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PORTAGE COUNTY MUNICIPAL COURT
RAVENNA AND KENT CRIMINAL DIVISIONS
FEE SCHEDULE EFFECTIVE

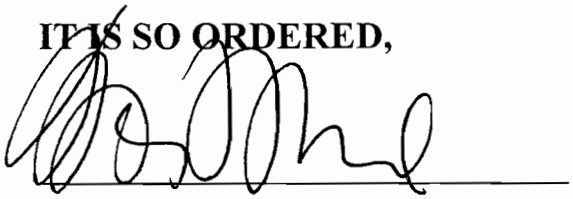
FILED
PORTAGE COUNTY MUNICIPAL COURT
AUG 2 4 2016
JILL FANKHAUSER, Clerk
RAVENNA, OH

Summons by Certified Mail	$10.00
Any Supplemental Summons / Compact Notice	$25.00
House Bills, Compact Suspensions and Releases prior to 2004	$15.00
Jury Demand	$ 1.00
Issuing a Subpoena	$ 2.00
Issuing a Bench Warrant	$25.00
Making a Certificate of Judgment	$ 5.00
Notice of Appeal – 2 Checks 1st check made payable to Clerk of Courts for $150.00 2nd check made payable to Portage County Municipal Court for $25.00	$175.00
Expungement convictions only: includes Application/Administrative fees	$75.00
Motion for CWS in Lieu of	$10.00
Driving Letter	$10.00
Driving Letter with Ignition Interlock	$12.50
Forfeitures / Immobilization of Vehicle	$15.00
Vehicle Club Order at Residence	$15.00
Certified Mail	$10.00
Regular Mail	$ 1.00
Bailiff Service Fee	$20.00
Witness Fees Paid (Full Day)	$ 12.00
Witness Fees Paid (1/2 Day)	$ 6.00
Witness Mileage from Residence per mile	$ .35

Court Costs	$107.00
Court Cost (Seat Belts Only)	$78.00
NSF Check – Returned from Bank	$30.00
Copies (per page)	$0.10
Certified Copies	$1.00

Faxes…(For each electronic transmission of a document, plus $1.00 per page, these fees are to be paid by the party requesting the electronic transmission).

IT IS SO ORDERED,



Judge Kevin T. Poland
Administrative and Presiding Judge