

Tuesday, October 11, 2011

The Board of County Commissioners met in regular session on **Tuesday, October 11, 2011 at 9:35 AM** with the following members present:

Maureen T. Frederick

Tommie Jo Marsilio

Christopher Smeiles

*

*

*

*

*

It was moved by Tommie Jo Marsilio, seconded by Maureen T. Frederick to approve the meeting minutes of the October 6, 2011 meeting. All in favor, motion carries

*

*

*

*

*

Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunckel

*

*

*

*

*

PROSECUTOR

Present: Denise Smith

Attorney Smith will continue to work with the Office of Homeland Security and Emergency Management Director on the clarification of several 911 issues.

*

*

*

Commissioner Smeiles noted that the RFP for the sale of The Woodlands at Robinson is not completed yet.

The Board of Commissioners discussed the issue of an appraisal of the land where The Woodlands of Robinson is located. Commissioner Marsilio stated that she does not understand why it is necessary to determine the value of land separate from the facility prior to a sale. Commissioner Smeiles responded that it is an accounting issue and the appraisal should be for the land and the facility prior to the sale.

Attorney Smith noted that Robinson Memorial Hospital has a land use agreement in place for that property and the county leases it for the nursing home. She added that the agreement says that the Board of Commissioners owns the building and everything in it. There is a methodology in the agreement detailing how the building is to be sold although it does not address the land.

*

*

*

Attorney Smith advised that she filed the application with the Common Pleas Court to employ outside legal counsel to assist the Board of Commissioners and the Prosecuting Attorney on October 7, 2011. She agreed to contact Squires Sanders Attorney Mike Sharb to discuss a retainer agreement with the Board of Commissioners.

*

*

*

The Board of Commissioners has forwarded the Robinson Memorial Hospital correspondences regarding the proposed conversion of the hospital to not-for-profit status to Attorney Smith for her review. Commissioner Smeiles stated that Robinson Memorial Hospital CEO Steve Colecchi has advised that the Board of Trustees will reimburse the county for legal fees associated with this proposal on

several conditions. Conditions include that the hospital review the invoices associated with the investigation, that the hospital and the Board of Trustees agree on a reasonable time schedule and that the Board of Commissioners adopt a resolution agreeing to review and consider the proposal. Commissioner Frederick commented that the Board of Commissioners certainly intends to gather information before making a decision. The Board agreed to review those correspondences later today. Commissioner Marsilio noted that, if asked to decide today whether to approve the proposal, she would be challenged to approve the current proposal. She would not be opposed to a different approach.

* * *

Attorney Smith suggested that the Board of Commissioners get their comments on her draft agreement with Saber Healthcare for consulting services for the nursing home to her. She recommended that the Board of Commissioners enter into that contract before hiring Howard, Wershbae & Co to complete the financials for the nursing home.

* * *

Attorney Smith noted that she has contacted Kent's Law Director to discuss the agreement for the Kent Courthouse. The agreement must be between the Board of Commissioners and the city with the county entering into a lease agreement for the property. She agreed to rewrite the draft agreement to include the necessary verbiage for the county.

* * *

Prosecutor's Correspondence

October 11, 2011

1. October 6, 2011 e-mail from Chris Meduri, requesting a resolution allowing the County Engineer's office to assess a \$125.00 administration fee for trucking operations seeking the special permits to use county and township roads/Attorney Meduri has advised that he will talk to the County Engineer before moving this forward.

* * * * *

THE WOODLANDS AT ROBINSON

Present: Nursing Home Administrator Christa Mayes, DON Jill Nelson, Allison Goudy, Attorney Denise Smith, HR Director Karen U'Halie

The Nursing Home Administrator reported a census of 91 with 16 Medicare residents and four private pay residents.

* * *

10:25 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a discipline issue and possible termination. **Also present:** Christa Mayes, DON Jill Nelson, Allison Goudy, Human Resources Department Director Karen U'Halie, and Attorney Denise Smith. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

11:15 AM Attorney Denise Smith and Director U'Halie left the meeting

11:15 AM Internal Services Director JoAnn Townend attending

12:50 PM Upon conclusion of the above referenced discussion, it was moved by **Tommie Jo Marsilio**, seconded by **Christopher Smeiles** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

* * * * *

REGIONAL PLANNING COMMISSION - cancelled

* * * * *

1:00 PM Lunch Recess

2:10 PM Board of Commissioners reconvened

* * * * *

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis

Resolutions

1. General Fund Amendments to the Annual Appropriation Resolution /11-0894
 - a. Commissioner Other, Transfer –
 - i. Sheriff – CA Return Sheriff, Microfilm M&S Pending
 - b. Microfilm, Supplemental – M&S Pending BOC Appr
 - c. Building Regulation Inspection, Transfer – Transfer Savings to Need
 - d. Sheriff's Department, Supplemental – Additional funding to cover deficit Trf \$ to cover compen. Deficit
 - e. Veterans Services Commission, Transfer – Adj to Projected Need
2. Other Funds Amendments to the Annual Appropriation Resolution /11-0895
 - a. 1330, Dog And Kennel – Supplemental, Projected Need to YE
 - b. 4008, Wireless 911 Upgrades – Supplemental, CAD & service
 - c. 7000, Central Services (Purchasing) – Supplemental, Addt'l approp gas
3. Close Fund 1342, PCBDD Title V /11-0896
Close Fund 8102, Senior Center Activities /11-0897

Other

4. Journal entry approval(s):
 - a. JV to Move Expenditures From General Fund to Internal Service Fund/HOLD
5. Discussion Memos/ Items:
 - a. Letter from City of Ravenna - Freedom Secondary Railroad/Journal Entry (1780)

The Director will follow-up with Neighborhood Development Services President Dave Vaughan regarding a possible forgiveness of the UDAG loan by the city.

- b. The Director discussed the recent memo from the Motor Pool Director recommending that the Veterans' van not be repaired. Bob Park will discuss a replacement vehicle with his Commission.
- c. The Director discussed the possible Office of Homeland Security and Emergency Management application for the 2012 Mitigation Grant. The Board of Commissioners agreed that Director Barber should apply for the grant if there is a clear use and purpose for the funds and he can spend the money.

6. BOC On Hold/ Review In Process

- a. The Director is meeting with Adult Probation this week to discuss the determination of need in HB 86.

* * * * *

WATER RESOURCES - Cancelled

* * * * *

SHERIFF'S OFFICE

Present: Major Kelly and Captain Neal

The Board of Commissioners discussed Judge Pittman's September 30, 2011 correspondence to the Board of Commissioners regarding their suggestion that the courts pay for the preventative maintenance and/or repair for three x-ray machines and four metal detectors located in the courthouses. The Board of Commissioners agreed to ask the Office of Homeland Security and Emergency Management Director if there are Homeland Security funds available to pay for this maintenance and repair.

* * *

Confinement Cost Policy

The Sheriff's staff is attending today to discuss the proposed Confinement Cost Policy between the Board of Commissioners and the Sheriff for convicted inmates who serve a jail sentence. Major Kelly noted that the goal is to cut operating costs to the Jail. Commissioner Marsilio commented that any policy that cuts costs would be something she would consider; she trusts staff to make a recommendation.

After discussing two options detailed by Attorney Chad Hawkes, the Board of Commissioners agreed to accept the Sheriff's recommendation and investigate the option that a sentencing judge include "financial sanctions" as well as imprisonment and the convicted inmate will pay confinement costs. Funds collected will be paid into the General Fund and used for the operation of the Jail. The Board of Commissioners agreed that the Sheriff and staff should meet with the Judges and get their concurrence before moving forward. Major Kelly stated that there are fines already in place that are charged, then Probation fees, which may be overwhelming to a convicted person. He added that the Sheriff would like the policy in place for a start date of the first of the year. The Board of Commissioners will meet again with the Sheriff and staff once the judges are on board with the proposed policy.

* * * * *
Attorney Chad Hawkes attending and advised the Board of Commissioners that he will work with Major Kelly and Captain Neal to move this forward.

* * * * *
Board Discussion

Discussion of the Robinson Memorial Hospital proposed conversion to not-for-profit status
The Board of Commissioners discussed the Term Sheet language proposed by Robinson Memorial Hospital. The Board agreed that there may be a conflict of interest in the appointment of the current Board of Trustees as the Board of the newly formed entity. The Commissioners would like to discuss a different composition of that Board including employee representation. Commissioner Marsilio asked, if the hospital is suggesting moving to a not-for-profit operation and has cited PERS participation as a large cost, why is the starting place that employees are permitted to keep PERS? Commissioner Smeiles responded that the hospital has no choice in that matter. Commissioner Marsilio wondered if the hospital will be able to attract the same caliber of employees if PERS is not offered, noting that employees have told her that they work at the hospital for the PERS benefits. The Board agreed to continue their discussion on Thursday and send a copy of the hospital financials to Audrey Tillis for review.

* * * * *
RESOLUTION No. 11-0888 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on October 11, 2011 in the total payment amount of **\$75,607.29 for Funds 0001-7101** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *
RESOLUTION No. 11-0889 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

10/11/11	302	\$ 506.32
10/11/11	301	591.61
10/06/11	216	340.83
Total		\$ 1,438.76

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *

RESOLUTION No. 11-0890 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

Bridge (KEN 221 MAIN), Old Forge Road Bridge (ROO 62 CH82E) and Rock Spring Road Bridge (CHA 37 CH52C), and be it further

RESOLVED, that said services will be performed by **KCI Associates of Ohio, 388 South Main Street, Suite 401, Akron, Ohio 44311**, at a cost not to exceed \$3,995.00.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *

RESOLUTION No. 11-0892 - RE: AMEND RESOLUTION NO. 11-0743 TO MODIFY THE LIST OF BRIDGES POSTED FOR WEIGHT REDUCTIONS IN PORTAGE COUNTY.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, Resolution No. 11-0743 adopted August 25, 2011, and appearing in Commissioners’ Journal Volume 75, established and updated bridges currently posted for weight reductions in Portage County; and

WHEREAS, recent inspection of Bridge **FRA 248** located on Ravenna Road (CH 145) over Norfolk and Southern Railroad in Franklin Township, Portage County revealed deterioration requiring that said posted weight reduced bridge be further reduced from 24 ton to 15 ton; and

WHEREAS, recent inspection of Bridge **MANV 169** located on High Street over Cuyahoga River in Mantua Village, Portage County revealed deterioration requiring that said posted weight reduced bridge be further reduced from 12 ton to 7 ton; and

WHEREAS, recent inspection of Bridge **ROO 24** located on Industry Road (CH 47) over Barrell Run in Rootstown Township, Portage County revealed deterioration requiring that said posted weight reduced bridge be further reduced from 10 ton to 6 ton; and

WHEREAS, recent reconstruction of Bridge **SHA 146** located on Cooley Road over West Branch of the Mahoning River in Shalersville Township, Portage County, be removed as posted bridge, as this bridge will now carry full legal loads; and

WHEREAS, Portage County Engineer, Michael A. Marozzi, recommends that Resolution Number 11-0743 be amended to further reduce Bridge Number **FRA 248** located on Ravenna Road, CH 145 in Franklin Township, Portage County; and

WHEREAS, Portage County Engineer, Michael A. Marozzi, recommends that Resolution Number 11-0743 be amended to further reduce Bridge Number **MANV 169** located on High Street, in Mantua Village, Portage County; and

WHEREAS, Portage County Engineer, Michael A. Marozzi, recommends that Resolution Number 11-0743 be amended to further reduce Bridge Number **ROO 24** located on Industry Road, CH 47 in Rootstown Township, Portage County; and

WHEREAS, Portage County Engineer, Michael A. Marozzi, recommends that Resolution Number 11-0743 be amended remove as posted Bridge Number **SHA 146** located on Cooley Road in Shalersville Township, Portage County; and

RESOLVED, that Resolution No. 11-0743 be amended as follows:

FURTHER REDUCE POSTED BRIDGE

<u>Bridge Number</u>	<u>Location</u>	<u>New Posting (Tons)</u>
FRA 248 CH145G	Ravenna Road, Franklin Twp.	15
MANV 169 High	High Street, Village of Mantua	7
ROO 24 CH47G	Industry Road, Rootstown Twp.	6

REMOVE AS POSTED BRIDGE

<u>Bridge Number</u>	<u>Location</u>
SHA 146 TH217B	Cooley Road (Shalersville Twp.)

RESOLVED, that the following 19 bridges are currently posted for weight reductions in Portage County:

<u>Bridge Number</u>	<u>Location</u>	<u>Limit</u>
ATW 40 CH54C	Porter Road (Atwater Township)	32 Tons
CHA 241 CH52C	Rock Spring Road (Charlestown Township)	10 Tons
CHA 254 TH169A	Knapp Road (Charlestown Township)	7 Tons
FRA 248 CH145G	Ravenna Road (Franklin Township)	15 Tons
FRE 142 CH211A	Freedom Road (Freedom Township)	7 Tons
GAR 154 Liberty	Liberty Street (Village of Garrettsville)	15 Tons
HIR 178 TH280A	Norton Road (Hiram Township)	12 Tons
KEN 221 Main	Main Street (City of Kent)	20 Tons
MAN 159 TH247C	Mantua Center Road (Mantua Township)	34 Tons

MANV 156 Canada	Canada Road	(Village of Mantua)	36 Tons
MANV 169 High	High Street	(Village of Mantua)	7 Tons
NEL 160 TH250A	Hopkins Road	(Nelson Township)	10 Tons
NEL 161 TH250A	Hopkins Road	(Nelson Township)	32 Tons
NEL 186 CH299C	Parkman Road	(Nelson Township)	13 Tons
PAL 82 CH120I	Cable Line Road	(Palmyra Township)	22 Tons
PAL 93 CH132B	Wayland Road	(Palmyra Township)	12 Tons
RAN 54 CH72A	Johnny Cake Road	(Randolph Township)	20 Tons
ROO 24 CH47G	Industry Road	(Rootstown Township)	6 Tons
ROO 62 CH82E	Old Forge Road	(Rootstown Township)	16 Tons

and be it further;

RESOLVED, that the following 3 bridges are closed in Portage County:

<u>Bridge Number</u>	<u>Location</u>	
SHA 141 TH210B	Coit Road	(Shalersville Township)
GAR 155 Liberty	Liberty Street	(Village of Garrettsville)
PAL102 CH135B	McClintocksburg Rd (Palmyra Township)	

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of this Resolution with the Portage County Engineer, the Portage County Sheriff's Department and the Ohio Highway Patrol; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

*

*

*

*

*

RESOLUTION No. 11-0893 - **RE: ACCEPT TECHNICAL AND FEE PROPOSAL OF *SOLAR TESTING LABORATORIES, INC.* AND ENTER INTO AGREEMENT FOR PROVIDING GEOTECHNICAL EXPLORATION SERVICES FOR THE ROO 62 CH82E OLD FORGE ROAD BRIDGE REPLACEMENT PROJECT, LOCATED IN ROOTSTOWN TOWNSHIP, PORTAGE COUNTY, OHIO.**

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Portage County Engineer requested a technical and fee proposal from *Solar Testing Laboratories* to provide Geotechnical Exploration Services on the ROO 62 CH82E Old Forge Road Bridge Replacement Project, and

WHEREAS, the Portage County Engineer, upon review of the proposal from *Solar Testing Laboratories*, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

RESOLVED, that the Portage County Board of Commissioners do hereby accept the technical and fee proposal of *Solar Testing Laboratories* and authorizes the Portage County Engineer to enter into a engineering agreement for providing geotechnical exploration services for the ROO 62 CH82E Old Forge Road Bridge Replacement Project; and be it further

RESOLVED, that said professional services will be performed by *Solar Testing Laboratories* 1125 Valley Belt Road, Brooklyn Heights, OH 44131 for an estimated cost of \$5,330.00; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

*

*

*

*

*

RESOLUTION No. 11-0894

RE: AMENDMENT TO THE GENERAL FUND 2011
ANNUAL APPROPRIATION RESOLUTION
NO. 10-1142 ADOPTED DECEMBER 16, 2010

It was moved by Tommie Jo Marsilio, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
010 Commissioners Other		
00107 Commissioner Other OE	0	87,000
MEMO TOTAL	<u><u>\$ -</u></u>	<u><u>\$ 87,000</u></u>

Note: BOC Appr JE CA Return Sheriff BOC Appr JE Sheriff, Microfilm M&S Pending BOC

017 Microfilm

00175 Micorfilm MS	2,000	-
MEMO TOTAL	<u><u>\$ 2,000</u></u>	<u><u>\$ -</u></u>

Note: Microfilm M&S Pending BOC

020 Building Regulation Inspection

00204 Building Regulation Insp CS	11,300	-
0020E Building Regulation Part Time	0	11,300
MEMO TOTAL	<u><u>\$ 11,300</u></u>	<u><u>\$ 11,300</u></u>

Note: Transfer Savings to Need

	<i>Increase</i>	<i>Decrease</i>
<i>700 Sheriff's Department</i>		
07004 Sheriff-General Admin CS	2,000	-
07005 Sheriff-General Admin MS	10,000	-
0700D Sheriff-General Full Time	30,000	-
07105 Sheriff-Corrections MS	5,000	-
0710D Sheriff-Corrections Full Time	35,000	-
0710E Sheriff-Corrections Part Time	18,000	-
0720D Sheriff-Detectives Full Time	55,000	-
0740D Sheriff-Dispatch Full Time	0	70,000
MEMO TOTAL	\$ 155,000	\$ 70,000

Note: Addtl funding to cover Trf \$ to cover compen.

<i>903 Veterans Services Commission</i>		
09035 Veterans Services MS	2,000	-
0903E Veterans Services Part Time	0	2,000
MEMO TOTAL	\$ 2,000	\$ 2,000

Note: Adj to Projected Need

TOTAL MEMO BALANCE ALL AMENDMENTS	\$ 170,300	\$ 170,300
--	-------------------	-------------------

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

*

*

*

*

*

RESOLUTION No. 11-0895

RE: AMENDMENT TO THE NON GENERAL FUND
2011 ANNUAL APPROPRIATION RESOLUTION
NO 10-1143 ADOPTED DECEMBER 16, 2010

It was moved by Tommie Jo Marsilio, second by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2011 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below:

		<u>Increase</u>	<u>Decrease</u>
Fund:	1330 Dog And Kennel		
	<i>045 Dog And Kennel</i>		
	13304 Dog Kennel - Warden CS	2,000	-
	13306 Dog Kennel - Warden CO	19,000	-
	MEMO TOTAL	<u><u>\$ 21,000</u></u>	<u><u>\$ -</u></u>

Note: BOC Approved JE Projected Need to YE

Fund:	4008 Wireless 911 Upgrades		
	<i>700 Sheriff's Department</i>		
	40084 Wireless 911 Upgrades CS	127,310	-
	MEMO TOTAL	<u><u>\$ 127,310</u></u>	<u><u>\$ -</u></u>

Note: CAD & service

Fund:	7000 Central Services (Purchasing)		
	<i>012 Central Purchasing Services</i>		
	70005 Central Services Purchasing MS	70,000	-
	MEMO TOTAL	<u><u>\$ 70,000</u></u>	<u><u>\$ -</u></u>

Note: Addt'l approp gas

TOTAL MEMO BALANCE FOR ALL FUNDS		<u><u>\$ 218,310</u></u>	<u><u>\$ -</u></u>
---	--	--------------------------	--------------------

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

*

*

*

*

*

* * * * *
RESOLUTION No. 11-0896 - RE: CLOSING OF FUND 1342, PCBDD TITLE V

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1342, PCBDD TITLE V, all payments have been made and the Treasurers Cash Balance is \$0.00; now therefore be it
- RESOLVED,** that Fund 1342, PCBDD TITLE V is hereby closed; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Portage County Board of Developmental Disabilities; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *
RESOLUTION No. 11-0897 - RE: CLOSING OF FUND 8102, SENIOR CENTER ACTIVITIES

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 8102, Senior Center Activities, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it
- RESOLVED,** that Fund 8102, Senior Center Activities is hereby closed; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

* * * * *

RESOLUTION No. 11-0898 - RE: ENTER INTO AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND SABER HEALTHCARE GROUP, LLC FOR CONSULTING SERVICES AT THE WOODLANDS AT ROBINSON.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the County is engaged in the business of operating The Woodlands at Robinson, a skilled nursing facility; and

WHEREAS, Saber Healthcare Group Inc. can provide certain administration and operation consulting services for the efficient administration and operation of The Woodlands at Robinson; and

WHEREAS, the parties desire to enter into an agreement to provide consulting services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Saber Healthcare Group Inc. in an amount not to exceed Six Thousand and 00/100 dollars (\$6,000.00) per month for consulting services as outlined in the agreement; and be it further

RESOLVED, that this Agreement shall begin on November 1, 2011; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

* * * * *

RESOLUTION No. 11-0899 - RE: ENTER INTO AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND HOWARD, WERSHBALE & CO. (HW & CO.) FOR CONSULTING SERVICES AT THE WOODLANDS AT ROBINSON.

It was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the County is engaged in the business of operating The Woodlands at Robinson, a skilled nursing facility; and

WHEREAS, the Board of Commissioners is preparing for the sale of the nursing home facility; and

WHEREAS, Howard, Wershale & Co. is an experienced independent certified public accounting firm; and

WHEREAS, the parties desire to enter into an agreement for the compilation of information to assist the county in presenting financial information in the form of financial statements; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Howard, Wershale & Co. in an amount not to exceed Thirteen Thousand and 00/100 dollars (\$13,000.00) for consulting services as outlined in the agreement; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Christopher Smeiles, Yea; Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea;

*

*

*

*

*

RESOLUTIONS

October 11, 2011

1. Approval of the meeting minutes from the October 6, 2011 regular Board meeting.
2. Approve bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management/11-0888
3. Approve the Journal Vouchers, as presented by the County Auditor/11-0889.
4. Approve the Then & Now Certification, as presented by the County Auditor/11-0890.
5. Accept proposal of KCI Associates of Ohio and enter into agreement to perform asbestos surveys on Main Street Bridge (KEN 221 Main) over CSXT Railroad in the City of Kent, Old Forge Road Bridge (ROO 62 CH82E) over Breakneck Creek in Rootstown and Rock Spring Road Bridge (CHA 37

CH52C) over West Branch Reservoir in Charlestown Township, Portage County. (County Engineer)/ /11-0891.

6. Amend Resolution No. 11-0743 to modify the list of bridges posted for weight reductions in Portage County. (County Engineer) /11-0892.
7. Accept technical and fee proposal of Solar Testing Laboratories, Inc. and enter into an agreement for providing geotechnical exploration services for the R00 62 CH82E Old Forge Road Bridge Replacement project, located in Rootstown Township, Portage County, Ohio (County Engineer) /11-0893.

* * * * *

INVITATIONS

October 11, 2011

1. Meeting notice for (1) the Portage County Safety Council meeting on Thursday, October 13, 2011, 11:30 AM-1:00 PM, Ravenna Elks Club and (2) luncheon on October 13, 2011, 11:30 AM-1:00 PM, Ravenna Elks Club.
2. Invitation to a free virtual conference entitled The Real Impact of Lean Government: Proven Approaches to Delivering Services without Compromise on Tuesday, October 11, 2011, 11:00 AM-5:00 PM as presented by the State and Local Government Summit.

* * * * *

INCOMING CORRESPONDENCE

October 11, 2011

1. Discussion 10-11-11: October 3, 2011 correspondence from Robinson Memorial Hospital CEO Steve Colecchi in response to the Board of Commissioners' request that the hospital pay the legal fees for the investigation of the hospital's proposal to convert to not-for-profit status/Board of Commissioners discussed today.
2. Discussion 10-11-11: October 3, 2011 correspondence from Robinson Memorial Hospital CEO Steve Colecchi including the Term Sheet setting forth the provision of a lease agreement between Portage County and the new not-for-profit corporation/Board of Commissioners discussed today.
3. October 3, 2011 correspondence from Patricia Petty, regarding an interest for a volunteer position on the Portage County Solid Waste Management District Policy Committee/The Board of Commissioners agreed to send this letter of interest to Solid Waste Management District Director Steiner for presentation to the Policy Committee for consideration.
4. October 7, 2011 e-mail from Commissioner Frederick to Director Jon Barber, Office of Homeland Security and Emergency Management, regarding Portage County Repetitive Loss Data and Link to Non Disaster HMA Grant information/Discussed today with the Department of Budget & Financial Management Director/The Board of Commissioners agreed to ask Director Barber to apply.
5. Does the Board of Commissioners want to join the Portage County Chambers of Commerce in 2012 at a cost of about \$800/Journal Entry joining

6. September 21, 2011 correspondence from City of Ravenna Finance Director Kim Cecora regarding the Freedom Secondary Line. Copy to the Department of Budget & Financial Management for review and comment/Journal Entry
7. September 30, 2011 correspondence from Judge Pittman, Common Pleas Court, regarding x-ray machines/The Board of Commissioners asked the Department of Homeland Security & Emergency Management Director to investigate the availability of Homeland Security funds for the preventative maintenance and/or repair of the x-ray machines and metal detectors at the courthouses.

* * * * *

JOURNAL ENTRY

October 11, 2011

1. The Board of Commissioners received the monthly report of departmental activity for the Veterans Service Office for the 3rd Quarter 2011 as presented by Director/Service Officer Robert Park.
2. The Board of Commissioners signed the payment authorization form for SE Blueprint, Inc. for blueprint drawings and binding for the Kevin Coleman house project located at 133 Vine Street, Ravenna for \$22.18 as requested by the Regional Planning Commission. The B-F-10 County Formula Grant Activity #02 Conversion/Rehab/Renovate is paying the expense.
3. The Board of Commissioners signed the payment authorization form for Record Publishing Company LLC for bid advertising for the Kevin Coleman house project located at 133 Vine Street, Ravenna for \$65.20 as requested by the Regional Planning Commission. The B-F-10 County Formula Grant Activity #02 Conversion/Rehab/Renovate is paying the expense.
4. The Board of Commissioners approved the following Personnel Requisitions as presented by the Portage County Department of Job & Family Services Director Judee Genetin:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	IM Worker 3 (Replacing Brandy Hemphill)	JFS H	Post Internally and Externally

* * * * *

INFORMATION ONLY

October 11, 2011

1. October 3, 2011 correspondence from Paul Bergsten, HC Management Consulting, regarding The Woodlands At Robinson/Forwarded to the Internal Services Director.

* * * * *

PLEASE ADD TO THE AGENDA

October 11, 2011

1. October 7, 2011 email from City of Ravenna ED Director Kerry Macomber requesting Board of Commissioners' letter of support for the AMATS Connecting Communities Planning Study Grant for the SR 44 Corridor/Journal Entry.

2. October 7, 2011 e-mail from John Thomas, Adult Probation, regarding the PEER Grant application letter of support/Journal Entry.
3. Resolution to enter into a consulting agreement with Saber Healthcare Group/11-0898
4. Resolution to enter into consulting agreement with Howard, Wershbale & Co./11-0899

* * * * *

JOURNAL ENTRY

October 11, 2011

Motion by Tommie Jo Marsilio, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners acknowledged the receipt of the monthly report of departmental activity for the Veterans Service Office for the 3rd Quarter 2011, as presented by Director/Service Officer Robert Park.
2. The Board of Commissioners signed the payment authorization form for SE Blueprint, Inc. OF Cleveland for blueprint drawings and binding for the Kevin Coleman house project located at 133 Vine Street in Ravenna for \$22.18, as presented by the Regional Planning Commission. The B-F-10 County Formula Grant Activity #02 Conversion/Rehab/Renovate is paying the expense.
3. The Board of Commissioners signed the payment authorization form for Record Publishing Company LLC for the bid advertising for the Kevin Coleman house project located at 133 Vine Street in Ravenna for \$65.20, as presented by the Regional Planning Commission. The B-F-10 County Formula Grant Activity #02 Conversion/Rehab/Renovate is paying the expense.
4. The Board of Commissioners approved the following Personnel Requisition, as presented by the Portage County Department of Job & Family Services Director Judee Genetin:

DEPARTMENT	JOB TITLE	GRADE	ACTION
Job & Family Services	IM Worker 3 (Replacing Brandy Hemphill)	JFS H	Post Internally and Externally

5. After meeting in an Executive Session today with The Woodlands at Robinson staff, the Board of Commissioners accepted staff recommendation and approved a three (3) day unpaid suspension for an Environmental Supervisor at the nursing home on Wednesday, October 5, 2011 Thursday, October 6, 2011 and Friday, October 7, 2011. The Board of Commissioners also authorized a second pre-disciplinary for this employee on Wednesday, October 12, 2011.
6. The Board of Commissioners signed the letter of support for the City of Ravenna's AMATS Connecting Communities Planning Study Grant Application for a study of the infrastructure necessary to accommodate alternative modes of transportation on the State Route 44 Corridor.

7. The Board of Commissioners signed the letter of support for the Portage County Adult Probation's PEER (Progressing to Employment, Education and Recovery) Program Progressive Improvement and Incentive Grant to the Ohio Department of Rehabilitation and Corrections, as presented by John Thomas, Adult Probation.
8. The Board of Commissioners authorized payment of the 2012 Chamber Membership dues for the Chamber of Commerce offices in Aurora, Brimfield, Kent, Mantua, Ravenna, Garrettsville, Rootstown, and Streetsboro for the Board of Commissioners' Office.
9. The Board of Commissioners accepted the City of Ravenna's proposal that the Portage County debt service payments for the UDAG loan to the City for the Freedom Secondary Railroad Line be forgiven up to the amount that represents the city's 50% share of the repair to that line in January 2011 or \$15,509.00. The Board of Commissioners noted that the city would prepare a draft agreement for this proposal.
10. After meeting in an Executive Session today with The Woodlands at Robinson staff, the Board of Commissioners accepted the resignation of FT LPN Renee Neatrour, effective October 7, 2011.
11. After meeting in an Executive Session today with The Woodlands at Robinson staff, the Board of Commissioners accepted the staff recommendation and signed the Personnel Requisition for The Woodlands at Robinson, authorizing advertisement if applicable, as follows:

DEPARTMENT	JOB TITLE	ACTION
The Woodlands at Robinson	FT LPN Replacing Renee Neatrour	Post internally
The Woodlands at Robinson	Director of Community Relations	Post internally and externally
The Woodlands at Robinson	FT Administrator	Post externally

All in favor, motion carries.

* * * * *

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **October 11, 2011**. There being no further business to come before the Board, it was moved by Tommie Jo Marsilio, seconded by Christopher Smeiles to adjourn the official meeting at **3:55 PM**. All in favor, motion carries.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

* * * * *