PORTAGE COUNTY COMMON PLEAS

STATE OF OHIO
CITY/VILLAGE
Plaintiff
Vs.

CASE NO._____

PETITION/APPLICATION TO EXPUNGE/SEAL RECORDS

_____
Defendant

_____
S.S.N. D.O.B.

Applicant makes the following representation to the Court: (Mark appropriate line)

____1. The applicant is an eligible offender having been convicted of, or plead guilty to a felony in any state, or federal court on (date)_____, in the above captioned case.
   A. More than **three years** has passed since the Defendant's final discharge (all terms of sentence are complete) in the above titled case.
   B. More than one year has passed since the Defendant's final discharge in the above titled case.
   C. There are no criminal proceedings now pending against the Defendant.
   D. Applicant has been rehabilitated.
   E. Sealing of the record is consistent with the public interest.
   F. This offense was not a violation of Chapter 4507 or 4510, 4511 or 4545.
   G. Fine and Costs are paid in full.

___2. Other case numbers connected with this same incident: _____.

___3. The case against Defendant was **DISMISSED, NOLLIED,** or a **NO BILL** and there are no criminal charges pending against the Defendant

___4. The Defendant was **FOUND NOT GUILTY** and there are **NO CRIMINAL CHARGES PENDING** against the Defendant.

Applicant petitions the Court for an order of expungement and sealing of the record pursuant to ORC 2953.31-2953.36, or 2953.51-2953.55, and 2953.61.

_____
Attorney for Defendant (if filing this Application)

_____
Attorney Complete Mailing Address

_____
City **State** **Zip**

_____
Fax/Email and Phone

_____
Applicant Name (Print)

_____
Applicants Complete Mailing Address

_____
City **State** **Zip**

_____
Fax/Email and Phone

**Notice to Applicant: Applications may only be filed at the Clerk of Courts. If you were convicted, you must fill out the "Sealing Questionnaire" and contact Adult Probation at (330)297-3650 or via email pcexpungements@portageco.com. Investigation of this application will not proceed until you have interviewed at Adult Probation and they are in possession of your questionnaire. The Court will not rule on your request until the investigation is completed and filed with the Court. This process takes at least 8 weeks.