

Thursday, September 15, 2011

The Board of County Commissioners met in regular session on **Thursday, September 15, 2011 at 9:33 AM** with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

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It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the meeting minutes of the September 13, 2011 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel, Patty Petty

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PUBLIC COMMENT

Present: Jack Brazzon and Vanessa Mitchell, Water Resources Department Director Jeff Lonzrick

Ms. Vanessa Mitchell resides at 1902 SR 44 in Randolph (Atwater mailing address). She indicated on February 28th she woke up to 6" of standing water in her basement due to storm water drain damage in front of her residence. She contacted a plumber and he came out March 12th.

Mr. Brazzon shared that when the sewer line was introduced to the people of the township, the County assured residents that everything would be put back together as it was. After the County put in the sewer line, a storm basin was no longer present on the property. Ms. Mitchell provided the Board with pictures of the area in question. A 4" black pipe was placed into a 14" existing storm drain pipe held together with a large stone which eventually crushed the 4" pipe and proper drainage was not achieved.

On March 16, 2011, Ms. Mitchell contacted Dave Sloan of the Water Resources Department. The County was aware of the problem but referred her to the State. She then spoke with Mr. Chris Messinger from Ohio Department of Transportation's permit department who explained that ultimately the permit applicant becomes the responsible party. The permit was issued to Water Resources Department. Mr. Messinger contacted the Water Resources Department and shared that it should have been inspected before being back filled.

9:43 AM Commissioner Marsilio attending

Director Jeff Lonzrick mentioned that 2008 records indicate a storm sewer and catch basin which was reconnected when the job was completed. An inspection was done by an employee that has since retired. The contractor for this project was Northeast Ohio Trenching Services out of Warrensville Heights.

The homeowner with the assistance of the State of Ohio had a proper catch basin installed.

Commissioner Marsilio asked if anyone else in the neighborhood had this type of problem. Ms. Mitchell indicated no and Mr. Brazzon said that the property is at the end of the sewer line.

Ms. Mitchell requests damages which total: \$1,000.00./Journal Entry payment from Water Resources sewer funds.

Director Lonzrick will check to see if Northeast Ohio Trenching Services will reimburse the county for this expense and report back to the Board.

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INTERNAL SERVICES

Present: JoAnn Townend

DISCUSSION:

Commissioner Frederick indicated that she ran into John Coop, Fleet Manager at Geauga County. Mr. Coop shared with her how fortunate Portage County is to have Joe and how impressed he was with the type of services at the Motor Pool.

Motor Pool

Director Townend indicated that her expectations from the Motor Pool are to fix and maintain County vehicles in order to get the best use and the longest life possible.

This year, the Board has placed general fund money into the Motor Pool to cover salaries. The idea was to remove the Motor pool from Internal Services and put it into General Fund department to attempt to control charge backs. If that is done, the County loses its capability to charge other funds.

After meeting with Director Audrey Tillis, Director Townend would like to leave it as "Internal Service" fund in order to charge other funds for services provided. Director Townend would like to start the process January 2012. Hours will still be maintained for all different services currently provided by the Motor Pool.

Commissioner Smeiles would like to maintain Departmental accountability and make sure cars will be taken in for regular scheduled maintenance. Director Townend will let the Department know cars are still to be taken in for regular maintenance intervals and that Director Dillon will decide whether something gets replaced or not.

The Board of Commissioners accepted a new proposed charge back policy for Motor Pool to begin 2012 as presented by Director JoAnn Townend, Internal Services Department./Journal Entry

Agreements (Time Warner, DirecTV, Sprint, etc.)

Currently all contracts go through the Prosecutor's office for review which ends up taking several weeks. Director Townend would like board authorization to handle standard warranty contracts and sign the agreements on behalf of the Board. The Board agreed as long as the Prosecutor's office agrees that delegating authority is permissible./Journal Entry

Director Townend spoke with Dan Smith regarding Kent property with the Court. Kent downtown group is finalizing their purchase agreement with the owners of the property. Mr. Smith believes Kent City will go before council in the month of October 2011.

Commissioner Smeiles suggests the Board of Commissioners develop a timeline with the architect and work backwards. He would like to see coordinating items which can be done early to get us ahead wherever possible (ie. can we go on property to do soil boring and get surveyed, title searches, etc.?) Director Townend will find out if we can start the process early.

Commissioner Frederick asked if the Prosecutor should be checking on this? Commissioner Smeiles will work with JoAnn to get this process going.

Director Townend explained the smell on the second floor was a product similar to WD-40. She indicated that any smell complaint should be referred to her.

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RESOLUTION No. 11-0793 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on September 15, 2011 in the total payment amount of **\$241,543.25 for Funds 0001-7219** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0974 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on September 15, 2011 in the total payment amount as follows:

1. \$124,384.07 for Medical Mutual Claims-Fund 7101; and

9/15/11	489	105,740.00
Total		\$ 116,329.93

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0796 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$7,035.21** as set forth in Exhibit “A” dated **September 15, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0797

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RE: ACCEPTANCE OF DONATION TO THE OFFICE OF THE PORTAGE COUNTY DOG WARDEN.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS,

The office of the Portage County Dog Warden received a donation of \$300.00 for upgrades to its facility from:

The Northcoast Medical Training Academy
1832 State Route 59
Kent, OH 44240

; now therefore, be it

RESOLVED,

The Board of Portage County Commissioners does hereby accept the donation on behalf of the Office of the Portage County Dog Warden;

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0798

RE: AMENDMENT TO THE NON GENERAL FUND
2011 ANNUAL APPROPRIATION RESOLUTION NO.
10-1143 ADOPTED DECEMBER 16, 2010.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<i>Increase</i>	<i>Decrease</i>
Fund: 1112 Sheriff Inmate Commissary		
700 Sheriff's Department		
11125 Sheriff Inmate Commissary MS	15,000	-
11126 Sheriff Inmate Commissary CO	35,000	-
MEMO TOTAL	<u><u>\$ 50,000</u></u>	<u><u>\$ -</u></u>
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TOTAL MEMO BALANCE FOR ALL FUNDS	<u><u>\$ 50,000</u></u>	<u><u>\$ -</u></u>

Note: Incr approp for veh, etc

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0799 - RE: AUTHORIZE SALE OF OBSOLETE EQUIPMENT BY PUBLIC AUCTION

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has equipment once used by Portage County that is obsolete and unfit for the use for which it was acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the herein described items are obsolete and unfit for the use for which said item was acquired, and be it further

RESOLVED, that said item will be sold at Public Auction, as prescribed by Section 307.12 of the Ohio Revised Code, to the highest bidder; and be it further

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County’s website and a Notice of Public Auction shall be published in the Record Courier on September 24, 2011.

Date of Auction: Saturday – October 1, 2011

Time of Auction: 12:00 P.M.

**Location: Portage County Justice Center
8240 Infirmary Rd.
Ravenna, Ohio 44266**

Auction conducted by Jerry Cross LLC.

Said equipment may be viewed from 9:00 A.M. to 12:00 P.M. the day of the sale at the Portage County Justice Center. The items being sold are as follows:

SEE ATTACHED EXHBIT A

and be it further

RESOLVED, that any items from Attached Exhibit A that are not sold at said auction are not needed for public use, and/or are obsolete or unfit for the use for which it was acquired, and may be disposed of; and

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0800 - RE: ENTER INTO A CONSULTING AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND MAXIMUS, INC. TO ESTABLISH BILLING RATES FOR THE NEWLY CREATED DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT INTERNAL SERVICE FUND.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the County has created a new internal service fund for the Department of Budget and Financial Management; and

WHEREAS, billing rates for the activities of the office must be created; and

WHEREAS, Maximus, Inc. is staffed with personnel knowledgeable and experienced in the requirements of establishing such governmental rates, and

WHEREAS, the County desires to engage the Consultant to assist in establishing such billing rates; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and Maximus, Inc., 7523 Fredle Dr., Concord Twp., OH 44077, to provide the necessary services to

establish billing rates for the Department of Budget and Financial Management ;
and be it further

RESOLVED, that the Board agrees to pay the Consultant a lump-sum amount of Seven thousand and 00/100 dollars (\$7,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0801 - RE: ENTER INTO AMENDMENT NO. 4 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE SERVICE COORDINATION FOR THE HELP ME GROW PROGRAM.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20100346 (the "Original Contract") on August 3, 2010 by Resolution No. 10-0684 to provide Help Me Grow service coordination, developmental assessment and parenting for eligible families of Portage County; and

WHEREAS, an Amendment No. 1 was entered into on December 2, 2010 through Resolution No. 10-1068; and

WHEREAS, an Amendment No. 2 was entered into on March 10, 2011 through Resolution No. 11-0213; and

WHEREAS, an Amendment No. 3 was entered into on August 23, 2011 through Resolution No. 11-0710; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 4 between the Board of Commissioners on behalf of the Portage

County Department of Job & Family Services and Family & Community Services, Inc. for the period July 1, 2011 to June 30, 2012; and be it further

RESOLVED, that, following the discovery of a budget error, the parties agree to decrease the Help Me Grow Coordination Services subgrant agreement by Eleven thousand eight hundred fifty-five and 00/100 dollars (\$11,855.00) to properly reflect the contract award; and be it further

RESOLVED, that annual services under this agreement shall be based on actual costs not to exceed Three hundred four thousand one hundred forty-five and 00/100 dollars (\$304,145.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0802

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RE:

ENTER INTO AMENDMENT NO. 3 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. TO PROVIDE SENIOR TRACK CASE MANAGEMENT SERVICES.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20100145 (the "Original Contract") on January 26, 2010 by Resolution No. 09-1135 to provide Case Management Services titled "Senior Track" for eligible Portage County senior citizens (age 60 and over) under Adult Protective Services; and

WHEREAS, an Amendment No. 1 was entered into on February 3, 2011 through Resolution No. 11-0094; and

WHEREAS, an Amendment No. 2 was entered into on August 18, 2011 through Resolution No. 11-0711; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services (“PCDJFS”) and Family & Community Services, Inc. (“FCS”); and be it further

RESOLVED, that, pursuant to the terms of the Original Contract, FCS provided written notice to PCDJFS advising of their intent to terminate the Senior Track contract effective September 23, 2011 as a result of staffing changes; and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0803 - RE: ENTER INTO AMENDMENT NO. 2 FOR MULTISYSTEMIC THERAPY BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20100340 (the “Original Contract”) on August 3, 2010 by Resolution No. 10-0663 to provide family and community based treatment to Portage County youth with complex clinical, social and educational problems referred to as Multisystemic Therapy (“MST”); and

WHEREAS, an Amendment No. 1 was entered into on August 23, 2011 through Resolution No. 11-0687; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 2 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services (“PCDJFS”) and Family & Community Services, Inc. (“FCS”) to modify the Original Contract for the period July 1, 2011 through June 30, 2012; and be it further

RESOLVED, that additional Provider Requirements were defined and new program information related to MST-PSB (Attachment C) was updated to reflect new program information for the period July 1, 2011 through June 30, 2012; and be it further

RESOLVED, that the total amount of this agreement shall remain Three hundred eighty-eight thousand nine hundred eleven and 79/100 dollars (\$388,911.79); and be it further

RESOLVED, that hold back of ten percent (10%) of the value of the contract, or Thirty-eight thousand eight hundred ninety-one and 00/100 dollars (\$38,891.00), will be made due to the time lapse of Medicaid reimbursement to PCDJFS; and be it further

RESOLVED, that this agreement may be terminated with sixty (60) days written notice by either party; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0804

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RE: ENTER INTO AMENDMENT NO. 1 FOR IN-HOME INTERVENTION SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20110158 (the "Original Contract") on January 28, 2011 by Resolution No. 10-1129 to provide In-Home Intervention Services titled "Fast Track" to stabilize families and prevent removal of children from their homes, reunite families separated by a removal and link families to other community services; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. for the period November 1, 2010 through October 31, 2011; and be it further

RESOLVED, that effective August 1, 2011, Family & Community Services, Inc. will provide one (1) Case Manager instead of two (2) Case Managers for the Fast Track program; and be it further

RESOLVED, that the parties mutually agree to decrease Fast Track by Thirteen thousand three hundred eighty and 10/100 dollars (\$13,380.10); and be it further

RESOLVED, that the annual service under this agreement shall not exceed One hundred fifty thousand five hundred sixty-six and 35/100 dollars (\$150,566.35); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0805 - RE: DECLARE THE NECESSITY TO PURCHASE A VEHICLE FOR USE BY THE PORTAGE COUNTY SHERIFF'S OFFICE

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2012 Ford Crew Cab Truck to be used for inmate detail transportation purposes by the Portage County Sheriff's office; and

WHEREAS, the purchase of the vehicles will be from State of Ohio contract no. RS901410 and the CUE (Community, University and Education) Purchasing Association vehicle contract; and

WHEREAS, payment of the vehicles will be from the Sheriff's Inmate Commissary Fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase one (1) 2012 Ford Crew Cab Truck to be used for inmate detail transportation purposes for the Portage County Sheriff; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0806 - RE: DECLARE THE NECESSITY TO PURCHASE A VEHICLE FOR USE BY THE PORTAGE COUNTY DOG WARDEN.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2012 Ford Pickup Truck to for use by the Portage County Dog Warden’s office; and

WHEREAS, the purchase of the vehicles will be from State of Ohio contract no. RS901410 and the CUE (Community, University and Education) Purchasing Association vehicle contract; and

WHEREAS, payment of the vehicles will be from the Dog & Kennel Fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase one (1) 2012 Ford Pickup Truck for use by the Portage County Dog Warden’s office; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0807

RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND LESLEE KEEGAN, C.P.T. FOR PROFESSIONAL PERSONAL TRAINING SERVICES FOR THE SHERIFF'S OFFICE.

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

WHEREAS, the Portage County desires to provide a wellness and fitness program for the Portage County Sheriff's department employees at the Portage County Justice Center; and

WHEREAS, Leslee Keegan is a licensed personal trainer who provides such services; now therefore be it

RESOLVED, that the Board of County Commissioners does hereby agree to enter into an agreement with Leslee Keegan, C.P.T., 1273 S. Diamond St., Ravenna OH 44266 to provide personal training classes at the Portage County Justice Center for three (3) separate classes weekly for eight (8) weeks, at a cost of Fifty and 00/100 dollars (\$50.00) per class for a total of One thousand two hundred and 00/100 dollars (\$1,200.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0808

RE: AGREE TO ENTER INTO A GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR THE PORTAGE COUNTY AIRPORT (AIP Project No. 3-39-0099-2511).

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Regional Airport submitted a project application to the Federal Aviation Administration (FAA) for a grant of Federal Funds for a project at or associated with the Portage County Airport, and

WHEREAS, the Project Application, is in the total amount of \$262,058.00 (\$171,150.00 in federal and \$80,750.00 in state funding and \$10,158.00 in local match provided by

7. Acceptance of donation to the Office of the Portage County Dog Warden./11-0797

8. General Fund Amendments to the Annual Appropriation Resolution./11-0798

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INVITATIONS

September 15, 2011

1. Invitation from the Aurora Chamber for the Networking Luncheon on Wednesday, September 14, 2011, 11:30 AM-1:00 PM, ThornCreek Winery & Gardens, Aurora.
2. Meeting notice for the Portage County Farm Bureau Annual Meeting on Wednesday, September 21, 2011, Candidate Reception 6:00 PM, Award Ceremony 6:45, Dinner/Speaker 7:00 PM, Maplewood Career Center.

Additionally, the Farm Bureau invites the Board to attend the Oil & Gas Leasing seminar on Monday, September 26, 2011, 6:30 PM, Maplewood Career Center.

3. Meeting reminder for the AMATS Special Policy Committee meeting September 15, 2011, 1:30 PM in the 5th Floor Conference Room, 146 High St., Akron.
4. Meeting cancellation notice for the AMATS September and October committee meetings. Next scheduled round of committee meetings are schedule as follows: TAC – December 1, 1:30 PM; CIC December 1, 7:00 PM, Policy Committee December 7, 1:30 PM.

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INCOMING CORRESPONDENCE

September 15, 2011

1. September 13, 2011 correspondence from Janet Esposito, County Auditor, regarding accrued sick leave conversion pay out policy./Bring back on September 20, 2011

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JOURNAL ENTRY

September 15, 2011

1. The Board of Commissioners acknowledged the receipt of the Kennel Disposition Report for September 5-11, 2011, as presented by Dog Warden Dave McIntyre.
2. Board of Commissioners' signature requested on the payment authorization form for David Sommers & Associates LLC for architect services for the Kevin Coleman house located at 133 Vine Street, Ravenna for \$1,177.50 as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #2 Conversion/Rehab/Renovation is funding this expense.

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REFERRED

September 15, 2011

1. September 9, 2011 correspondence from the Ohio EPA, regarding the annual discharge fee preliminary notice. Referred to County Engineer.
2. September 8, 2011 correspondence from Michael Hiler, Ohio Department of Development, indicating the Ohio Department of Development has reduced Portage County’s Notice of Available funds for the B-F-09-1CJ-1 by \$5,792.00. Referred to Department of Budget & Financial Management and Regional Planning Commission.

PLEASE ADD TO THE AGENDA

September 15, 2011

1. September 12, 2011 correspondence from Steve Colecchi, Robinson Memorial Hospital, regarding The Woodlands At Robinson./Clerk to forward correspondence to Mr. Colecchi requesting an associated dollar amount.

Commissioner Smeiles mentioned that on Page 2 it indicates land acquired was purchased with hospital money and proceeds from the sale of that real estate should go back to the Hospital. When bidding out, the Board must take into consideration the separation of land vs. building. Mr. Colecchi wants to make sure reimbursement goes back to the hospital fund. Commissioner Smeiles spoke with Mr. Colecchi and he indicated Robinson will cooperate with the County and not argue about who signs the deed but wants to establish fair market value with an appraiser. The Board agreed to send a letter to Mr. Colecchi to associate a dollar amount for legal clarification.

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INFORMATION ONLY

September 15, 2011

1. The Board of Commissioners received notice from Safer Futures for the first “Hope in a Handbag” fundraiser. Donations of high quality purses are requested for this event.

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PROSECUTOR

September 15, 2011

1. September 13, 2011 e-mail from Leigh Prugh, regarding Pleasant Lakes
2. September 13, 2011 e-mail from Denise Smith regarding confinement cost policy. September 12, 2011 confidential e-mail from the Prosecutor’s Office, regarding a Pre-Litigation Letter (Marsilio)./ Clerk to forward to Major Kelley for review and comment.

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Journal Entry

September 15, 2011

Motion by Christopher Smeiles, seconded by Tommie Jo Marsilio to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the Kennel Disposition Report for September 5-11, 2011, as presented by Dog Warden Dave McIntyre.
2. The Board of Commissioners signed the payment authorization form for David Sommers & Associates LLC for architect services for the Kevin Coleman house located at 133 Vine Street, Ravenna for \$1,177.50 as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #2 Conversion/Rehab/Renovation is funding this expense.
3. The Board of Commissioners authorized payment of \$1,000 from the Water Resources Department sewer fund to Vanessa Mitchell for damages incurred during February-March 2011 caused by construction of a County sewer line on State Route 44, Randolph, Project No. 05-020. The Board further directs the Internal Services Department to work with the Prosecutor's Office to prepare a release agreement for Ms. Mitchell's signature.
4. The Board of Commissioners accepted a new proposed charge back policy for the Motor Pool to begin 2012, as presented by Director JoAnn Townend, Internal Services Department.
5. After verification with Prosecutor Denise Smith, the Board of Commissioners agreed to allow JoAnn Townend, Director of Internal Services, to sign service agreements as long as their final processing through Munis is by a County Purchase Order.
6. After meeting in Executive Session today with the Human Resources Director, the Board of Commissioners signed documents authorizing the Portage County TPA, Comp Management, Inc. to pursue recommended settlements within the financial guidelines approved by the Board of Commissioners for two Workers' Compensation claims.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **September 15, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio to adjourn the official meeting at **1:29 PM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Amy Hutchinson, Acting Clerk

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