><u>\$ 27,034</u></b>

Note: JFS & SW Contr Rev Adj

**915 Data Processing Board**

09156 Data Processing Bd CO	22,833	-
<b>MEMO TOTAL</b>	<b><u>\$ 22,833</u></b>	<b><u>\$ -</u></b>

Note: BOC Appr 7/26

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

\*

	<u><i>Increase</i></u>	<u><i>Decrease</i></u>
<b>TOTAL MEMO BALANCE ALL AMENDMENTS</b>	<u><b>\$ 128,416</b></u>	<u><b>\$ 128,416</b></u>

; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Nay;

Christopher Smeiles, Yea;

\*

\*

\*

\*

\*

RESOLUTION No. 11-0658

RE: AMENDMENT TO THE NON GENERAL FUND 2011 ANNUAL APPROPRIATION RESOLUTION NO. 10-1143 ADOPTED DECEMBER 16, 2010.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund: 5100	Nursing Home General Administr		
	054 Nursing Home		
51004	Nursing Home General CS	-	12,500
51007	Nursing Home General OE	12,500	-
	<b>MEMO TOTAL</b>	<u><u>\$ 12,500</u></u>	<u><u>\$ 12,500</u></u>

Note: Need for R&B Reimb

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<u><u>\$ 12,500</u></u>	<u><u>\$ 12,500</u></u>
; and be it further		

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

\*

\*

\*

\*

\*

**RESOLUTION No. 11-0659 - RE: ACCEPT PROPOSAL OF KCI ASSOCIATES OF OHIO TO PROVIDE CONSTRUCTION INSPECTION AND TESTING SERVICES FOR THE WATERLOO ROAD RESURFACING PROJECT IN SUFFIELD AND RANDOLPH TOWNSHIPS, PORTAGE COUNTY, OHIO.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

**WHEREAS,** the Portage County Commissioners, by Resolution No. 11-0536, accepted and awarded the bid of Northstar Asphalt, Inc. for the Waterloo Road Resurfacing Project in Suffield and Randolph Townships, Portage County, Ohio, and

**WHEREAS,** the Portage County Engineer has determined it necessary, due to the current workload in the office, to acquire the services of an outside consultant to assist with the construction inspection and testing services for the above referenced project, now therefore be it

**RESOLVED,** that the Portage County Commissioners hereby accept proposal from KCI Associates of Ohio to provide construction inspection and testing services for the Waterloo Road Resurfacing Project, and be it further

**RESOLVED,** that KCI Associates of Ohio, 388 South Main Street, Suite 401, Akron, Ohio 44311 shall provide construction inspection and testing services for the Waterloo Road Resurfacing Project at a rate of compensation of \$24,500.00, and be it further

**RESOLVED,** that the Portage County Engineer will generate a purchase order for KCI Associates of Ohio in the amount of \$24,500.00 to cover the cost of said inspection and testing services, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0660 - RE: ENTER INTO AMENDMENT NO. 2 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION**

**COUNCIL OF PORTAGE COUNTY, INC. TO PROVIDE  
HOME REPAIRS AND ENERGY EFFICIENCY SERVICES.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20100138 (the "Original Contract") on January 26, 2010 by Resolution No. 09-1129 to provide Home Repairs and Energy Efficiency Services to eligible Portage County senior citizens (age 60 and over) under Adult Protective Services; and

**WHEREAS,** an Amendment No. 1 was entered into on January 28, 2011 through Resolution No. 11-0010; and

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County to terminate this contract effective August 1, 2011 due to loss of funding; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

\*

\*

\*

\*

\*

**RESOLUTION No. 11-0661**

-

**RE:**

**ENTER INTO AMENDMENT NO. 2 FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) HOME REPAIR SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:



adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20100326 (the “Original Contract”) on July 22, 2010 by Resolution No. 10-0620 to provide PRC Utility Assistance Services for eligible Portage County residents; and

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it; and

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Community Action Council of Portage County to extend the agreement one (1) additional year from July 1, 2011 to June 30, 2012; and be it further

**RESOLVED,** that Community Action Council of Portage County provide Utility Assistance Services, limited to electric, gas fuel oil, propane and water pursuant to the guidelines stated in the Portage County PRC Plan, to PRC eligible families at the minimum amount necessary to restore service to regulated utilities up to Six hundred and 00/100 dollars (\$600.00), not including administrative fees of thirteen percent (13%); and be it further

**RESOLVED,** that the annual service under this agreement shall not exceed One hundred eighty-two thousand five hundred and 00/100 dollars (\$182,500.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0663 - RE: ENTER INTO AMENDMENT NO. 3 FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) DOMESTIC VIOLENCE SERVICES ENTITLED “SAFER FUTURES” BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be

adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20100348 (the "Original Contract") on August 3, 2010 by Resolution No. 10-0683 to provide PRC Domestic Violence Services entitled "Safer Futures" for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 was entered into on February 25, 2011 through Resolution No. 11-0155; and

**WHEREAS,** an Amendment No. 2 was entered into on July 12, 2011 through Resolution No. 11-0587; and

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it; and

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. to extend the agreement one (1) additional year from July 1, 2011 to June 30, 2012; and be it further

**RESOLVED,** that the annual service under this agreement shall not exceed Eighty thousand two hundred eighty-seven and 36/100 dollars (\$80,287.36); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

*	*	*	*	*
<b>RESOLUTION No. 11-0664</b>	-	<b>RE:</b>	<b>ENTER INTO AMENDMENT NO. 3 FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) LEGAL SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB &amp; FAMILY SERVICES AND COMMUNITY LEGAL AID SERVICES, INC.</b>	

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20100327 (the “Original Contract”) on July 22, 2010 by Resolution No. 10-0621 to provide PRC Legal Services for eligible Portage County residents; and

**WHEREAS,** an Amendment No. 1 was entered into on March 31, 2011 through Resolution No. 11-0276; and

**WHEREAS,** an Amendment No. 2 was entered into on July 7, 2011 through Resolution No. 11-0538; and

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it; and

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services (“PCDJFS”) and Community Legal Aid Services, Inc. to extend the agreement one (1) additional year from July 1, 2011 to June 30, 2012; and be it further

**RESOLVED,** that Community Legal Aid Services, Inc. provide PRC approved Legal Services, as identified in the Portage County PRC Plan, to PRC eligible families in need of legal services up to twelve (12) months of actual cost not to exceed Three thousand and 00/100 dollars (\$3,000.00); and be it further

**RESOLVED,** that Legal Services shall be rendered at a unit rate of Eighty-one and 24/100 dollars (\$81.24) per unit; and be it further

**RESOLVED,** that paralegal services related to work performed regarding public benefits shall be rendered at a unit rate of Forty-one and 10/100 dollars (\$41.10) per unit; and be it further

**RESOLVED,** that filing fees associated with PRC approved legal services not exceed Seven thousand nine hundred thirty-two and 58/100 dollars (\$7,932.58); and be it further

**RESOLVED,** that the combined annual service under this agreement shall not exceed Seventy-five thousand one and 00/100 dollars (\$75,001.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0665 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY CHILD SUPPORT ENFORCEMENT AGENCY AND THE PORTAGE COUNTY JUVENILE COURT – MAGISTRATE SERVICES.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Juvenile Court – Magistrate Services; and

**WHEREAS,** it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court that Magistrate Services shall be purchased at the rate of Two hundred one and 82/100 dollars (\$201.82) per hour, not to exceed Seventy-eight thousand seven hundred nine and 89/100 dollars (\$78,709.89);

**WHEREAS,** the IV-D Contract attached hereto as Exhibit A will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services at the rate of Two hundred one and 82/100 dollars (\$201.82) per hour, not to exceed Seventy-eight thousand seven hundred nine and 89/100 dollars (\$78,709.89); and be it further

**RESOLVED,** that the term of this agreement shall be from July 1, 2011 through June 30, 2012; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

RESOLUTION No. 11-0666 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND COPE TREATMENT CENTERS INC.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, Portage County has received additional grant funds, as the result of a grant received through the Ohio Department of Rehabilitation and Corrections, to operate a Dual Diagnosis Offender’s Clinic Program for **felony** offenders that has been implemented at the Portage County Adult Probation Offices in Ravenna, Ohio; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to engage the **COPE Treatment Centers, Inc. (CTC) 4171 W. Middletown Rd., Canfield OH 44406**, to perform consulting services for the period of July 1, 2011 through June 30, 2012, in an amount not to exceed Three thousand, six hundred and 00/100 dollars (\$3,600.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

RESOLUTION No. 11-0667 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND COPE TREATMENT CENTERS INC.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, Portage County has received additional grant funds, as the result of a grant received through the Ohio Department of Rehabilitation and Corrections, to operate a Dual Diagnosis Offender’s Clinic Program for **misdemeanor** offenders that has been implemented at the Portage County Adult Probation Offices in Ravenna, Ohio; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to engage the **COPE Treatment Centers, Inc. (CTC) 4171 W. Middletown Rd., Canfield OH 44406**, to perform consulting services for the period of July 1, 2011 through June 30, 2012, in an

amount not to exceed Three thousand, six hundred and 00/100 dollars (\$3,600.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0668 - RE: ENTER AN AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND TIMOTHY KHOL, PH.D.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

**WHEREAS,** Portage County has received additional grant funds, as the result of a grant received through the Ohio Department of Rehabilitation and Corrections, to operate a Dual Diagnosis Offender’s Clinic Program for **felony** offenders that has been implemented at the Portage County Adult Probation Offices in Ravenna, Ohio; now therefore be it

**RESOLVED,** that the Board of Commissioners hereby agrees to engage the **Consultant, Timothy Khol of Portage Psychological, 1766 Rugg Street, Kent Ohio 44240**, to perform consulting services for the period of July 1, 2011 through June 30, 2012, in an amount not to exceed Twenty- two thousand one hundred fifty and 00/100 dollars (\$22,150.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

RESOLUTION No. 11-0669

RE: ENTER AN AGREEMENT BETWEEN THE PORTAGE COUNTY COMMISSIONERS AND TIMOTHY KHOL, PH.D.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, Portage County has received additional grant funds, as the result of a grant received through the Ohio Department of Rehabilitation and Corrections, to operate a Dual Diagnosis Offender’s Clinic Program for misdemeanor offenders that has been implemented at the Portage County Adult Probation Offices in Ravenna, Ohio; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to engage the Consultant, Timothy Khol of Portage Psychological, 1766 Rugg Street, Kent Ohio 44240, to perform consulting services for the period of July 1, 2011 through June 30, 2012, in an amount not to exceed Twenty- two thousand one hundred fifty and 00/100 dollars (\$22,150.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

\*

\*

\*

\*

\*

RESOLUTION No. 11-0670

RE: ENTER INTO AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND NUTRITION CONSULTING SERVICES, INC. dba BECKY DORNER & ASSOCIATES CONSULTING FOR DIETARY CONSULTING SERVICES AT THE WOODLANDS OF ROBINSON.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the County is engaged in the business of operating the Woodlands at Robinson, a skilled nursing facility; and

WHEREAS, Nutrition Consulting Services, Inc. dba Becky Dorner & Associates Consulting services are provided by a primary dietitian who is registered by the American Dietetic Association and licensed by the Ohio Board of Dietetics; and

**WHEREAS,** the parties desire to enter into an agreement to provide dietary consulting services as necessary for the operation of the Woodlands at Robinson; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Nutrition Consulting Services, Inc. dba Becky Dornier & Associates Consulting, 3526 Ridgewood Rd., Akron OH 44333 at an hourly rate of Forty-three and 50/100 dollars (\$43.50) per hour, not to exceed sixty-four hours per month and one hour travel time for consulting services as outlined in the agreement; and be it further

**RESOLVED,** the initial term of the Agreement shall be for six (6) months beginning August 1, 2011 and unless terminated in accordance with the Agreement shall automatically renew for successive one (1) month periods; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0671 - RE: DESIGNATION OF FINANCIAL INSTITUTIONS AS A DEPOSITORY OF PUBLIC MONEYS OF THE COUNTY OF PORTAGE.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the following financial institution has filed an application and has been found to be eligible to be designated as a public depository, and, upon the recommendation of the Portage County Treasurer it is now therefore

**RESOLVED,** that the following financial institution be designated as a public depository for active and/or inactive moneys of the County of Portage and/or all moneys coming lawfully into the possession and/or custody of the Portage County Treasurer:

Charter One

;and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an

open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*

**RESOLUTION No. 11-0672 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND PRODUCTIVE PORTFOLIOS, INC.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

**WHEREAS,** an original agreement between Portage County and Productive Portfolios, Inc. was entered into on May 12, 1994 to provide investment evaluations and recommendations; and

**WHEREAS,** an amendment no. 1 was entered into on July 6, 2006 to continue services through December 31, 2009; and

**WHEREAS,** Portage County desires to continue services through March 31, 2011; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Productive Portfolios, Inc. 20545 Center Ridge Rd., Suite 111, Cleveland OH 44116**, in the Amount of Seven thousand, five hundred and 00/100 dollars (\$7,500.00) per quarter; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

\* \* \* \* \*





9. Accept proposal of KCI Associates of Ohio to provide construction inspection and testing services for the Waterloo Road Resurfacing Project, Suffield and Randolph Townships, Portage County (County Engineer)./11-659

\* \* \* \* \*

### INCOMING CORRESPONDENCE

July 28, 2011

1. Undated and unsigned correspondence (received July 25, 2011) from a “whistle blower” regarding welfare fraud/the Board of Commissioners gave this letter to the JFS Director for investigation.
2. July 26, 2011 correspondence from Ted Yates, Christley, Herington & Pierce, regarding The Woodlands At Robinson/Information only.

\* \* \* \* \*

### JOURNAL ENTRY

July 28, 2011

1. Board of Commissioners’ signature requested on the revised Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Domestic Violence Intervention Grant No. 2010-WF-VA8-8222 for period ending June 30, 2011 for **\$1672.76** and 2009-WF-VA8-8222A for period ending June 30, 2011 for **\$18828.11** as requested by Carole Beaty, Family & Community Services.
2. Board of Commissioners’ authorization requested to allow the electronic filing of the semi-annual progress report to the US Department of Justice office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for the AATR Community Collaborative for the grant period of January-June 2011 as requested by Carole Beaty, Family & Community Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
3. The Board of Commissioners received the Transportation of Prisoner Report for June 2011 as presented by the Portage County Sheriff’s Department. (cc: Department of Budget & Financial Management).
4. Board of Commissioners’ signature and payment authorization requested on the Quarterly Expense Report and Invoice for the OVW Grant #WE-AX-0048 from August 1, 2007-May 31, 2011 for **\$1,988.15** as requested by Family & Community Services, Inc.
5. Pursuant to House Bill 355, Board of Commissioners’ acknowledgement of the receipt of the Portage County Combined General Health District Second Quarter Report 2011, as presented by DuWayne Porter, Health Commissioner.
6. Board of Commissioners’ signature requested on the Satisfaction of Mortgage for Shawn Donahue as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

7. Board of Commissioners' signature requested on three (3) Satisfaction of Mortgages for Michael Houghton as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
8. July 15, 2011 Notice from Ohio Division of Liquor Control of a request for a new liquor license for the Dolgen Midwest LLC dba Dollar General Store 6679, Rootstown Township, Rootstown, Ohio. Does Board of Commissioners wish to request a hearing? The Rootstown Township Trustees have no objections and are not requesting a hearing. Board authorization requested to have the Clerk to sign and return the notice.

\* \* \* \* \*

**INFORMATION ONLY**

July 28, 2011

1. July 27, 2011 correspondence from Janet Bresky, Portage County Veterans Service Office, including the signed statements for the 2011 Memorial Day expenses.

\* \* \* \* \*

**PLEASE ADD TO THE AGENDA**

July 28, 2011

1. July 21, 2011 correspondence from the Saber Healthcare Group/Journal Entry acceptance of the revised letter of intent
2. July 27, 2011 correspondence from Steve Colecchi regarding The Woodlands/Information only.

\* \* \* \* \*

**JOURNAL ENTRY**

July 28, 2011

Motion by Christopher Smeiles, seconded by Tommie Jo Marsilio to approve the following actions:

1. The Board of Commissioners signed the revised Ohio Office of Criminal Justice Services Quarterly Subgrant Report for the Domestic Violence Intervention Grant No. 2010-WF-VA8-8222 for the time period ending June 30, 2011 for \$1,672.76 and 2009-WF-VA8-8222A for the time period ending June 30, 2011 for \$18,828.11, as presented by Carole Beaty, Family & Community Services.
2. The Board of Commissioners authorized the electronic filing of the semi-annual progress report to the US Department of Justice office on Violence Against Women for the Arrest Grant No. 2007-WE-AX-0048 for the AATR Community Collaborative for the grant period of January-June 2011, as presented by Carole Beaty, Family & Community Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
3. The Board of Commissioners acknowledged the receipt of the Transportation of Prisoner Report for June 2011, as presented by the Portage County Sheriff. Forwarded to the Department of Budget & Financial Management.

4. The Board of Commissioners acknowledged the signature of Family & Community Services, Inc. CFO Greg Musci on the payment authorization request for the Quarterly Expense Report and Invoice for the OVW Grant #WE-AX-0048 for the time period of August 1, 2007-May 31, 2011 for \$1,988.15, as presented by Carole Beaty of Family & Community Services, Inc.
5. Pursuant to House Bill 355, the Board of Commissioners acknowledged the receipt of the Portage County Combined General Health District Second Quarter Report 2011, as presented by DuWayne Porter, Health Commissioner.
6. The Board of Commissioners signed the Satisfaction of Mortgage for Shawn Donahue, 1462 Hillcrest Drive in Atwater Township [Habitat for Humanity], as presented by the Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
7. The Board of Commissioners signed three (3) Satisfactions of Mortgage for Michael Houghton, 9124 Linden Circle, Windham, as presented by the Neighborhood Development Services. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
8. In response to the July 15, 2011 Notice from Ohio Division of Liquor Control of a request for a new liquor license for the Dolgen Midwest LLC dba Dollar General Store 6679, Rootstown Township, the Board of Commissioners agreed to not request a hearing noting that the Rootstown Township Trustees have no objections and are also not requesting a hearing. The Board authorized the Clerk to sign and return the notice.
9. The Board of Commissioners accepted the recommendation of the JFS Director and approved the job description for a new position in Children Services as a PCSA/SACWIS Program Evaluator, as an DAT 4.
10. The Board of Commissioners accepted the recommendation of the JFS Director and approved the revised job description of the PCSA Fiscal Supervisor, as an MGT 4.
11. The Board of Commissioners authorized the advertisement as recommended by the JFS Director as follows:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Department of Job & Family Services	PCSA/SACWIS Program Evaluator Full Time New Position	DAT 04	Post Internally and Externally

12. The Board of Commissioners signed the Personnel Action Form acknowledging the retirement of Helen Joan Bisker as a Telephone Operator 1 with the Portage County Department of Job & Family Services, effective September 28, 2011.

13. The Board of Commissioners signed the July 28, 2011 request to the Ohio Department of Development for approval of an amendment to the Demolition/Clearance Activity (#4) in the B-F-10-1CJ-1 [2010 Formula Grant] to change the Windham project, to demolish slum and blighted buildings in the village, completion date from December 31, 2011 to June 30, 2012
14. The Board of Commissioners authorized Commissioner Frederick to sign the revised Letter of Intent between the Board of Commissioners and Saber Healthcare Group, LLC, Bedford Heights, Ohio, to begin the discussions regarding the possible lease of The Woodlands at Robinson.

All in favor, motion carries.

\* \* \* \* \*

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **July 28, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to adjourn the official meeting at **3:16 PM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

\* \* \* \* \*

**PAY-INS FOR THE MONTH OF JULY 2011**

07/07/11	20428	Veterans Memorial Donation from Family & Community Services \$ 900.00
07/11/11	20482	Cell Phone Reimbursement from Maureen T. Frederick, \$2.79, Resource Energy, \$95.62 Total: \$98.41
07/19/11	20598	2007-WE-AX-0048 OVW Enforcement of Protection Orders Grant Total: \$24,003.60
07/20/11	20620	Beck Energy Corporation Oil Lease \$ 43.41
		Ohio Public Defender – Assigned Counsel: \$ 14,584.35 for March 2011, Death Penalty: \$ 10,667.30 for March 2011, Public Defender: \$ 29,004.97 for April 2011 Total: 54,256.62
07/22/11	20677	Copy reimbursement from C. Smeiles \$1.00, Enervest Operating Oil Lease: \$280.32, Everflow Eastern Partners Oil Lease: \$51.14 Total:332.46

**AUTHORIZATION OF EXPENSES FOR THE MONTH OF JULY 2011**

6-17-11	Brian Boykin and Tim Beckner, Rapid Response Training, Akron, Ohio, June 21, 2011 \$25.50
6-20-11	Judee Genetin and Kevin Gowan, OCDA Summer General Membership Meeting, Columbus, Ohio, July 21-22, 2011 \$462.00
6-21-11	Judee Genetin, OCDA Fall Conference, Columbus, Ohio, October 20-21, 2011 \$165.99
6-21-11	Kevin Gowan, 2011 OJFSDA Summer Conference, Columbus, Ohio, July 11-12, 2011 \$361.99
6-22-11	Josh Goodridge, Microsoft Excel 2007/2010 Basic, Akron, Ohio, August 11, 2011 \$0.00
6-23-11	David Brode, PCSA Seminar, Columbus, OH, May 31, 2011, \$150.30
6-24-11	Michelle Ripley, BWC Focus Discussion meeting, Canton, Ohio, June 29, 2011 \$4.00
6-27-11	Misc employees, Access Basic & Intermediate Training, Solon, Ohio, June 30, July 7, July 19, and July 26, 2011 \$10,792.50
6-27-11	All WIC Staff, WIC Staff Travel, Between Portage and Columbiana Counties, July-September 2011
6-27-11	John Mason and Craig Peeps, HazMat/Bomb TAC Table Top Exercise, Columbus, Ohio, June 30, 2011 \$70.00
6-30-11	JFS Employees named at a later date, NEORTC Social Worker Training, Akron, OH, August 1-September 30, 2011, \$2,412.15
6-30-11	Terri Burns, YSU Governmental & Non Profit Annual Update, Youngstown, Ohio, August 11, 2011 \$149.00
7-1-11	Bill Steiner, OSWDO, Canal Winchester, Ohio, July 15, 2011 \$0.00
7-1-11	Deb Mazanec, Maureen T. Frederick, Christopher Smeiles, and Tommie Jo Marsilio, Geauga County, July 7, 2011 \$30.00
7-1-11	Tommie Jo Marsilio, Ohio Job & Family Services Director Michael Colbert, Columbus, Ohio, August 1, 2011 \$10.00
7-1-11	JoAnn Urechoneg, WIC University Training, Columbus, OH, August 4, 11, \$338.00
7-1-11	Gennifer Woodworth, Diane Jones and Dawn Kurtz, Interstate, W Middleeson, PA, August 2, 2011 \$208.00

7-7-11	Brian Kelley, Collaboration & Changes in State Budget, Correen, OH, July 12, 2011, \$0.00
7-7-11	Sue Brannon and Tari Addison, 2011 PET User Group, Columbus, Ohio, June 28, 2011 \$115.00
7-9-11	Matthew Walker and Lynn Myers, Interim Reporting, Akron, Ohio, September 9, 2011 \$40.50
7-11-11	Brian Kelley, CCAO Social Networking for Public Entities, Columbus, OH, August 10, 11, \$12.00
07-13-11	Lori Evans, Staci Dobosh, OCCA Monthly Meeting, Columbus, OH, July 20, 2011, \$80.00
7-13-11	John Mason, Joint Criminal & Epidemiological Workshop, Columbus, Ohio, July 26-27, 2011 \$25.00
7-19-11	Charlene Badger, Public Information Officers 2011 Symposium, Columbus, Ohio, August 26, 2011 \$159.00

\*

\*

\*

\*

\*