

PORTAGE COUNTY MUNICIPAL COURT
CIVIL DIVISION
PO BOX 958
RAVENNA, OH 44266
330 297-3635

THE STATE OF OHIO
SS
PORTAGE COUNTY

APPLICATION FOR APPOINTMENT
OF TRUSTEE, IN ACCORDANCE WITH
REV. CODE SECTION 2329.70.

DEBTOR NAME, ADDRESS & PHONE

APPLICATION NO. _____

vs

CREDITORS

I, the undersigned, having had a demand made upon me in accordance with Section 1911.40 of the Ohio Revised Code, and desiring to take advantage of the provisions of Section 2329.70 & 2329.71 of the Ohio Revised Code, herewith respectfully make application to this Court for the appointment of a Trustee to receive that portion of my personal earnings not exempt from execution, attachment or proceedings in aid of execution, and such additional sums if any, as I may voluntarily pay.

The following is an accurate, full and complete statement of the names and addresses of all my creditors, secured and unsecured, the amounts due each and the type of security involved.

SOCIAL SECURITY # _____

Place of employment _____

Address _____ Phone _____

Average (weekly, bi-weekly, monthly) Net Wage _____

Paid on (day or date) _____ of each (week, month) _____

Dependents (number and relationship) _____

If the above application is approved, I agree to pay into the Court every pay day that amount required by statute, and such additional sums, if any, as I may voluntarily pay.

TRUSTEESHIP TO PREVENT GARNISHMENT

You have been granted a trusteeship by a Judge of this Court. The purpose of the law, which makes this arrangement possible, is to give you an opportunity to pay your obligations in an orderly and creditable manner in line with your income without fear of garnishment proceedings or harassment.

1. All creditors listed are barred from attaching wages.
2. All secured accounts listed can be repossessed if not accepted by the creditor
3. Payments must be made every pay day and in the amount specified by this Court.
4. No partial payments are accepted.
5. Every payment must be accompanied with a pay stub with your trusteeship case #.
6. Payments made by you directly to your creditors will not excuse you from making full payment on your Trusteeship each pay day.
7. If you should pay an account in full outside of Trusteeship, you must bring in, paid in full, receipts to the Court so monies will not be applied to this account in the future.
8. You must notify this Court of any change of employment or residence.
9. You must notify this office, with proof in writing, of unemployment, or illness every three weeks thereafter until re-employed, to avoid dismissal of your Trusteeship.
10. All wage earners will now pay 25% of disposable earnings (after taxes) but will be exempt on earnings of less than \$60.00 per pay period.

**FAILURE TO COMPLY WITH THE ABOVE RULES WILL
RESULT IN DISMISSAL OF YOUR TRUSTEESHIP IN
ACCORDANCE WITH THE OHIO REV. CODE 2329.70.**

Your attention is called to the new schedule listed below for the operating hours of the Civil and Trusteeship Divisions of Portage County Municipal Court.

MONDAY THROUGH FRIDAY 8:00 AM TO 4:00 PM

For your convenience, payments can be mailed to the address given below. Send your pay stub with your payment and remember to write your Trusteeship number on your check or money order. Make checks payable to Portage County Municipal Court. These stubs will be placed in your file where they will be kept until called for, or a self-addressed stamped envelope may be sent in with your payment and your pay stub and receipt for the payment will be returned to you in the mail.

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