



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Acting Clerk  
330-297-3600

Thursday, December 15, 2011

Commissioners' Board Room

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title
Maureen T. Frederick	President
Tommie Jo Marsilio	Vice President
Christopher Smeiles	Board Member

Also attending throughout the day: Mike Sever, Record-Courier; Hank Dunkel

Minute Approval:

**Motion To:** Approve the December 8, 2011 Meeting Minutes

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Christopher Smeiles, Board Member  
**SECONDER:** Tommie Jo Marsilio, Vice President  
**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**PUBLIC COMMENT PERIOD**

Portage County Senior Center Director Dee Lynn and approximately 100 area seniors attending to voice their concerns about the significance of keeping the Portage County Senior Center.

The following Seniors offered their comment during the meeting:

1. Hilda Klingler
2. Helen Whilted
3. Pat Fowler
4. Dee Devlin
5. Dolores LaRocque
6. Arleen Mahaus
7. Linda Ward
8. Eddie Mae Prisby
9. Dorothy Kelley
10. P. Ken Howe

Sally Kelley, the previous Senior Center Director shared her comments and reiterated how important

Senior Citizens are to the community. She pointed out the following information:

- ⊙ The renewal rate in regards to senior citizen levies is 66%.
- ⊙ Almost 400 seniors participated in the Farmer's Market program and received \$50 worth of free vegetables.
- ⊙ There are approximately 2 shoeboxes full of medical cards from seniors that attend the bus trips.
- ⊙ The senior center offers a program called Safety Net using cell phone that provide a GPS for emergency location - over 100 seniors in Portage County have them.
- ⊙ Senior Lucy Linedecker has crocheted over 200 blankets for kids from Head Start. The center has offered her an opportunity to continue.
- ⊙ 80 counties in the State of Ohio provide for Senior Citizens.

Commissioner Frederick commented that the Board has spent countless hours reducing everywhere it can to live within our means. Current certification is \$33,250,000.00. The Board will have the availability of additional money after the first of the year when the Budget Commission certifies. The Board believes it is important to keep the center open. Commissioner Frederick stated it is her desire to commit to an amount of money in order to keep the doors open.

Commissioner Smeiles shared the Board's monetary commitment of \$272,000 in '09 to renovate space for seniors. It is not the Board's intent to walk away from that commitment for seniors and the money spent. Commissioner Smeiles indicated he was the one that said the Board would not close the senior center.

The Board discussed the budget process last week and priority (by law) is mandates (ie. judicial, sheriff's department, jail, road patrol, etc.). The Board has brainstormed on where they could find additional funding for the center and talked with its departments. Director Judee Genetin from Job & Family Services indicated Title XX monies can be prioritized specifically for the Senior Center and could fund it 100% for 2012. The next part of the problem remains funding for the following years. Commissioner Smeiles would like to see a partnership with surrounding communities for support, as well, and form a possible committee to work on 2013 and funding beyond.

Commissioner Marsilio thanks all the citizens for coming. She doesn't want anyone to be under the impression that the Board doesn't believe seniors matter. The center is important but when you call 911 you expect someone to answer. The question isn't always are we going to fund this - it's how. Yesterday, she had a conversation with the Job & Family Services Director and after crunching numbers and pulling money from different funds, Director Genetin was able to utilize Title XX funding for 2012 Senior Center. Further details will follow during Director Genetin's meeting.

County Auditor Esposito attending to put to rest the rumor that the Commissioners received bonuses. Commissioners by law cannot get bonuses.

A motion was made to authorize the Department of Budget & Financial Management to fund the

Senior Center for \$50,000 as part of the 2012 budget./Journal Entry

Recessed to Solid Waste Management District: 9:50 AM

Reconvened as Commissioners: 10:45 AM

Recessed: 11:03 AM

Reconvened: 11:05 AM

## **JOB & FAMILY SERVICES**

Present: Judee Genetin, Kevin Gowan

### 1. Approval of the following Job Descriptions:

Director Genetin discussed the revised job descriptions for each position and indicated the JFS Attorney job description would be pulled from today's agenda. The Board approved all by Journal Entry.

- a. Income Maintenance Aide 2 - Revised
- b. Vehicle Operator - Revised
- c. Training Officer 1 - Revised
- d. CSEA Case Manager - Revised
- e. Account Clerk 2 - Revised
- f. Account Clerk 3 - Revised
- g. JFS Attorney - New Position./Held by Director Genetin
- h. CSEA Lead Supervisor- This is a new position which gives the supervisor more responsibility. Director Genetin recommend Lisa Fay be promoted from CSEA Supervisor to CSEA Lead Supervisor./Journal Entry.

### 2. Job Abolishment of Vacant Position/ 11-1097

### 3. JFS Giving Tree

Director Genetin discussed the department's voluntary contest called the Giving Tree for Job & Family Services units who wished to participate in decorating trees. Each unit participating unit had to pick a county agency or charity they felt they could donate something to and to design a tree and Christmas decorations for that organization. The contest started at the end of November through December 14, 2011. Each unit needed to provide a description of what they did, for whom and provide pictures for judging. She was very impressed with each and every entry and would like the Board to pick a winner. There were 14 units and over 100 people participated. The Job & Family Services managers offered to have a lunch for the winning unit. Organizations chosen by employees were as follows:

- ⊙ Bryn Mawr Glenn
- ⊙ Aged out of Foster Kids
- ⊙ Longmeadow Nursing Home
- ⊙ Miller House
- ⊙ Maplewood Care Center

- ⊙ Safer Future (3 units chose)
- ⊙ Liberty House
- ⊙ Roses' Rescue
- ⊙ Center of Hope
- ⊙ The White House
- ⊙ Place of Peace
- ⊙ A combination of Stock the Socks and Center of Hope.

The Board agreed to review each entry and advise Director Genetin of their favorite.

4. Senior Center Funding. The Board asked how Director Genetin was able to find funding for the Senior center? She reported that they started with an RFP and felt they could do \$8,000.00. She spoke with Mark Frisone (Family & Community Services) and he clarified activities such as the medical screenings, food assistance and educational aspects and Director Genetin was able to fit specific services with the required specifications for Title XX. The Board commends Director Genetin and her staff for a job well done! Director Genetin would also be interested in helping a committee to work towards funding for 2013 and beyond.

**RESOLUTION NO. 11-1097                    -                    RE:    APPROVE ABOLISHMENT OF POSITION IN  
THE PORTAGE COUNTY DEPARTMENT OF  
JOB AND FAMILY SERVICES HELP ME GROW  
PROGRAM.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,**                    effective July 1, 2011, the management of the Portage County Job and Family Services (PCDJFS) Help Me Grow Program (HMG) was contracted to Family and Community Services (F&CS); and

**WHEREAS,**                    since F&CS is also providing the position of Central Intake Clerk, this position is not needed by PCDJFS; and

**WHEREAS,**                    the Director of PCDJFS has recommended that the position of Central Intake Clerk in the PCDJFS HMG program, which is currently vacant, be abolished; now therefore be it

**RESOLVED,**                    that the Portage County Board of Commissioners does hereby approve the position abolishment of the Central Intake Clerk effective December 15, 2011; and be it further

**RESOLVED,**                    that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meeting open to the

public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea;

Tommie Jo Marsilio, Yea;

Christopher Smeiles, Yea;

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Christopher Smeiles, Board Member

**SECONDER:** Tommie Jo Marsilio, Vice President

**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

### **INTERNAL SERVICES**

Present: JoAnn Townend

#### **Discussion:**

1. Communication tower on Infirmary Road. Director Townend received an e-mail from a company that is interested in purchasing the communication tower. They indicated the Board could remain on the tower for free. The Board would like Director Townend to get more information (ie. do we have legal authority to sell?) Director Townend will go through the paperwork to see if its even feasible to go to the next level.

#### **Resolutions:**

1. Enter into amendment no. 2 with Workplace Services dba Lifeservices EAP for continuation of the employee assistance program./11-1098
2. Enter into an agreement with AETNA Life Insurance Company for voluntary employee dentalinsurance./11-1099
3. Enter into an agreement with Willis of Ohio, Inc. for health benefit plan consulting services./11-1100
4. Enter into amendment no. 1 with Coleman Professional Services for child and adult emergency reporting services for JFS./11-1101
5. Enter into an agreement with AT & T for continuation of Centrex telephone services./11-1102
6. Enter into an agreement with the Ohio Department of Development for revolving loan fund administration./11-1103
7. Approve specifications and set the date for the re-bid of the alterations for Coleman Professional Services, 133 Vine St., Ravenna./11-1104

**RESOLUTION No. 11-1098 - RE: ENTER INTO AMENDMENT NO. 2 WITH  
WORKPLACE SERVICES dba LIFESERVICES  
EAP FOR AN EMPLOYEE ASSISTANCE  
PROGRAM.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners entered into an agreement known as Portage County Agreement No. 20100157 with Workplace Services dba Lifeservices EAP on January 21, 2010 through resolution 09-1097 in order to provide an employee assistance program; and

**WHEREAS,** an amendment no. 1 was entered into on December 9, 2010 through resolution 10-1125; and

**WHEREAS,** both parties would like to continue the service; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners agrees to enter into amendment number two (2) with Workplace Serviced dba LifeServices EAP, 2855 W. Market St., Suite 215, Akron OH 44333 for the period January 1, 2012 through December 31, 2013 at the amount not to exceed Twenty five thousand and 00/100 dollars (\$25,000.00) per year; and be it further

**RESOLVED,** That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<p><b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles</p>
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**RESOLUTION No. 11-1099 - RE: ENTER INTO AN AGREEMENT WITH AETNA  
LIFE INSURANCE COMPANY FOR  
VOLUNTARY GROUP DENTAL INSURANCE  
FOR 2012.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners is desirous to provide voluntary dental insurance coverage for County employees and their families who elect such coverage, the cost of which is paid by the employees; and

**WHEREAS,** Aetna Life Insurance Company is both qualified and interested in providing said voluntary employee dental insurance coverage; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners enters into an agreement with Aetna Life Insurance Company, 4059 Kinross Lakes Parkway, Richfield OH 44286, to provide voluntary dental insurance coverage for all permanent full-time County employees who elect such coverage for the period January 1, 2012 through December 31, 2012; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<p><b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles</p>
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**RESOLUTION No. 11-1100 - RE: ENTER INTO AN AGREEMENT WITH WILLIS OF OHIO, INC. FOR PROVISION OF HEALTH BENEFIT PLAN CONSULTING SERVICES FOR 2012.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners desires on-going consulting services regarding health benefit plan design services, review of provider services, evaluation of proposals submitted by vendors of voluntary benefit plans and development of wellness initiatives for the Portage County Employee Health Benefit Plan as required by the Ohio Revised Code, Section 307.86(F); now therefore be it

**RESOLVED,** that the Portage County Commissioners agree to enter into an agreement, with **Willis of Ohio, Inc., 200 Public Square, Suite 3760, Cleveland, Ohio 44114**, to provide Health Care Consulting Services in 2012 for the Portage County Employee Health Benefit Plan for a total cost not to exceed twenty-four thousand and 00/100 dollars (\$24,000.00), and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in

those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION No. 11-1101 - RE: ENTER INTO AMENDMENT NO. 1 FOR CHILD AND ADULT EMERGENCY REPORTING SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COLEMAN PROFESSIONAL SERVICES.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20110152 (the "Original Contract") by Resolution No. 10-1178 to provide emergency response in situations where child and adult abuse and neglect may be occurring, stabilize a family and prevent removal of children from their homes and link families to other community services; and

**WHEREAS,** the parties desire to amend the Original Contract to continue such services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services ("PDCJFS") and Coleman Professional Services ("PROVIDER") to extend the agreement one (1) additional year from November 1, 2011 through October 31, 2012; and be it further

**RESOLVED,** that the total amount of this agreement shall not exceed Forty thousand six hundred seventy-four and 51/100 dollars (\$40,674.51); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President
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**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**RESOLUTION No. 11-1102 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS AND AT & T FOR CENTREX TELEPHONE SERVICE**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** AT&T values Portage County's business and desires to continue to provide Portage County with discounts for certain telephone services; and

**WHEREAS,** Portage County desires to obtain discounts for certain AT&T telephone services based upon Portage County's purchase of a minimum amount of such AT&T telephone services; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and AT&T, 45 Erieview Plaza, Cleveland OH 44114 to provide services at the rates stipulated in the AT&T Centrex Service Agreement for a period of thirty-six months beginning on December 15, 2011; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

**RESULT: ADOPTED [UNANIMOUS]**  
**MOVER:** Christopher Smeiles, Board Member  
**SECONDER:** Tommie Jo Marsilio, Vice President  
**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**RESOLUTION No. 11-1103 - RE: ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF DEVELOPMENT FOR REVOLVING LOAN FUND ADMINISTRATION.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Ohio Department of Development through its Office of Community Partnerships (OCD) administers the federal Community Development Block Grant (CDBG) Program for the State of Ohio; and

**WHEREAS,** the Portage County Board of Commissioners has been determined to be an eligible recipient of CDBG funds; and

**WHEREAS,** the Portage County Board of Commissioners has been awarded CDBG funds from the Ohio Department of Development for use to finance eligible activities that may generate program income; and

**WHEREAS,** the Ohio Department of Development has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary goals of encouraging the expansion and stability of the economic base of the designated area of the Revolving Loan Fund and encouraging increased employment opportunities, particularly for low and moderate income persons in designated areas; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and the Ohio Department of Development for Revolving Loan Fund Administration for the period beginning January 1, 2012 and ending December 31, 2014; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION No. 11-1104 - RE: APPROVE SPECIFICATIONS AND SET DATE FOR RE-BID OF THE ALTERATIONS FOR COLEMAN PROFESSIONAL SERVICES, 133 VINE STREET, RAVENNA, OHIO, 44266**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**RESOLVED,** that the bid specifications, as submitted for receiving bids to remove and replace roof, 3 exterior doors and 3 storm doors, 16 windows, bilco door, 2 furnaces (Units 1 & 2) and paint all window sills located at 133 Vine Street in the City of Ravenna for Coleman Professional Services, be approved;

**RESOLVED,** that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, 7th floor, Room 701, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 3:00 p.m., January 18, 2012 and publicly opened and read; and be it further

**RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on December 31, 2011 and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

**RESOLVED,** that a pre-bid meeting will be held on January 9, 2012 at 3:00 p.m. at the site.

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Christopher Smeiles, Board Member

**SECONDER:** Tommie Jo Marsilio, Vice President

**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

### **BUDGET & FINANCE**

Director Tillis presents the original appropriation resolution for the General Fund and Non General fund resolutions. A summary sheet has been provided which is the final step in the process.

She indicated one time capital needs (such as cruisers) and scheduled cuts for local government fund in 2013 are items the Board needs to be aware of.

Sales tax is doing well, investment income is low, and transfer tax is holding its own. The big hits were local government fund and investment income. Revenue estimates are 1.3 for next year and at one point we were at 4.5. Investment income has been one of the biggest hit and local government fund (if it is removed) would be the next biggest hit. If local government funding goes away, the Board will have to consider a regular reoccurring revenue option as there won't have any other choice.

County Auditor Esposito indicated the transfer fees are stable. They are processing Sheriff's sales, repossession, and auctions.

Commissioner Marsilio went to hydraulic fracturing seminar at CCAO and the speaker was from the Ohio Department of Taxation and his disclaimer was that their data is based on Texas and Pennsylvania because this is too new to Ohio. Based on what they have seen, the real property tax on oil and gas only per well to be drilled the County's component would be estimated at \$1 Million dollars in revenue. It would take approximately 2 years to see any revenue and this is a one time thing which drops off substantially after that. Sales tax is in new development and hopefully this will help off set the Local Government fund.

Commissioner Smeiles indicated certain external agencies funds were zero'd out. Director Tillis shared all were pulled with the exception of the Park District (with local government support) and all mandates. External Agencies include: OSU Extension, Soil & Water, Park District, Regional Planning

Commission, and Economic Development.

Commissioner Smeiles asked about the Development Board contract and JOED dues. Director Tillis will check.

Commissioner Frederick stated that anything that needed to be done to balance the budget was done. Commissioner Marsilio shared that this was done with the understanding that the last out would pulled be the first back in.

The board thanks Director Tillis and staff for their hard work!!

General Fund Fiscal Year 2012 Annual Appropriation/Resolution 11-1106

Non General Fund Fiscal Year 2012 Annual Appropriation/Resolution 11-1105

**RESOLUTION No. 11-1105**

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**RE: NON-GENERAL FUND FISCAL YEAR 2012  
ANNUAL APPROPRIATION MEASURER**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

**WHEREAS,** Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and

**WHEREAS,** ORC 5705.38 (C) states that "Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services."; now therefore be it

**WHEREAS,** the Portage County Board of Commissioners desire to set the level of appropriation authority with the rollup group set at Fund, Department and Category and/or Fund and Category to allow greater flexibility within the departments effective with the FY 2012 Appropriation Budget; now therefore be it

**RESOLVED,** that elected officials and department directors having management control over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against appropriations; and be it further

**RESOLVED,** that all requests for Capital Expenditures as defined in Sections 5705.38 and 5705.39 of the Ohio Revised Code shall require the approval of the County Board of Commissioners; and be it further

**RESOLVED,** the Portage County Board of Commissioners sets the level of appropriation authority with the rollup group set at Fund, Department and Category and/or Fund and Category to allow greater flexibility within the department effective with the FY 2012 Appropriation Budget; and be it further

**RESOLVED,** by the Board of County Commissioners of Portage County, Ohio that to provide for the current expenses and other expenditures of said County, during Fiscal 2012, beginning January 1, 2012 and ending December 31, 2012, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, AS PROVIDED IN THE FOLLOWING ENUMERATION BEGINNING WITH FUND 1000 (RECORDER EQUIPMENT) AND ENDING WITH FUND 8201 (RODMAN DET HOME BEQUEST (WILL));

	<u>Amount</u>
<b>Fund: 1000 Recorder Equipment</b>	
10004 Recorder Equipment CS	346,500
10005 Recorder Equipment MS	21,000
10006 Recorder Equipment CO	85,000
<b>Total Fund: 1000</b>	<b><u>\$ 452,500</u></b>
<b>Fund: 1001 Certificate Of Title Administr</b>	
10013 Certificate Of Title PS	540,052
10014 Certificate Of Title Admin CS	18,700
10015 Certificate Of Title Admin MS	15,700
<b>Total Fund: 1001</b>	<b><u>\$ 574,452</u></b>
<b>Fund: 1003 Real Estate Assessment</b>	
10033 Real Estate Assessment PS	437,897
10034 Real Estate Assessment CS	659,500
10035 Real Estate Assessment MS	22,767
10036 Real Estate Assessment CO	10,000
90033 REA Data Proc PS	146,937
90034 REA Data Processing CS	74,500
90035 REA Data Processing MS	23,000
90036 REA Data Processing CO	15,500
<b>Total Fund: 1003</b>	<b><u>\$ 1,390,101</u></b>
<b>Fund: 1004 DRETAC – Treasurer</b>	
10043 DRETAC Treasurer PS	167,260
10044 DRETAC Treasurer CS	107,150
10045 DRETAC Treasurer MS	10,000
<b>Total Fund: 1004</b>	<b><u>\$ 284,410</u></b>
<b>Fund: 1005 DRETAC – Prosecutor</b>	
10053 DRETAC Prosecutor PS	212,733
10055 DRETAC Prosecutor MS	5,000
<b>Total Fund: 1005</b>	<b><u>\$ 217,733</u></b>

<b>Fund: 1006 Comp Legal Research Muni Crt</b>		
10063	Comp Lgl Res-Muni PS	36,744
10064	Comp Lgl Res-Muni CS	65,000
10065	Comp Lgl Res-Muni MS	29,000
10066	Comp Lgl Res-Muni CO	15,000
	<b>Total Fund: 1006</b>	<b><u>\$ 145,744</u></b>

<b>Fund: 1007 Comp Legal Research Common Pls</b>		
10074	Comp Lgl Res Probate CS	10,300
10075	Comp Lgl Res Probate MS	9,000
	<b>Total Fund: 1007</b>	<b><u>\$ 19,300</u></b>

<b>Fund: 1008 Computerization Clerk Comm Pls</b>		
10083	Comp-Clerk/Com Pls PS	39,812
10084	Comp-Clerk/Com Pls CS	14,570
10085	Comp-Clerk/Com Pls MS	2,500
	<b>Total Fund: 1008</b>	<b><u>\$ 56,882</u></b>

<b>Fund: 1009 Comp Legal Research Probate Ct</b>		
10094	Comp Lgl Research Probat Ct CS	12,250
10095	Comp Lgl Research Probat Ct MS	1,250
10096	Comp Lgl Research Probat Ct CO	10,750
10097	Comp Lgl Research Probat Ct OE	250
	<b>Total Fund: 1009</b>	<b><u>\$ 24,500</u></b>

<b>Fund: 1010 Computerization Clerk Muni Ct</b>		
10103	Comp-Clerk of Courts PS	237,252
10104	Comp-Clerk of Courts CS	234,121
10105	Comp-Clerk of Courts MS	31,000
10106	Comp-Clerk of Courts CO	24,000
	<b>Total Fund: 1010</b>	<b><u>\$ 526,373</u></b>

<b>Fund: 1011 Comp Legal Research Juvenil Ct</b>		
10114	Comp Lgl Research Juvenil CS	11,850
10115	Comp Lgl Research Juvenil MS	11,500
10116	Comp Lgl Research Juvenil CO	10,500

10117	Comp Lgl Research Juvenil OE	500
	<b>Total Fund: 1011</b>	<b><u>\$ 34,350</u></b>
<b>Fund: 1012</b>	<b>Mediation And Dispute 2303.201</b>	
10123	Mediation & Dispute PS	73,835
	<b>Total Fund: 1012</b>	<b><u>\$ 73,835</u></b>
<b>Fund: 1015</b>	<b>Real Estate Tax Prepayment</b>	
10153	Real Estate Tax Prepay PS	28,224
	<b>Total Fund: 1015</b>	<b><u>\$ 28,224</u></b>
<b>Fund: 1016</b>	<b>Mediation And Dispute Domestic</b>	
10163	Mediation & Dispute PS	23,583
	<b>Total Fund: 1016</b>	<b><u>\$ 23,583</u></b>
<b>Fund: 1018</b>	<b>GAL 2303.201</b>	
10184	GAL 2303.201 CS	3,000
	<b>Total Fund: 1018</b>	<b><u>\$ 3,000</u></b>
<b>Fund: 1081</b>	<b>Law Library Resources</b>	
10813	Law Library Resources PS	64,500
10814	Law Library Resources Board CS	21,750
10815	Law Library Resources Board MS	338,250
	<b>Total Fund: 1081</b>	<b><u>\$ 424,500</u></b>
<b>Fund: 1100</b>	<b>Concealed Handgun Licenses</b>	
11003	Concealed Handgun Lic PS	46,980
11004	Concealed Handgun Licenses CS	34,000
11005	Concealed Handgun Licenses MS	6,000
11006	Concealed Handgun Licenses CO	5,000
	<b>Total Fund: 1100</b>	<b><u>\$ 91,980</u></b>
<b>Fund: 1101</b>	<b>Enforcement And Education</b>	
11014	Enforcement & Education CS	1,500
11015	Enforcement & Education MS	4,000
	<b>Total Fund: 1101</b>	<b><u>\$ 5,500</u></b>

<b>Fund: 1102 Marine Patrol Grant</b>		
11023 Sheriff-Marine Patrol PS		20,000
11024 Sheriff-Marine Patrol CS		4,000
11025 Sheriff-Marine Patrol MS		8,000
<b>Total Fund: 1102</b>		<b><u>\$ 32,000</u></b>

<b>Fund: 1103 Drug Abuse Resistance Educatio</b>		
11033 Sheriff-DARE Program PS		80,000
<b>Total Fund: 1103</b>		<b><u>\$ 80,000</u></b>

<b>Fund: 1105 Traffic Enforcement Program</b>		
11053 Traffic Enforcemt Prog PS		25,000
<b>Total Fund: 1105</b>		<b><u>\$ 25,000</u></b>

<b>Fund: 1109 Law Enforcement Assistance</b>		
11093 Law Enforcement Assist PS		7,000
11094 Law Enforcement Assistance CS		4,000
11095 Law Enforcement Assistance ME		1,000
<b>Total Fund: 1109</b>		<b><u>\$ 12,000</u></b>

<b>Fund: 1112 Sheriff Inmate Commissary</b>		
11123 Shrf Inmate Commissary PS		23,500
11124 Sheriff Inmate Commissary CS		8,100
11125 Sheriff Inmate Commissary MS		126,000
11126 Sheriff Inmate Commissary CO		5,000
<b>Total Fund: 1112</b>		<b><u>\$ 162,600</u></b>

<b>Fund: 1120 Electronic Home Monitoring</b>		
11204 Electronic Home Monitoring CS		75,000
11207 Electronic Home Monitoring OE		1,000
<b>Total Fund: 1120</b>		<b><u>\$ 76,000</u></b>

<b>Fund: 1121 Probation Services</b>		
11213 Adult Probation Servi PS		306,597
11214 Adult Probation Service CS		4,000

11215	Adult Probation Services MS	2,000
<b>Total Fund: 1121</b>		<b><u>\$ 312,597</u></b>
<b>Fund: 1122</b>	<b>Adult Probation</b>	
11223	Adult Probation PS	255,046
11224	Adult Probation CS	54,697
11225	Adult Probation MS	12,488
<b>Total Fund: 1122</b>		<b><u>\$ 322,231</u></b>
<b>Fund: 1148</b>	<b>Global Monitoring Intervention</b>	
11484	Global Monitoring Intervent CS	5,070
11485	Global Monitoring Intervent MS	7,674
<b>Total Fund: 1148</b>		<b><u>\$ 12,744</u></b>
<b>Fund: 1149</b>	<b>Felony Delinque Care &amp; Custody</b>	
11493	Juv Feny Delnq Care PS	511,270
11494	Juv Feny Delnq Care CS	104,250
11495	Juv Feny Delnq Care MS	6,000
<b>Total Fund: 1149</b>		<b><u>\$ 621,520</u></b>
<b>Fund: 1150</b>	<b>Probate Ct Conduct Of Business</b>	
11504	Probate Ct Cond Busin CS	3,000
11505	Probate Ct Cond Busin MS	1,500
<b>Total Fund: 1150</b>		<b><u>\$ 4,500</u></b>
<b>Fund: 1160</b>	<b>Hazmat Operations</b>	
11604	Hazmat Operation CS	27,900
11605	Hazmat Operation MS	10,228
<b>Total Fund: 1160</b>		<b><u>\$ 38,128</u></b>
<b>Fund: 1165</b>	<b>Homeland Security B (SHSP)</b>	
11654	Homeland Security B (SHSP) CS	40,000
11655	Homeland Security B (SHSP) MS	65,454
11656	Homeland Security B (SHSP) CO	40,000
<b>Total Fund: 1165</b>		<b><u>\$ 145,454</u></b>

<b>Fund: 1166 EMPG Homeland Security Grant</b>	
11663 EMPG Homeland Security PS	185,926
11664 EMPG Homeland Security CS	43,825
11665 EMPG Homeland Security MS	10,600
<b>Total Fund: 1166</b>	<b><u>\$ 240,351</u></b>

<b>Fund: 1170 Emergency Response LEPC/CERP</b>	
11703 LEPC / CERP PS	8,840
11704 LEPC / CERP CS	10,950
11705 LEPC / CERP MS	300
<b>Total Fund: 1170</b>	<b><u>\$ 20,090</u></b>

<b>Fund: 1201 Motor Vehicle And Gas Tax</b>	
12013 Motor Vehicle/Gas Tax PS	3,890,415
12014 Motor Vehicle/Gas Tax CS	397,400
12015 Motor Vehicle/Gas Tax MS	1,584,162
12016 Motor Vehicle/Gas Tax CO	519,400
12017 Motor Vehicle/Gas Tax OE	3,000
12018 Motor Vehicle/Gas Tax DS	105,123
<b>Total Fund: 1201</b>	<b><u>\$ 6,499,500</u></b>

<b>Fund: 1202 SA Ditch Mnt - Allen Moss</b>	
12024 SA Ditch Mnt Allen Moss CS	50
<b>Total Fund: 1202</b>	<b><u>\$ 50</u></b>

<b>Fund: 1203 SA Ditch Mnt - Culler Johnson</b>	
12034 SA Ditch Mnt Culler Johnson CS	50
<b>Total Fund: 1203</b>	<b><u>\$ 50</u></b>

<b>Fund: 1204 SA Ditch Mnt - East Park</b>	
12044 SA Ditch Mnt East Park CS	50
<b>Total Fund: 1204</b>	<b><u>\$ 50</u></b>

<b>Fund: 1205 SA Ditch Mnt - Lavelle Heights</b>	
12054 SA Ditch Mnt Lavelle Height CS	50

	<b>Total Fund: 1205</b>	<b><u>\$ 50</u></b>
<b>Fund: 1206 SA Ditch Mnt - Rootstown #7</b>		
12064 SA Ditch Mnt Rootstoow #7 CS		50
	<b>Total Fund: 1206</b>	<b><u>\$ 50</u></b>
<b>Fund: 1207 SA Ditch Mnt - Wahoo</b>		
12074 SA Ditch Mnt Wahoo CS		50
	<b>Total Fund: 1207</b>	<b><u>\$ 50</u></b>
<b>Fund: 1208 SA Ditch Mnt - Geiger</b>		
12084 SA Ditch Mnt Geiger CS		50
	<b>Total Fund: 1208</b>	<b><u>\$ 50</u></b>
<b>Fund: 1209 SA Ditch Mnt - Englehart</b>		
12094 SA Ditch Mnt Englehart CS		50
	<b>Total Fund: 1209</b>	<b><u>\$ 50</u></b>
<b>Fund: 1251 CDBG County Formula</b>		
12514 CDBG Conty Formula CS		354,960
	<b>Total Fund: 1251</b>	<b><u>\$ 354,960</u></b>
<b>Fund: 1271 RLF CDBG Housing</b>		
12714 RLF CDBG Housing CS		4,400
12718 RLF CDBG Housing DE		5,000
	<b>Total Fund: 1271</b>	<b><u>\$ 9,400</u></b>
<b>Fund: 1272 RLF Section 17</b>		
12724 RLF Section 17 CS		9,270
12728 RLF Section 17 DE		23,430
	<b>Total Fund: 1272</b>	<b><u>\$ 32,700</u></b>
<b>Fund: 1273 RLF CDBG Foreclosure/Rescue</b>		
12734 RLF CDBG Foreclosure CS		1,700
12738 RLF CDBG Mortgage Loan DE		1,800

<b>Total Fund: 1273</b>	<b>\$ <u>3,500</u></b>
<b>Fund: 1274 RLF Home Rehab</b>	
12744 RLF Home Rehab CS	2,970
12748 RLF Home Rehab DE	6,780
<b>Total Fund: 1274</b>	<b>\$ <u>9,750</u></b>
<b>Fund: 1275 RLF CDBG Economic Devlpmt</b>	
12754 RLF CDBG Economic Devlpmt CS	81,000
12758 RLF CDBG Economic Devlpmt DE	100,000
<b>Total Fund: 1275</b>	<b>\$ <u>181,000</u></b>
<b>Fund: 1285 KBA RLF CDBG Micro Enterprise</b>	
12854 KBA RLF CDBG Micro Enterpri CS	3,700
12858 KBA RLF CDBG Micro Enterpri DE	2,300
<b>Total Fund: 1285</b>	<b>\$ <u>6,000</u></b>
<b>Fund: 1301 Marriage Licenses</b>	
13014 Marriage Licenses CS	27,000
<b>Total Fund: 1301</b>	<b>\$ <u>27,000</u></b>
<b>Fund: 1310 Mental Health &amp; Recovery Board</b>	
13103 Mental Health&Recovery PS	415,298
13104 Mental Health & Recovery CS	9,251,342
13105 Mental Health & Recovery MS	4,400
<b>Total Fund: 1310</b>	<b>\$ <u>9,671,040</u></b>
<b>Fund: 1320 Indigent Driver Alcohol Treatm</b>	
13204 Indigent Driver Alchol Trt CS	300,000
<b>Total Fund: 1320</b>	<b>\$ <u>300,000</u></b>

<b>Fund: 1321 Indig Driver Alcohol Mon Muni</b>	
13214 Indig Driv Alc Monitor CS	100,000
<b>Total Fund: 1321</b>	<b><u>\$ 100,000</u></b>

<b>Fund: 1330 Dog And Kennel</b>	
13303 Dog Kennel-Warden PS	290,904
13304 Dog Kennel - Warden CS	68,350
13305 Dog Kennel - Warden MS	35,200
13306 Dog Kennel - Warden CO	10,000
13309 Dog Kennel - Warden ME	20,000
93303 Dog Kennel - Auditor PS	46,237
93304 Dog Kennel - Auditor CS	17,000
93305 Dog Kennel - Auditor MS	9,517
93307 Dog Kennel - Auditor OE	120
<b>Total Fund: 1330</b>	<b><u>\$ 497,328</u></b>

<b>Fund: 1340 PCBDD General Administration</b>	
13403 MRDD General Admin PS	11,950,800
13404 MRDD General Admin CS	9,067,444
13405 MRDD General Admin MS	560,200
13406 MRDD General Admin CO	251,000
13407 MRDD General Admin OE	15,000
13409 MRDD General Admin ME	100,000
<b>Total Fund: 1340</b>	<b><u>\$ 21,944,444</u></b>

<b>Fund: 1341 PCBDD Early Childhood Spec Ed</b>	
13413 MRDD Early Ch Spec Ed PS	12,759
<b>Total Fund: 1341</b>	<b><u>\$ 12,759</u></b>

<b>Fund: 1343 PCBDD Part B IDEA</b>	
13433 MRDD Part B IDEA PS	43,214
<b>Total Fund: 1343</b>	<b><u>\$ 43,214</u></b>

<b>Fund: 1390 Women Infants And Children</b>	
13903 Women Infant Children PS	1,027,972
13904 Women Infants & Children CS	97,426
13905 Women Infants & Children MS	12,033
<b>Total Fund: 1390</b>	<b><u>\$ 1,137,431</u></b>

<b>Fund: 1401 Indigent Guardianship</b>		
14014 Indigent Guardianship CS		28,000
14015 Indigent Guardianship MS		3,000
14016 Indigent Guardianship CO		10,000
<b>Total Fund: 1401</b>		<b><u>\$ 41,000</u></b>

<b>Fund: 1410 Job And Family Services</b>		
14103 Job & Family Services PS		5,054,000
14104 Job & Family Services CS		3,499,000
14105 Job & Family Services MS		135,000
14106 Job & Family Services CO		12,000
<b>Total Fund: 1410</b>		<b><u>\$ 8,700,000</u></b>

<b>Fund: 1412 JFS Help Me Grow Allocation</b>		
14123 JFS Help Me Grow PS		12,789
14124 JFS Help Me Grow CS		303,211
<b>Total Fund: 1412</b>		<b><u>\$ 316,000</u></b>

<b>Fund: 1414 Child Support General Admini</b>		
14143 JFS Child Support Gen PS		1,510,500
14144 JFS Child Support General CS		628,000
14145 JFS Child Support General MS		40,100
14146 JFS Child Support General CO		2,500
14147 JFS Child Support General OE		100
<b>Total Fund: 1414</b>		<b><u>\$ 2,181,200</u></b>

<b>Fund: 1415 Child Welfare - Special Levy</b>		
14153 JFS Child Welfare Levy PS		1,399,000
14154 JFS Child Welfare Levy CS		6,440,400
14155 JFS Child Welfare Levy MS		33,300
14156 JFS Child Welfare Levy CO		7,000
14157 JFS Child Welfare Levy OE		300
<b>Total Fund: 1415</b>		<b><u>\$ 7,880,000</u></b>

<b>Fund: 1416 JFS Kinship Navigator</b>		
14164 JFS Kinship Navigator CS		129,000
14165 JFS Kinship Navigator MS		1,000

<b>Total Fund: 1416</b>	<b>\$ <u>130,000</u></b>
<b>Fund: 1460 Enforcement Protection Orders</b>	
14609 Enforcemt Protection ME	40,000
<b>Total Fund: 1460</b>	<b>\$ <u>40,000</u></b>
<b>Fund: 1480 Violence Against Women</b>	
14803 Violence Against Women PS	60,409
14804 Violence Against Women CS	30,977
<b>Total Fund: 1480</b>	<b>\$ <u>91,386</u></b>
<b>Fund: 1481 Prosecutors State Grant</b>	
14813 Prosecutor State Grant PS	183,273
<b>Total Fund: 1481</b>	<b>\$ <u>183,273</u></b>
<b>Fund: 3010 GO Bonds 1997</b>	
30108 GO Bonds 1997 DS	908,940
<b>Total Fund: 3010</b>	<b>\$ <u>908,940</u></b>
<b>Fund: 3011 GO Bonds 1998 USDA</b>	
30118 GO Bonds 1998 USDA DS	22,575
<b>Total Fund: 3011</b>	<b>\$ <u>22,575</u></b>
<b>Fund: 3012 GO Bonds 2001 Riddle Block</b>	
30128 GO Bonds 2001 Riddle Block DS	194,253
<b>Total Fund: 3012</b>	<b>\$ <u>194,253</u></b>
<b>Fund: 3013 GO Bonds 2001</b>	
30138 GO Bonds 2001 DS	297,262
<b>Total Fund: 3013</b>	<b>\$ <u>297,262</u></b>
<b>Fund: 3014 GO Bonds 2001 USDA-Regnl Plan</b>	
30148 GO Bonds 2001 USDA DS	9,216
<b>Total Fund: 3014</b>	<b>\$ <u>9,216</u></b>

<b>Fund: 3015 GO Bonds 2004</b>		
30158 GO Bonds 2004 DE		55,547
<b>Total Fund: 3015</b>		<b><u>\$ 55,547</u></b>
<b>Fund: 3016 GO Bond 2010</b>		
30168 GO Bond 2010 DE		296,000
<b>Total Fund: 3016</b>		<b><u>\$ 296,000</u></b>
<b>Fund: 3112 SA PCS Bond 1982</b>		
31128 SA PCS Bonds 1982 DS		52,294
<b>Total Fund: 3112</b>		<b><u>\$ 52,294</u></b>
<b>Fund: 3113 SA PCS Bond 1997</b>		
31138 SA PCS Bonds 1997 DS		2,117
<b>Total Fund: 3113</b>		<b><u>\$ 2,117</u></b>
<b>Fund: 3114 SA PCS Bond 2001</b>		
31148 SA PCS Bonds 2001 DE		36,650
<b>Total Fund: 3114</b>		<b><u>\$ 36,650</u></b>
<b>Fund: 3115 SA PCS Bonds 2004</b>		
31158 SA PCS Bonds 2004 DS		5,357
<b>Total Fund: 3115</b>		<b><u>\$ 5,357</u></b>
<b>Fund: 3140 SA PCW Bond 94REFI04</b>		
31408 SA PCW Bonds 94REFI04 DS		7,770
<b>Total Fund: 3140</b>		<b><u>\$ 7,770</u></b>
<b>Fund: 3141 SA PCW Bond 1997</b>		
31418 SA PCW Bonds 1997 DE		2,644
<b>Total Fund: 3141</b>		<b><u>\$ 2,644</u></b>
<b>Fund: 3142 SA PCW Bonds 2007</b>		
31428 SA PCW Bonds 2007 DE		4,277
<b>Total Fund: 3142</b>		<b><u>\$ 4,277</u></b>

<b>Fund: 3170 SA StS Bond 1999</b>		
31708 SA StS Bonds 1999 DS		16,294
<b>Total Fund: 3170</b>		<b><u>\$ 16,294</u></b>
<b>Fund: 3212 SA PCS OWDA 1994</b>		
32128 SA PCS OWDA 1994 DS		2,796
<b>Total Fund: 3212</b>		<b><u>\$ 2,796</u></b>
<b>Fund: 3213 SA PCS OWDA 1998</b>		
32138 SA PCS OWDA 1998 DS		15,097
<b>Total Fund: 3213</b>		<b><u>\$ 15,097</u></b>
<b>Fund: 3214 SA PCS OWDA 2000</b>		
32148 SA PCS OWDA 2000 DE		5,961
<b>Total Fund: 3214</b>		<b><u>\$ 5,961</u></b>
<b>Fund: 3215 SA PCS OWDA 2001</b>		
32158 SA PCS OWDA 2001 DS		30,952
<b>Total Fund: 3215</b>		<b><u>\$ 30,952</u></b>
<b>Fund: 4007 Kent Court Capital Projects</b>		
40079 Kent Court Capital Proj ME		95,000
<b>Total Fund: 4007</b>		<b><u>\$ 95,000</u></b>
<b>Fund: 4008 Wireless 911 Upgrades</b>		
40084 Wireless 911 Upgrades CS		70,500
40085 Wireless 911 Upgrades MS		16,000
40086 Wireless 911 Upgrades CO		10,000
<b>Total Fund: 4008</b>		<b><u>\$ 96,500</u></b>
<b>Fund: 4100 PCBDD Capital Projects</b>		
41004 MRDD Capital CS		20,000
41006 MRDD Capital CO		80,000
<b>Total Fund: 4100</b>		<b><u>\$ 100,000</u></b>
<b>Fund: 4213 Prospect Summit Hayes Intersct</b>		

42136	Prospect Sum-Hayes Intersct CO	60,000
	<b>Total Fund: 4213</b>	<b><u>\$ 60,000</u></b>
<b>Fund: 5000</b>	<b>SW Revenue Bonds 94REFI04</b>	
50008	SW Revenue Bonds 94REFI04 DS	77,872
	<b>Total Fund: 5000</b>	<b><u>\$ 77,872</u></b>
<b>Fund: 5100</b>	<b>Nursing Home General Administr</b>	
51003	Nursing Home Gen PS	3,486,200
51004	Nursing Home General CS	1,500,300
51005	Nursing Home General MS	500,100
51007	Nursing Home General OE	10,000
51009	Nursing Home General ME	190,000
	<b>Total Fund: 5100</b>	<b><u>\$ 5,686,600</u></b>
<b>Fund: 5101</b>	<b>NH Gifts And Donations</b>	
51014	NH Gifts & Donations CS	2,000
	<b>Total Fund: 5101</b>	<b><u>\$ 2,000</u></b>
<b>Fund: 5110</b>	<b>NH Revenue Bonds 2001</b>	
51108	NH Revenue Bonds 2001 DS	568,498
	<b>Total Fund: 5110</b>	<b><u>\$ 568,498</u></b>
<b>Fund: 5200</b>	<b>PCS General Administration</b>	
52003	Portage County Sewer PS	1,458,912
52004	Portage County Sewer CS	2,331,800
52005	Portage County Sewer MS	724,600
52006	Portage County Sewer CO	682,000
52007	Portage County Sewer OE	70,000
52008	Portage County Sewer DS	30,000
52009	Portage County Sewer ME	2,750,000
	<b>Total Fund: 5200</b>	<b><u>\$ 8,047,312</u></b>
<b>Fund: 5210</b>	<b>PCS Revenue Bonds 1997</b>	
52108	PCS Revenue Bonds 1997 DS	101,405
	<b>Total Fund: 5210</b>	<b><u>\$ 101,405</u></b>
<b>Fund: 5211</b>	<b>PCS Revenue Bonds 2001</b>	

52118	PCS Revenue Bonds 2001 DS	56,136
	<b>Total Fund: 5211</b>	<b><u>\$ 56,136</u></b>
<b>Fund: 5212 PCS Revenue Bonds 2001 Summit</b>		
52128	PCS Revenue Bonds 2001 Summ DS	191,088
	<b>Total Fund: 5212</b>	<b><u>\$ 191,088</u></b>
<b>Fund: 5213 PCS Revenue Bonds 2004</b>		
52138	PCS Revenue Bonds 2004 DE	94,194
	<b>Total Fund: 5213</b>	<b><u>\$ 94,194</u></b>
<b>Fund: 5214 PCS Revenue Bonds 2007</b>		
52148	PCS Revenue Bonds 2007 DE	326,878
	<b>Total Fund: 5214</b>	<b><u>\$ 326,878</u></b>
<b>Fund: 5215 PCS Revenue Bonds 2007 (USDA)</b>		
52158	PCS Revenue Bonds 07 (USDA) DE	123,534
	<b>Total Fund: 5215</b>	<b><u>\$ 123,534</u></b>
<b>Fund: 5216 PCS Revenue Bonds 2009 USDA</b>		
52168	PCS Revenue Bonds 09 USDA DE	65,170
	<b>Total Fund: 5216</b>	<b><u>\$ 65,170</u></b>
<b>Fund: 5217 PCS Revenue Bond 2010</b>		
52178	PCS Revenue Bond 2010 DE	37,075
	<b>Total Fund: 5217</b>	<b><u>\$ 37,075</u></b>
<b>Fund: 5240 PCS OWDA 1994 Ravenna City</b>		
52408	PCS OWDA 1994 Ravenna City DS	78,883
	<b>Total Fund: 5240</b>	<b><u>\$ 78,883</u></b>
<b>Fund: 5241 PCS OWDA 1993 Summt</b>		
52418	PCS OWDA 1993 Summit DE	62,320
	<b>Total Fund: 5241</b>	<b><u>\$ 62,320</u></b>
<b>Fund: 5242 PCS OWDA 1994</b>		

52428	PCS OWDA 1994 DS	121,804
	<b>Total Fund: 5242</b>	<b><u>\$ 121,804</u></b>
<b>Fund: 5243 PCS OWDA 1996</b>		
52438	PCS OWDA 1996 DS	13,792
	<b>Total Fund: 5243</b>	<b><u>\$ 13,792</u></b>
<b>Fund: 5244 PCS OWDA 2001</b>		
52448	PCS OWDA 2001 DS	24,856
	<b>Total Fund: 5244</b>	<b><u>\$ 24,856</u></b>
<b>Fund: 5245 PCS OWDA 2005 Ravenna</b>		
52458	PCS OWDA 2005 Ravenna City DS	460,762
	<b>Total Fund: 5245</b>	<b><u>\$ 460,762</u></b>
<b>Fund: 5246 PCS OWDA 2003 - Mantua</b>		
52468	PCS OWDA 2003 Mantua DS	23,217
	<b>Total Fund: 5246</b>	<b><u>\$ 23,217</u></b>
<b>Fund: 5270 PCS OPWC 1998 CG008</b>		
52708	PCS OPWC 1998 CG008 DS	23,052
	<b>Total Fund: 5270</b>	<b><u>\$ 23,052</u></b>
<b>Fund: 5274 PCS OPWC 2001 CG12A</b>		
52748	PCS OPWC 2001 CG12A DS	7,826
	<b>Total Fund: 5274</b>	<b><u>\$ 7,826</u></b>
<b>Fund: 5275 PCS OPWC 2006 CG02B</b>		
52758	PCS OPWC 2006 CG02B DE	22,500
	<b>Total Fund: 5275</b>	<b><u>\$ 22,500</u></b>
<b>Fund: 5276 PCS OPWC 2009 CG211</b>		
52768	PCS OPWC 2009 CG211 DE	6,693
	<b>Total Fund: 5276</b>	<b><u>\$ 6,693</u></b>
<b>Fund: 5277 PCS OPWC 2010 CG04J</b>		

52778 PCS OPWC 2010 CG04J DE	8,880
<b>Total Fund: 5277</b>	<b><u>\$ 8,880</u></b>

**Fund: 5400 PCW General Administration**

54003 Portage County Water PS	789,195
54004 Portage County Water CS	1,203,100
54005 Portage County Water MS	660,500
54006 Portage County Water CO	467,000
54007 Portage County Water OE	10,000
54009 Portage County Water ME	1,800,000
<b>Total Fund: 5400</b>	<b><u>\$ 4,929,795</u></b>

**Fund: 5410 PCW Revenue Bonds 1997**

54108 PCW Revenue Bonds 1997 DS	230,312
<b>Total Fund: 5410</b>	<b><u>\$ 230,312</u></b>

**Fund: 5412 PCW Revenue Bonds 94REFI04**

54128 PCW Revenue Bonds 94REFI04 DS	402,335
<b>Total Fund: 5412</b>	<b><u>\$ 402,335</u></b>

**Fund: 5413 PCW Revenue Bonds 2001**

54138 PCW Revenue Bonds 2001 DS	38,010
<b>Total Fund: 5413</b>	<b><u>\$ 38,010</u></b>

**Fund: 5414 PCW Revenue Bonds 2004**

54148 PCW Revenue Bonds 2004 DE	126,534
<b>Total Fund: 5414</b>	<b><u>\$ 126,534</u></b>

**Fund: 5415 PCW Revenue Bond 2010**

54158 PCW Revenue Bond 2010 DE	109,994
<b>Total Fund: 5415</b>	<b><u>\$ 109,994</u></b>

<b>Fund: 5471 PCW OPWC 2001 CG12A</b>	
54718 PCW OPWC 2001 CG12A DS	13,068
<b>Total Fund: 5471</b>	<b><u>\$ 13,068</u></b>

<b>Fund: 5600 StS General Administration</b>	
56003 Streetsboro Sewer PS	1,115,731
56004 Streetsboro Sewer CS	1,155,500
56005 Streetsboro Sewer MS	437,700
56006 Streetsboro Sewer CO	200,000
56007 Streetsboro Sewer OE	15,000
56009 Streetsboro Sewer ME	1,500,000
<b>Total Fund: 5600</b>	<b><u>\$ 4,423,931</u></b>

<b>Fund: 5610 StS Revenue Bonds 1997</b>	
56108 StS Revenue Bonds 1997 DS	72,585
<b>Total Fund: 5610</b>	<b><u>\$ 72,585</u></b>

<b>Fund: 5640 StS OWDA 1996</b>	
56408 StS OWDA 1996 DS	47,134
<b>Total Fund: 5640</b>	<b><u>\$ 47,134</u></b>

<b>Fund: 5642 StS OWDA 2000</b>	
56428 StS OWDA 2000 DS	708,973
<b>Total Fund: 5642</b>	<b><u>\$ 708,973</u></b>

<b>Fund: 5671 StS OPWC 1998 CG008</b>	
56718 StS OPWC CG008 DS	2,596
<b>Total Fund: 5671</b>	<b><u>\$ 2,596</u></b>

<b>Fund: 5672 StS OPWC 2001 CG12A</b>	
56728 StS OPWC 2001 CG12A DS	12,395
<b>Total Fund: 5672</b>	<b><u>\$ 12,395</u></b>

<b>Fund: 5673 StS OPWC 2007 CG24H</b>		
56738 StS OPWC 2007 CG24H DE		5,000
<b>Total Fund: 5673</b>		<b><u>\$ 5,000</u></b>
<b>Fund: 5674 StS OPWC 2009 CG21I</b>		
56748 StS OPWC 2009 CG21I DE		4,464
<b>Total Fund: 5674</b>		<b><u>\$ 4,464</u></b>
<b>Fund: 5800 Freedom Secondary Railroad</b>		
58008 Freedom Secondary Railroad DE		4,000
<b>Total Fund: 5800</b>		<b><u>\$ 4,000</u></b>
<b>Fund: 6100 SCRAM Alcohol Monitoring</b>		
61003 SCRAM Alcohol Monitor PS		89,700
61004 SCRAM Alcohol Monitoring CS		150,000
61007 SCRAM Alcohol Monitoring OE		1,000
<b>Total Fund: 6100</b>		<b><u>\$ 240,700</u></b>
<b>Fund: 6200 Electronic Fingerprinting</b>		
62003 Electronic Fingerprint PS		4,633
62004 Electronic Fingerprinting CS		15,000
62005 Electronic Fingerprinting MS		4,000
<b>Total Fund: 6200</b>		<b><u>\$ 23,633</u></b>
<b>Fund: 6800 Storm Water Management</b>		
68003 Storm Water Mgmt PS		9,925
68004 Storm Water Mgmt CS		600,500
68005 Storm Water Mgmt MS		200
<b>Total Fund: 6800</b>		<b><u>\$ 610,625</u></b>
<b>Fund: 7000 Central Services (Purchasing)</b>		
70003 Central Services Purch PS		221,607
70004 Central Services Purchasing CS		1,036,900
70005 Central Services Purchasing MS		385,000
<b>Total Fund: 7000</b>		<b><u>\$ 1,643,507</u></b>

<b>Fund: 7001 Central Print Shop</b>		
70013 Central Print Shop PS		36,810
70014 Central Print Shop CS		8,800
70015 Central Print Shop MS		30,000
<b>Total Fund: 7001</b>		<b><u>\$ 75,610</u></b>

<b>Fund: 7002 Central Vehicle Maintenance</b>		
70023 Motor Pool PS		184,258
70024 Motor Pool CS		9,600
70025 Motor Pool MS		228,142
<b>Total Fund: 7002</b>		<b><u>\$ 422,000</u></b>

<b>Fund: 7040 Centralized Accounting Service</b>		
70403 Central Acctg Serv PS		362,590
70404 Centralized Accounting Serv CS		34,410
70405 Centralized Accounting Serv ME		15,000
<b>Total Fund: 7040</b>		<b><u>\$ 412,000</u></b>

<b>Fund: 7101 Health Benefits Program</b>		
71013 HR Health Benefits PS		109,960
71014 HR Health Benefits CS		1,471,650
71015 HR Health Benefits MS		4,450
71017 HR Health Benefits OE		1,000
71019 HR Health Benefits ME		10,557,705
<b>Total Fund: 7101</b>		<b><u>\$ 12,144,765</u></b>

<b>Fund: 7102 Cafeteria Benefits Program Pkg</b>		
71024 Cafeteria Benefits Program CS		729,000
<b>Total Fund: 7102</b>		<b><u>\$ 729,000</u></b>

<b>Fund: 7201 WC RR P General Administration</b>		
72019 WC RR P General Admin ME		600,000
<b>Total Fund: 7201</b>		<b><u>\$ 600,000</u></b>

<b>Fund: 7202 WC Retro Rating Plan 2003</b>		
72029 WC Retro Rating Plan 2003 ME		50,000
<b>Total Fund: 7202</b>		<b><u>\$ 50,000</u></b>

<b>Fund: 7212 WC Retro Rating Plan 2002</b>		
72129 WC Retro Rating Plan 2002 ME		147,626
<b>Total Fund: 7212</b>		<b><u>\$ 147,626</u></b>
<b>Fund: 7213 WC Retro Rating Plan 2004</b>		
72139 WC Retro Rating Plan 2004 ME		100,000
<b>Total Fund: 7213</b>		<b><u>\$ 100,000</u></b>
<b>Fund: 7214 WC Retro Rating Plan 2005</b>		
72149 WC Retro Rating Plan 2005 ME		50,000
<b>Total Fund: 7214</b>		<b><u>\$ 50,000</u></b>
<b>Fund: 7215 WC Retro Rating Plan 2006</b>		
72159 WC Retro Rating Plan 2006 ME		50,000
<b>Total Fund: 7215</b>		<b><u>\$ 50,000</u></b>
<b>Fund: 7216 WC Retro Rating Plan 2007</b>		
72169 WC Retro Rating Plan 2007 ME		50,000
<b>Total Fund: 7216</b>		<b><u>\$ 50,000</u></b>
<b>Fund: 7217 WC Retro Rating Plan 2008</b>		
72179 WC Retro Rating Plan 08 ME		75,000
<b>Total Fund: 7217</b>		<b><u>\$ 75,000</u></b>
<b>Fund: 7218 WC Retro Rating Plan 2009</b>		
72189 WC Retro Rating Plan 2009 ME		100,000
<b>Total Fund: 7218</b>		<b><u>\$ 100,000</u></b>
<b>Fund: 7219 WC Retro Rating Plan 2010</b>		
72199 WC Retro Rating Plan 2009 ME		100,000
<b>Total Fund: 7219</b>		<b><u>\$ 100,000</u></b>
<b>Fund: 7220 WC Retro Rating Plan 2011</b>		
72203 WC Retro Rating 2011 PS		155,350
72204 WC Retro Rating Plan 2011 CS		910,150
72205 WC Retro Rating Plan 2011 MS		6,000
72207 WC Retro Rating Plan 2011 OE		1,500

72209	WC Retro Rating Plan 2011 ME	127,000
	<b>Total Fund: 7220</b>	<b><u>\$ 1,200,000</u></b>

<b>Fund: 8101 Unclaimed Monies</b>		
81017	Unclaimed Monies OE	195,000
81019	Unclaimed Monies ME	300,000
	<b>Total Fund: 8101</b>	<b><u>\$ 495,000</u></b>

<b>Fund: 8104 PCBDD Gifts &amp; Donations</b>		
81044	MRDD Gifts & Donations CS	5,000
81045	MRDD Gifts & Donations MS	2,700
	<b>Total Fund: 8104</b>	<b><u>\$ 7,700</u></b>

<b>Fund: 8105 Sheriff Gifts &amp; Donations DARE</b>		
81054	Sheriff Gift Donation DARE CS	500
81055	Sheriff Gift Donation DARE MS	4,500
	<b>Total Fund: 8105</b>	<b><u>\$ 5,000</u></b>

<b>Fund: 8106 Sheriff Gifts &amp; Donations K-9</b>		
81064	K-9 Gifts & Donations CS	1,000
81065	K-9 Gifts & Donations MS	9,000
	<b>Total Fund: 8106</b>	<b><u>\$ 10,000</u></b>

<b>Total All Funds</b>	<b><u>\$ 115,898,608</u></b>
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; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Christopher Smeiles, Board Member
<b>SECONDER:</b>	Tommie Jo Marsilio, Vice President
<b>AYES:</b>	Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

RESOLUTION No. 11-1106

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RE: GENERAL FUND FISCAL YEAR 2012  
ANNUAL APPROPRIATION  
MEASURER

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code (ORC) 5705.38 (A) stipulates that the taxing authority for the County (the Portage County Board of Commissioners) shall approve annual appropriation (budgets) measures on or about the first day of each year, and

**WHEREAS,** ORC 5705.38 (C) states that "Appropriation measures shall be classified so as to set forth separately the amounts appropriated for each office, department, and division, and, within each, the amount appropriated for personal services."; now therefore be it

**WHEREAS,** the Portage County Board of Commissioners desire to set the level of appropriation authority with the rollup group set at Fund, Department and Category to allow greater flexibility within the department effective with the FY 2012 Appropriation Budget; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners authorizes the annual appropriation measure for the General Fund for Fiscal Year 2012 beginning on January 1, 2012 and concluding on December 31, 2012, and be it further

**RESOLVED,** that elected officials and department directors having management control over funds, departments, sub departments and other chart of account elements are hereby authorized to draw warrants against the annual appropriations; and be it further

**RESOLVED,** the Portage County Board of Commissioners does set the level of appropriation authority with the rollup group set at Fund, Department and Category to allow greater flexibility within the department effective with the FY 2012 Appropriation Budget; and be it further

**RESOLVED,** that all requests for Capital Expenditures as defined in Sections 5705.38 and 5705.39 of the ORC shall require the approval of the County Board of Commissioners; and be it further

Approved

Fund: 0001 General Fund

001 Commissioners

00013

Commissioners PS

491,405

00014	Commissioners CS	199,410
00015	Commissioners MS	35,800
00019	Commissioners ME	21,000
<b>Total</b>	<b>001 Commissioners</b>	<b>\$ 747,615</b>

**010 Commissioners Other**

00104	Commissioner Other CS	2,609,482
00107	Commissioner Other OE	213,269
00109	Commissioner Other ME	69,551
<b>Total</b>	<b>010 Commissioners Other</b>	<b>\$ 2,892,302</b>

**016 Building Maintenance**

00163	Justice Center Maint PS	437,264
00164	Justice Center Maint CS	1,414,080
00165	Justice Center Maint MS	141,210
00167	Justice Center Maint OE	100
<b>Total</b>	<b>016 Building Maintenance</b>	<b>\$ 1,992,654</b>

**017 Microfilm**

00173	Microfilm PS	69,160
00174	Microfilm CS	2,350
00175	Micorfilm MS	6,200
<b>Total</b>	<b>017 Microfilm</b>	<b>\$ 77,710</b>

**018 Human Resources**

00183	Human Resources PS	58,664
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00184	Human Resources CS	25,000
00185	Human Resources MS	8,000
<b>Total</b>	<b>018 Human Resources</b>	<b>\$ 91,664</b>

**020 Building Regulation Inspection**

00203	Building Regulation In PS	369,015
00204	Building Regulation Insp CS	25,770
00205	Building Regulation Insp MS	21,700
<b>Total</b>	<b>020 Building Regulation Inspection</b>	<b>\$ 416,485</b>

**100 Auditor**

01003	Auditor PS	546,356
01004	Auditor CS	45,550
01005	Auditor MS	24,975
01007	Auditor OE	225
<b>Total</b>	<b>100 Auditor</b>	<b>\$ 617,106</b>

**200 Treasurer**

02003	Treasurer PS	280,114
02004	Treasurer CS	98,750
02005	Treasurer MS	6,700
<b>Total</b>	<b>200 Treasurer</b>	<b>\$ 385,564</b>

**300 Prosecutor**

03003	Prosecutor PS	1,852,248
03004	Prosecutor CS	167,380
03005	Prosecutor MS	50,694
<b>Total</b>	<b>300 Prosecutor</b>	<b>\$ 2,070,322</b>

**400 Recorder**

04003	Recorder PS	220,089
04004	Recorder CS	9,400
04005	Recorder MS	2,500
<b>Total</b>	<b>400 Recorder</b>	<b>\$ 231,989</b>

**500 Clerk of Courts**

05003	Clerk of Courts PS	1,522,450
05004	Clerk of Courts CS	265,225
05005	Clerk of Courts MS	88,505
<b>Total</b>	<b>500 Clerk of Courts</b>	<b>\$ 1,876,180</b>

**510 Court Of Appeals**

05104	Court Of Appeals CS	78,000
<b>Total</b>	<b>510 Court Of Appeals</b>	<b>\$ 78,000</b>

**520 Municipal Court**

05203	Municipal Court PS	932,882
05204	Municipal Court CS	69,450
05205	Municipal Court MS	16,500
<b>Total</b>	<b>520 Municipal Court</b>	<b>\$ 1,018,832</b>

<b>530</b>	<b>Common Pleas Court</b>			
	05303	Common Pleas PS		757,558
	05304	Common Pleas Court CS		41,930
	05305	Common Pleas Court MS		11,800
	<b>Total</b>	<b>530</b>	<b>Common Pleas Court</b>	<b>\$ 811,288</b>

<b>540</b>	<b>Jury Commission</b>			
	05403	Jury Commission PS		3,414
	05404	Jury Commission CS		1,265
	<b>Total</b>	<b>540</b>	<b>Jury Commission</b>	<b>\$ 4,679</b>

<b>550</b>	<b>Domestic Relations</b>			
	05503	Domestic Relations PS		569,210
	05504	Domestic Relations CS		40,886
	05505	Domestic Relations MS		8,000
	<b>Total</b>	<b>550</b>	<b>Domestic Relations</b>	<b>\$ 618,096</b>

<b>560</b>	<b>Probate Court</b>			
	05603	Probate Court PS		666,489
	05604	Probate Court CS		38,300
	05605	Probate Court MS		14,450
	<b>Total</b>	<b>560</b>	<b>Probate Court</b>	<b>\$ 719,239</b>

<b>570</b>	<b>Juvenile Court</b>			
	05703	Juvenile Court PS		731,603
	05704	Juvenile Court CS		1,844,808
	05705	Juvenile Court MS		26,800
	<b>Total</b>	<b>570</b>	<b>Juvenile Court</b>	<b>\$ 2,603,211</b>

<b>580</b>	<b>Juvenile Probation</b>			
	05803	Juvenile Probation PS		154,501
	05804	Juvenile Probation CS		17,250
	05805	Juvenile Probation MS		3,750
	<b>Total</b>	<b>580</b>	<b>Juvenile Probation</b>	<b>\$ 175,501</b>

<b>590</b>	<b>Adult Probation</b>			
	05903	Adult Probation PS		836,910
	05904	Adult Probation CS		37,850
	05905	Adult Probation MS		32,000
	<b>Total</b>	<b>590</b>	<b>Adult Probation</b>	<b>\$ 906,760</b>

<b>600</b>	<b>Coroner</b>			
	06003	Coroner PS		230,721
	06004	Coroner CS		9,050
	06005	Coroner MS		4,900
	<b>Total</b>	<b>600</b>	<b>Coroner</b>	<b>\$ 244,671</b>

**700** Sheriff's Department

07003	Sheriff Department PS	9,410,164
07004	Sheriff Department CS	1,159,366
07005	Sheriff Department MS	668,000
<b>Total</b>	<b>700 Sheriff's Department</b>	<b>\$ 11,237,530</b>

**800 Engineer's Department**

08003	Engineer-Tax Map PS	142,246
08004	Engineer-Tax Map CS	3,650
08005	Engineer-Tax Map MS	9,610
<b>Total</b>	<b>800 Engineer's Department</b>	<b>\$ 155,506</b>

**902 Board Of Elections**

09023	Board of Elections PS	894,181
09024	Board Of Elections CS	247,526
09025	Board Of Elections MS	42,586
<b>Total</b>	<b>902 Board Of Elections</b>	<b>\$ 1,184,293</b>

**903 Veterans Services Commission**

09033	Veterans Services PS	446,283
09034	Veterans Services CS	247,443
09035	Veterans Services MS	29,800
09037	Veterans Services OE	1,100
<b>Total</b>	<b>903 Veterans Services Commission</b>	<b>\$ 724,626</b>

**913 Budget Commission**

09133	Budget Commission PS	47,896
09134	Budget Commission CS	4,750

09135	Budget Commission MS	600
<b>Total</b>	<b>913</b>	<b>Budget Commission</b>
		<b>\$ 53,246</b>

**915 Data Processing Board**

09153	Data Processing Bd PS	433,102
09154	Data Processing Bd CS	139,462
09155	Data Processing Bd MS	12,100
<b>Total</b>	<b>915</b>	<b>Data Processing Board</b>
		<b>\$ 584,664</b>

**920 Public Defender Commission**

09203	Public Defender PS	639,614
09204	Public Defender CS	85,203
09205	Public Defender MS	5,450
<b>Total</b>	<b>920</b>	<b>Public Defender Commission</b>
		<b>\$ 730,267</b>

**Total General Fund:** **\$ 33,250,000**

; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Christopher Smeiles, Board Member  
**SECONDER:** Tommie Jo Marsilio, Vice President  
**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles



**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION NO. 11-1090 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management or other designee on December 15, 2011 in the total payment amount as follows:

1. \$154,693.88 for Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, December 16, 2011                      \$ 154,693.88

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION NO. 11-1091 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

12/15/11	1231	\$ 307.29
12/15/11	1227	114.52
12/15/11	1226	7,166.06
12/14/11	1140	2,795.26
12/14/11	1143	14,148.26
12/14/11	1144	250,000.00
12/14/11	1169	32.00
12/14/11	1185	5,835.10
12/14/11	1186	99.38
12/14/11	1187	35,915.73
Total		\$ 316,413.60

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS]
<b>MOVER:</b> Christopher Smeiles, Board Member
<b>SECONDER:</b> Tommie Jo Marsilio, Vice President
<b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**RESOLUTION NO. 11-1092                    -                    RE:    ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,**                    Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

**WHEREAS,**                    the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

**WHEREAS,**                    a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,**                    that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$26,009.28** as set forth in Exhibit “A” dated **November 15, 2011** shall be paid; and be it further

**RESOLVED,**                    that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Christopher Smeiles, Board Member
<b>SECONDER:</b>	Tommie Jo Marsilio, Vice President
<b>AYES:</b>	Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**RESOLUTION NO. 11-1093                    -                    RE:    DECLARE OBSOLETE AND AUTHORIZE THE  
SALE OR TRADE-IN OF PORTAGE COUNTY  
PERSONAL PROPERTY.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County personal property titled to the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is for sale; and

**WHEREAS,** pursuant to the Ohio Revised Code Section 307.12 the Board of County Commissioners authorize the discarding or trade-in of personal property valued under \$2,500.00 without advertisement or public notification; now therefore be it

**RESOLVED,** that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the sale or trade-in of the following personal property at the Portage County Board of Developmental Disabilities:

<u>County Tag #</u>	<u>DD Tag #</u>	<u>Description</u>
005760	004249	Tractor (\$450.00 trade-in)
005761	004250	Tractor (\$450.00 trade-in)

;and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Maureen T. Frederick, Yea; Tommie Jo Marsilio, Yea; Christopher Smeiles, Yea;

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION NO. 11-1094 - RE: DECLARE OBSOLETE AND DISPOSE OF PORTAGE COUNTY PERSONAL PROPERTY.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Portage County personal property titled to the Portage County Board of Mental Retardation and Developmental Disabilities (MR/DD), now known as Portage County Board of Developmental Disabilities, which is not needed for public use, or

is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

**WHEREAS,** the estimated fair market value of this personal property is valued below \$2,500.00; now therefore be it

**RESOLVED,** that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory as follows:

County Tag #	DD Tag #	Description
00381	009058	Sharp Copier

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<b>RESULT:</b> ADOPTED [UNANIMOUS] <b>MOVER:</b> Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles
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**RESOLUTION NO. 11-1095 - RE: APPLY AND AUTHORIZE ACCEPTANCE OF GRANT AWARD AND EXECUTION OF NECESSARY DOCUMENTS PERTAINING TO THE PROBATION IMPROVEMENT AND INCENTIVE FUNDING FOR THE REPEAT OFFENDER COGNITIVE INCENTIVE PROGRAM (ROCIP)**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** the Board of Commissioners signed a letter of support for the Adult Probation the Repeat Offender Cognitive Incentive Program (ROCIP); and

**WHEREAS,** the Portage County Board of Commissioners and Portage County Department of Adult Probation has been notified through the Ohio Department of Rehabilitation and Correction that the Department of Adult Probation and the Repeat Offender Cognitive Incentive Program (ROCIP) has had its application approved to receive \$77,730.00 from January 01, 2012 to June 30, 2013; and

**WHEREAS,** the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Adult Probation Department in community- based law enforcement services; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners accepts said grant in the amount of \$77,730.00 from the Ohio Department of Rehabilitation and Correction with no local cash match for the period of January 01, 2012 to June 30, 2013 for the Portage County Adult Probation Department ROCIP; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the President or Vice-President of the Board to sign any and all documents pertaining to the submission of this award Acceptance; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

**RESULT: ADOPTED [UNANIMOUS]**

**MOVER:** Christopher Smeiles, Board Member

**SECONDER:** Tommie Jo Marsilio, Vice President

**AYES:** Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles

**RESOLUTION No. 11-1096 - RE: ACCEPT CONTRACT CHANGE ORDER NO. 1 AND FINAL FOR NORTHSTAR ASPHALT, INC. COVERING THE WATERLOO ROAD RESURFACING PROJECT LOCATED IN THE TOWNSHIPS OF SUFFIELD AND RANDOLPH, PORTAGE COUNTY.**

It was moved by Christopher Smeiles, seconded by Tommie Jo Marsilio that the following resolution be adopted:

**WHEREAS,** Resolution 11-0536 accepted and awarded the bid of Northstar Asphalt, Inc. for furnishing all labor, materials and equipment necessary to complete the project known as **Waterloo Road Resurfacing**, located in the Townships of Suffield and Randolph, Portage County, and

**WHEREAS,** a contract was entered into with Northstar Asphalt, Inc. in the total amount of \$849,607.61, and

**WHEREAS,** modifications to the **Waterloo Road Resurfacing** plans were required which resulted in additional costs, now therefore be it

**RESOLVED**, that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 1 and Final to the construction contract with Northstar Asphalt, Inc. covering the **Waterloo Road Resurfacing Project**, and be it further

**RESOLVED**, that this Contract Change Order, in the amount of **\$31,753.35**, increases the contract between Northstar Asphalt, Inc. and Portage County to **\$881,360.96** and be it further

**RESOLVED**, that the Board of Portage County Commissioners authorizes the execution of said Contract Change Order between Northstar Asphalt, Inc. and Portage County; and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

<p><b>RESULT:</b>     <b>ADOPTED [UNANIMOUS]</b> <b>MOVER:</b>     Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles</p>
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**Invitations**

December 15, 2011

1. Invitation for Treasurer Steve Shanafelt's farewell party on Monday, December 19, 2011, 2:00-4:00 PM in the Treasurer's Office.
2. Invitation from the Akron Canton Regional Food Bank for a luncheon to hear about the importance of the Foodbank to our area and the 2012 harvest for Hunger Campaign on Tuesday, December 20, 2011 at the Portage Country Club, 12:00 PM-1:30 PM.

**INCOMING CORRESPONDENCE**

December 15, 2011

1. Discussion: Term Sheet for Robinson Memorial Hospital./Hold
2. December 6, 2011 correspondence from Douglas Paul, Christley, Herington & Pierce, including an Appellants' Brief filed with the Portage County Common Pleas Court regarding the Annexation of 139 acres from Hiram Township to the Village of Hiram (Case No. 2011 CV 634) (cc: Prosecutor's office)./Information Only.
3. Undated memo from the Portage County Randolph Fair Advertising Committee, regarding the

2012 Randolph Fair Premium book./Each Commissioner to handle independently.

4. December 12, 2011 correspondence from Erin Dunbar, United Way 211, regarding potential funding cuts. Does the Board wish to schedule an appointment to discuss?/Referred to Job & Family Services Director Judee Genetin for a discussion item with the Board.
5. December 7, 2011 correspondence from Mayor Joseph Bica, City of Ravenna to the Portage County 911 Planning Committee, requesting an amendment to the County's 9-1-1 plan should townships and municipalities choose to change the designation for their Primary Safety Answering Point (PSAP)./Commissioner Frederick asked Mayor Bica to meet with the Sheriff directly.
6. December 13, 2011 e-mail from Denise Smith, Prosecutor's Office, regarding the proposed land exchange agreement with the City of Kent./No Action.
7. Discussion: proposed land exchange agreement with the City of Kent./Add to next agenda.

#### **REFERRED**

December 15, 2011

1. The Board of Commissioners received a Civil Summons in the case of State Ex Rel SMJJ II LLC vs. Portage County, Case No. 2011 PA 00102 as presented by the Portage County Common Pleas Court. Referred to Prosecutor's Office.
2. December 7, 2011 e-mail from Tari Addison, Job & Family Services, regarding Title XX Proposal. Referred to Department of Budget & Financial Management.
3. December 5, 2011 correspondence from Kevin Kent, Ohio Department of Health, regarding the Portage County single audit report for year ending December 31, 2010 for funds received by Portage County from the Ohio Department of Health. Referred to Department of Budget & Financial Management and Job & Family Services.
4. December 5, 2011 correspondence from Michael Hiler, Ohio Department of Development, regarding grant close out for B-F-09-1CJ-1. Referred to Regional Planning Commission and Department of Budget & Financial Management.
5. The Board of Commissioners received a Summons in A Civil Action for Case No. 5:11CV2542 as presented by the US District Court (Veith). Referred to Prosecutor's Office.

#### **INFORMATION ONLY**

December 15, 2011

1. December 9, 2011 e-mail from Audrey Tillis, Department of Budget & Financial Management, regarding generalized budget.

2. December 2, 2011 correspondence from Michelle Francisco, Ohio Bureau of Workers' Compensation, regarding Portage County's earning of an additional 2 percent performance bonus for the 2010 calendar year.
3. The Board of Commissioners received the Apiary Inspection Summary for 2011 as presented by the Ohio Department of Agriculture.
4. December 12, 2011 e-mail from Audrey Tillis, Department of Budget & Financial Management, regarding the pre-grant application for the Portage County Regional Airport Authority.

### JOURNAL ENTRY

December 15, 2011

1. The Board of Commissioners acknowledged the receipt of the December 7, 2011 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2011, as presented by the Portage County Auditor.
2. The Board of Commissioners authorized Commissioner Maureen T. Frederick to sign the Statutory Checklist, Finding of Categorical Exclusion, Finding of Exemption and Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project for the Countywide Home Repair Program as presented by the Regional Planning Commission.
3. The Board of Commissioners authorized Commissioners Maureen T. Frederick to sign the Ohio Public Works Commission Appendix E Disbursement Request No. 6 for the Coit Road Bridge Replacement (OPWC Project CGU20) as presented by the Portage County Engineer.
4. The Board of Commissioners authorized payment of Invoice No. 2011-058 dated December 9, 2011 to the Portage County Regional Airport Authority for Fuel Flow Fee cost incurred during September 1, 2011 through September 18, 2011 for **\$416.30**. This payment is for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
5. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadow sewer tie in for homeowner Rebecca Reed for **\$2,460.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #05 Countywide Home Repair will fund this expense.
6. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadow sewer tie in for homeowner, Jesse Cramer for **\$1,810.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #05 Countywide Home Repair will fund this expense.

7. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Service for Aurora Meadow sewer tie in for homeowner Charles Norton for **\$3,020.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #05 Countywide Home Repair will fund this expense.
8. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadows sewer tie in for homeowner Robert Sekerak for **\$2,616.25** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #04 Countywide Home Repair will fund this expense.
9. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadow sewer tie in for homeowner Scott Carpenter for **\$1,620.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #05 Countywide Home Repair will fund this expense.
10. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadows sewer tie in for homeowner Michael Medvetz for **\$4,585.00** as requested by the Regional Planning Commission.
11. The Board of Commissioners signed the purchase requisition for Vinecourt Landscaping and Gas Line Services for Aurora Meadow sewer tie in for homeowner Arleen Smorsarski for **\$2,430.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #05 Countywide Home Repair will fund this expense.
12. The Board of Commissioners signed the payment authorization form for **\$19,461.99** payable to the City of Kent for reimbursement against 527 Fairchild Avenue expenditures as requested by the Regional Planning Commission. The B-Z-08-062-1 Neighborhood Stabilization Grant Housing Development Activity is funding this expense.
13. The Board of Commissioners signed the payment authorization form for McLean Home Improvements for roof replacement for homeowner Karen Sharp for **\$4,500.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-2 Formula Grant Activity #06 Home/Building Repair is funding this expense.
14. The Board of Commissioners signed the purchase requisition for Butcher & Sons Inc. for asbestos abatement for 5695 Lakewood Road, Ravenna for **\$11,750.00** as requested by the Regional Planning Commission. The B-F-10-1CJ-1 Formula Grant Activity #03 Parks and Rec Facilities is funding this expense.
15. The Board of Commissioners signed the Journal Entry to reimburse the Regional Planning Commission from B-F-10 Formula Grant for fair housing services from August 8, 2011 through September 4, 2011 not previously billed for **\$2,613.92** as requested by the Regional Planning

Commission. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

16. The Board of Commissioners signed the Journal Entry to reimburse the Regional Planning Commission from B-F-10 Formula Grant for administration services from September 5, 2011 through October 2, 2011 not previously billed for **\$3,774.46** as requested by the Regional Planning Commission. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
17. The Board of Commissioners signed the Journal Entry to reimburse the Regional Planning Commission from the New Horizons grant for period October 31, 2011 through November 13, 2011 not previously billed for **\$586.39** as requested by the Regional Planning Commission. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
18. The Board of Commissioners authorized payment of Invoice No. 2011-059 dated December 12, 2011 to the Portage County Regional Airport Authority for Fuel Flow Fee cost incurred during October and November 2011 for **\$786.79**. This payment is for reimbursement of the 10 cents per gallon in fuel costs for the Metro Life Flight helicopter, as approved by the Board of Commissioners in a Journal Entry adopted July 8, 2008, for the life of the 60 month lease with Metro Life Flight not to exceed \$6,000 annually.
19. The Board of Commissioners approved the following Personnel Requisitions as presented by the Portage County Department of Job & Family Services Director Judee Genetin:

<b>DEPARTMENT</b>	<b>JOB TITLE</b>	<b>GRADE</b>	<b>ACTION</b>
Job & Family Services Clerical Specialist	Clerical Specialist 3 (Replacing Danelle Murphy)	C	Post Internally and Externally

20. The Board of Commissioners signed the Personnel Action Form authorizing the promotion of Danelle Murphy from Clerical Specialist 3 to Social Service Worker 2 effective January 9, 2012 for the Portage County Department of Job & Family Services, as presented by Director Judee Genetin.
21. The Board of Commissioners acknowledged receipt of the Portfolio Report for November 2011 as presented by the County Treasurer.
22. The Board of Commissioners acknowledges the IRS Standard Mileage Rate of 55.5 cents beginning January 1, 2012.
23. The Board of Commissioners authorized the payment requests to Woodford Excavating LLC for Mantua Village Project located at 10735 Elm Street, Mantua, Ohio for **\$799.80** as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

24. The Board of Commissioners authorized the payment requests to Neighborhood Development Services for Mantua Village Project located at 10735 Elm Street, Mantua, Ohio for **\$1,500.00** as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
25. The Board of Commissioners authorized the payment requests to Woodford Excavating LLC for Mantua Village Project located at 10735 Elm Street, Mantua, Ohio for **\$7,198.20** as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.
26. The Board of Commissioners authorized the new and revised job descriptions as presented by Job & Family Services Director Judee Genetin as follows:

**Revised**

Income Maintenance Aide 2  
Vehicle Operator  
Training Officer 1  
CSEA Case Manager  
Account Clerk 2  
Account Clerk 3

**New**

CSEA Lead Supervisor

27. The Board of Commissioners signed the payment authorization form for the City of Kent for reimbursement against 1320 Parmalee Drive for \$12970.75 as requested by the Regional Planning Commission. The B-Z-08-1CJ-1 Neighborhood Stabilization Grant Demolition Activity is funding this expense.
28. The Board of Commissioners signed the Personnel Action Form authorizing the promotion of Lisa Fay from CSEA Supervisor to CSEA Lead Supervisor effective December 19, 2011 for the Portage County Department of Job & Family Services, as presented by Department of Job & Family Services Director Judee Genetin.
29. The Board of Commissioners authorized the Department of Budget & Financial Management to fund the Senior Center for \$50,000 as part of the 2012 budget.

<p><b>RESULT:</b>     <b>ADOPTED [UNANIMOUS]</b> <b>MOVER:</b>     Christopher Smeiles, Board Member <b>SECONDER:</b> Tommie Jo Marsilio, Vice President <b>AYES:</b> Maureen T. Frederick, Tommie Jo Marsilio, Christopher Smeiles</p>
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**ADJOURN**

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on **December 15, 2011**. There being no further business to come before the Board, it was moved by Christopher Smeiles and seconded by Tommie Jo Marsilio to adjourn the official meeting at 11:42 AM.

Maureen T. Frederick, President

Tommie Jo Marsilio, Vice-President

Christopher Smeiles, Board Member

Amy Hutchinson, Acting Clerk

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