

Tuesday, October 18, 2011

The Board of County Commissioners met in regular session on **Tuesday, October 18, 2011 at 9:30 AM** with the following members present:

Maureen T. Frederick

Christopher Smeiles

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Absent: Tommie Jo Marsilio

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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick to approve the meeting minutes of the October 13, 2011 meeting. Commissioner Marsilio absent, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier

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PROSECUTOR- Cancelled

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THE WOODLANDS AT ROBINSON

Present: Christa Mayes, DON Jill Nelson, Allison Goudy, Karen U’Halie

The Nursing Home Administrator reported a census of 85 with 12 Medicare residents and two private pay residents.

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10:00 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider a hiring issue, potential discipline and a compensation issue. **Also present:** Christa Mayes, DON Jill Nelson, Allison Goudy, Human Resources Department Director Karen U’Halie. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Absent; Maureen T. Frederick, Yea.

10:50 AM Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Absent; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners no action.

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MOTOR POOL - Cancelled

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DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Audrey Tillis, Karen U’Halie

RESOLUTIONS

1. Rescind Resolution No. 11-1061 – the Board of Commissioners has agreed to authorize the Portage County Office of Homeland Security and Emergency Management to apply for a different grant/11-0915

OTHER

2. Journal entry approval(s):
 - a. Domestic Court - Equipment Request - Clerk to ask: Can the court order be amended to include these costs in that. The Board of Commissioners appreciates the effort in covering at least a portion of the request.
 - b. Prosecutor’s Office - Legal Expense request - Board of Commissioners to ask if CORSA can provide personal representation for the Prosecutor.

UPDATES

3. Health Benefit Rate Increase/11-0917
The Board of Commissioners accepted the recommendation of Directors Tillis and U’Halie and agreed to amend Resolution 11-0906 to reduce the employer bi-weekly contribution rate for 2012; the Board of Commissioners agreed that the Reserve Fund will pick up the amount difference.

The Board of Commissioners agreed to send a memo countywide explaining the new health benefits costs.

4. The Director reported that the Lock Box Presentation on October 17th went very well and will allow a reallocation of staff time.
5. Sick Leave Conversion Policy – to be discussed at a later date

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11:35 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners move into executive session to consider compensation. **Also present:** Department of Budget & Financial Management Director Audrey Tillis, Human Resources Department Director Karen U’Halie. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Absent; Maureen T. Frederick, Yea.

Noon Upon conclusion of the above referenced discussion, it was moved by **Christopher Smeiles**, seconded by **Maureen T. Frederick** that the Board of Commissioners moves out of executive session. Roll call vote: Christopher Smeiles, Yea; Tommie Jo Marsilio, Absent; Maureen T. Frederick, Yea.

After exiting executive session, the Board took no action.

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WATER RESOURCES – Cancelled

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RESOLUTION No. 11-0908 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

10/17/11	586	\$ 27,906.42
10/17/11	587	114.52
10/17/11	588	50,100.00
10/17/11	589	254,883.00
10/17/11	599	108.00
10/17/11	603	389.50
Total		\$ 333,501.44

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0909 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$4,127.76** as set forth in Exhibit “A” dated **October 18, 2011** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No 11-0910 - RE: ACCEPT THE OHIO DEPARTMENT OF DEVELOPMENT’S, OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS GRANT AWARD FOR THE 2011 CDBG SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) THROUGH THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP)

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution # 11-0257 on March 17, 2011 and approved an application for the 2011 Community Housing Improvement Program Grant application in an **amount not to exceed** \$498,000.00 committing \$4,000.00 of the 2011 Formula Allocation funds and \$29,000.00 of

the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to the application; and

WHEREAS, the Portage County Board of Commissioners adopted Resolution # 11-0278 on March 24, 2011 authorizing the final application for the 2011 Community Housing Improvement Program Grant application in an amount of \$488,000.00 committing \$4,000.00 of the 2011 Formula Allocation funds and \$29,000.00 of the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to the application; and

WHEREAS, the CHIP award is allocated between two grant funding sources, this resolution will be passed in conjunction with Resolution # 11-0911 to account for the entire CHIP award; now therefore be it

RESOLVED, the Board of Portage County Commissioners accepts the 2011 Community Housing Improvement Program Grant, grant number B-C-11-1CJ-1 in an amount of One Hundred Ninety-Eight Thousand Dollars and No Cents (\$198,000.00); and be it further

RESOLVED, that the Board of Commissioners commits \$4,000.00 of the 2011 Formula Allocation funds and \$29,000.00 of the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to this grant for a total of Sixty-Three Thousand Dollars and No Cents (\$63,000.00) to the entire CHIP award for CDBG and Home Funds (Resolution #11-0911); and be it further

RESOLVED, that the Board of Commissioners agrees that the grant will be administered and implemented by the Neighborhood Development Services Inc. (NDS, Inc.); and be it further

RESOLVED, that the grant period begins September 1, 2011 and ends December 31, 2013; and be it further

RESOLVED, Portage County agrees to comply with all State and Federal Regulations and Guidelines in the administration and implementation of these funds and designate the President of the Portage County Board of Commissioners, or his/her designee, as the Chief Elected Official to sign all necessary documents in connection with this grant; and be it further

RESOLVED that a certified copy of this resolution be filed with the Portage County Department of Budget & Financial Management, the Neighborhood Development Services, Inc., and the Portage County Auditor's Office; and be it further

RESOLVED, the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in

those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Absent;

Christopher Smeiles, Yea;

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RESOLUTION No. 11-0911

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* RE: ACCEPT THE OHIO DEPARTMENT OF
DEVELOPMENT'S, HOME INVESTMENT PARTNERSHIPS
GRANT (HOME) THROUGH THE COMMUNITY
HOUSING IMPROVEMENT PROGRAM (CHIP)
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It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution # 11-0257 on March 17, 2011 and approved an application for the 2011 Community Housing Improvement Program Grant application in an **amount not to exceed** \$498,000.00 committing \$4,000.00 of the 2011 Formula Allocation funds and \$29,000.00 of the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to the application; and

WHEREAS, the Portage County Board of Commissioners adopted Resolution # 11-0278 on March 24, 2011 **authorizing the final application** for the 2011 Community Housing Improvement Program Grant application in an amount of \$488,000.00 committing \$4,000.00 of the 2011 Formula Allocation funds and \$29,000 of the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to the application; and

WHEREAS, the CHIP award is allocated between two grant funding sources, this resolution will be passed in conjunction with Resolution # 11-0910 to account for the entire CHIP award; now therefore be it

RESOLVED, the Board of Portage County Commissioners accepts the 2011 Community Housing Improvement Program Grant, grant number B-C-11-1CJ-2 in an amount of Two Hundred Ninety Thousand Dollars and No Cents (\$290,000.00); and be it further

RESOLVED, that the Board of Commissioners commits \$4,000.00 of the 2011 Formula Allocation funds and \$29,000 of the Portage County CDBG RLF and committing \$30,000.00, from the County's Home RLF to this grant for a total of Sixty-Three Thousand Dollars and No Cents (\$63,000.00) to the entire CHIP award for CDBG (Resolution # 11-0910) and Home Funds; and be it further

RESOLVED, that the Board of Commissioners appoints the following to the Portage County Port Authority for the term effective December 31, 2010 and ending December 31, 2014:

Name	Position	Term Expiration Date
Bradford Ehrhart, President Portage Development Board	Economic Development	Ex Officio Member, no expiration date

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0914 - RE: APPOINTMENT TO THE NORTHEAST OHIO TRADE AND ECONOMIC CONSORTIUM (NEOTEC) BOARD OF TRUSTEES.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following Resolution be adopted:

WHEREAS, The Northeast Ohio Trade and Economic Consortium (NEOTEC) is an economic development partnership formed to promote trade, business growth and economic opportunities throughout Northeast Ohio; and

WHEREAS, Founded in February 1996 as a Joint Office of Economic Development (JOED) in accordance with Ohio Revised Code Section 307.07 by county officials and now including the counties of Columbiana, Mahoning, Portage, Stark, Summit, Trumbull, Ashtabula, Medina, Wayne and Richland, NEOTEC is governed by a 20-member board of trustees appointed by elected officials in these counties,

now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following to serve on NEOTEC Board of Trustees:

Bradford Ehrhart, President
Portage Development Board
217 S. Chestnut St.

Ravenna, OH 44266

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

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RESOLUTION No. 11-0915 - RE: RESCIND RESOLUTION NO. 11-0601 – AUTHORIZE THE PORTAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT TO APPLY FOR THE FY12 MITIGATION GRANT.

It was moved by Christopher Smeiles, seconded by Maureen T. Frederick that the following resolution be adopted:

WHEREAS, Resolution No. 11-0601, adopted by the Portage County Board of Commissioners on July 5, 2011 authorized the Portage County Office of Homeland Security and Emergency Management to apply for the FY12 Mitigation Grant, and

WHEREAS, the Portage County Office of Homeland Security and Emergency Management has decided not to apply for the FY12 Mitigation Grant; now therefore be it

RESOLVED, that Resolution No. 11-0601 be rescinded; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Office of Homeland Security & Emergency Management Agency Director and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Absent; Christopher Smeiles, Yea;

4. Approve the Then & Now Certification, as presented by the County Auditor/11-909
5. Accept the Ohio Department of Developments Office of Housing and Community Partnerships Grant Award for the 2011 CDBG Small Cities Community Development Block Grant (CDBG) through the Community Housing Improvement Program (CHIP)/11-910
6. Accept the Ohio Department of Development Home Investment Partnership Grant (HOME) through the Community Housing Improvement Program (CHIP)/11-911
7. Appointment to the Community Improvement Corporation (CIC) of Summit, Medina, and Portage Counties – membership appointment Bradford Ehrhart/11-912
8. Appointment to the Portage County Port Authority Bradford Ehrhart/11-913
9. Appointment to the Northeast Ohio Trade and Economic Consortium (NEOTEC) Board of Trustees – Bradford Ehrhart/11-914

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INVITATIONS

October 18, 2011

1. Invitation from the Portage Park District to the Berlin Lake Trail Dedication/Ribbon Cutting on Saturday, October 22, 2011, 10:00 AM at the parking lot trailhead off SR 224 1.5 miles east of the Deerfield Circle.
2. Meeting notice for the AMATS Annual Luncheon meeting on Friday, October 21, 2011 at the Sheraton Suites, Cuyahoga Falls.
3. Invitation from the Ohio Multi County Development Corporation and Community Health Center to the New Horizon Open House on Wednesday, October 26, 2011 at 12:00 Noon.

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INCOMING CORRESPONDENCE

October 18, 2011

1. October 14, 2011 correspondence from Mayor Joseph Bica, City of Ravenna, regarding The Woodlands At Robinson and the Access Driveway/The Board of Commissioners agreed to ask JoAnn Townend to pull the original specifications for roadway.
2. October 14, 2011 e-mail from Director Audrey Tillis, Department of Budget & Financial Management to Dave Vaughan, regarding Freedom Line RLF Loan/Hold for a discussion with Neighborhood Development Services.
3. October 13, 2011 correspondence from Mary Sullivan, Aurora Chamber of Commerce, including the official election ballot for the 2012 Election of Board of Directors. Deadline for all forms is Monday, October 31, 2011/Hold for the October 20th agenda.

4. October 14, 2011 correspondence from Judge Paula Giulitto, regarding the Portage County Domestic Relations Court digital recording system/The Board of Commissioners agreed to ask Judge Giulitto to consider amending the court order to include this purchase.
5. October 14, 2011 correspondence from Steve Colecchi, Robinson Memorial Hospital, regarding The Woodlands at Robinson/Forward to Attorney Denise Smith for review and comment.

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JOURNAL ENTRY

October 18, 2011

1. In response of the October 6, 2011 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Paris Inn, Inc. to Sands Holdings Inc, dba Paris Inn 1st Floor and Patio Paris Township, the Board of Commissioners agreed not to request a hearing noting the Paris Township Trustees were notified and have no objections, they are not requesting a hearing.
2. The Board of Commissioners authorized Commissioner Frederick to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 3 for the OPWC Project No. SHA 141 TH210B Bridge Replacement, CGU20 as presented by the County Engineer's Office.
3. The Board of Commissioners authorized payment of the invoice for \$415.44 for Apiary services provided during September 2011 as presented by the Portage County Apiary Inspector, James Just. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

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REFERRED

October 18, 2011

1. The Board of Commissioners received the Portage County Board of Developmental Disabilities 2011 Community Survey for completion by Friday, November 4, 2011. Referred to Job & Family Services.
2. October 12, 2011 e-mail from Director Audrey Tillis, Department of Budget & Financial Management to Dave Vaughan, Neighborhood Development Services, regarding the UDAG Loan Agreement with the City of Ravenna for the Freedom Rail Line. Referred to Neighborhood Development Services.
3. October 10, 2011 correspondence from Susan McGann, Kent Regional Business Alliance, including an invoice for Technical Assistance and Administrative Costs associated with the Microenterprise Revolving Loan Fund from April 1-December 31, 2011. Referred to Department of Budget & Financial Management.

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PLEASE ADD TO THE AGENDA

October 18, 2011

1. Discussion: AED Standing Orders/Journal Entry.
2. October 17, 2011 e-mail from Office of Homeland Security and Emergency Management Director Jon Barber, regarding the Ravenna Army Ammunition Plant/Information only.
3. Does the Board of Commissioners wish to waive the Certificate of Insurance for Citizens for Addiction Recovery & Education (CARE) for use of the Courthouse Lawn on November 18th/Board of Commissioners agreed to waive the insurance/Journal Entry
4. Board of Commissioners' signature requested on the purchase requisition for Various Vendors for two employees' attendance at the Ohio Department of Development 2011 Housing Conference November 2-4, 2011 for \$628.65 as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #08 will fund this expense/Journal Entry.

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PROSECUTOR

October 18, 2011

1. October 12, 2011 e-mail from Attorney David Brode regarding a question from the Health Department regarding Ohio Revised Code requirements for the payment of rabies invoices/The question of whether or not the Board of Commissioners must pay the medical bills for a person bitten by a rabid animal was asked by the Health Department. Attorney Brode explains that the ORC does not say that the Board of Commissioners must pay but there is a four month window for approval of payment, should a request be made. The Board of Commissioners agreed that there is no action to take at this time.
2. October 12, 2011 e-mail from Attorney Leigh Prugh regarding the Timberstone vacation viewing/The Board of Commissioners noted that it is not necessary for their Clerk to attend the viewing on November 10, 2011.
3. October 12, 2011 confidential correspondence from Attorney Leigh Prugh to Anthony Calabrese III, Esq. regarding the Aurora Meadows Subdivision/Information only.
4. October 13, 2011 correspondence from Attorney Leigh Prugh to Ohio Farmers Insurance Company, regarding Aurora Meadows Subdivision/Information only.
5. October 14, 2011 correspondence from Attorney Leigh Prugh to Ben Sutton, Sutton Insurance, regarding Brown et. al. vs. Charlton et. al/Information only.
6. October 13, 2011 correspondence from Portage County Prosecuting Attorney Victor Viglucci requesting an appropriation of funds for outside counsel/Clerk to draft a response to CORSA.

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JOURNAL ENTRY

October 18, 2011

Motion by Christopher Smeiles, seconded by Maureen T. Frederick to approve the following actions:

1. In response of the October 6, 2011 Notice from the Ohio Division of Liquor Control of a request for transfer of liquor license from Paris Inn, Inc. to Sands Holdings Inc, dba Paris Inn, 1st Floor and Patio Paris Township, the Board of Commissioners agreed not to request a hearing noting the Paris Township Trustees were notified, have no objections and are not requesting a hearing. The Board of Commissioners authorized the Clerk to sign and return the Notice.
2. The Board of Commissioners authorized Commissioner Frederick to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 3 for the OPWC Project No. SHA 141 TH210B Bridge Replacement, CGU20 (A.P. O'Horo Company), as presented by the County Engineer.
3. The Board of Commissioners authorized payment of the invoice for \$415.44 for Apiary services provided during September 2011, as presented by the Portage County Apiary Inspector, James Just. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
4. The Board of Commissioners signed the Request for Use of County Facility Form authorizing the Citizens for Addiction Recovery & Education (CARE) to use the Ravenna Courthouse Lawn on November 18, 2011 from 6:30 PM – 8:30 PM. The Board of Commissioners agreed to waive the requirement for a Certificate of Insurance for this event noting that the \$1.00 fee has been paid. Request forwarded to the Internal Services Department to process.
5. The Board of Commissioners signed the purchase requisition for Various Vendors for two Regional Planning Commission employees' attendance at the Ohio Department of Development 2011 Housing Conference on November 2-4, 2011 for \$628.65, as presented by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #08 will fund this expense.
6. The Board of Commissioners signed the Personnel Action Form authorizing the full time permanent hire of Andrea Sharar as Social Service Worker 3 (replacing Kelly Ristity) as approved by Job & Family Services Director Judee Genetin. The Board of Commissioners agreed that this hire is contingent upon the applicant passing a pre-employment physical and drug screen and motor vehicle record check, if applicable.
7. The Board of Commissioners signed the Personnel Action form acknowledging the resignation of Nicholas Anderson as an Employment Services Counselor for the Portage County Department of Job and Family Services, effective October 21, 2011, as approved by the Department of Job and Family Services Director Judee Genetin.

- 8. The Board of Commissioners authorized Commissioner Frederick to sign the Ohio Public Works Commission Appendix E Disbursement Request Form and Certification No. 1 for the OPWC Project No. Waterloo Road, GV35, (Northstar Asphalt, Inc.), as presented by the County Engineer.
- 9. The Board of Commissioners accepted the recommendation of Safety & Loss Control Coordinator Michelle Ripley and agreed that she will continue to serve as the On-Site Coordinator for the Standing Orders: Automatic External Defibrillators (AED). The Board of Commissioners also agreed that Dr. Daniel Raub, Portage County Health Department Medical Director, will take over the responsibilities associated with the AED Standing Orders, including the signing of the orders.
- 10. The Board of Commissioners accepted the recommendation of The Woodlands at Robinson Nursing Home Administrator and authorized Commissioner Frederick to sign the Ohio Department of Job & Family Services Final Fiscal Audit Waiver for the 2006 Audit (July 1, 2005 – June 30, 2006) authorizing \$9,451.69 to be deducted from the next monthly payment from the ODJFS.

Commissioner Marsilio absent, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **October 18, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **Noon**. Commissioner Marsilio absent, motion carries.

Maureen T. Frederick, President

ABSENT
Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Deborah Mazanec, Clerk

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