

COMMISSIONERS' AGENDA

May 16, 2024

9:00 AM

1. The Board of Commissioners motion to approve the May 2, 2024 regular meeting minutes and the May 9, 2024 regular meeting minutes.

9:00 AM – 9:20 AM

COUNTY ADMINISTRATOR

Executive Session:

In accordance with the Ohio Revised Code 121.22(G)(3), the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending court action.

9:20 AM – 9:25 AM

REGIONAL PLANNING

Discussion:

1. Pre-application for a Critical Infrastructure Grant- Jones Avenue, Ravenna.

9:25 AM – 9:40 AM

INTERNAL SERVICES

Discussion:

1. 106 East Main Street
2. Project Updates

Resolutions:

1. The Board of Commissioners accepts the proposal of Omnipro Services, LLC and enters into an agreement for providing professional services for the project known as 2024 Roadway Construction Administration Contract.
2. The Board of Commissioners approves the agreement with Quench, USA, Inc for filtered water service and authorizes the signing of the agreement for the Portage County Regional Airport.
3. The Board of Commissioners approves an agreement with Cintas Corporation for commercial mats and other related facility supplies via participation in the State of Ohio DAS contract and authorizes the signing of the agreement for the Portage County Regional Airport.
4. The Board of Commissioners approves an agreement with Mackinac Software, LLC DBA anyAWOS for the dissemination of meteorological aerodrome reports via the FAA Weather Message Switching Center Replacement System; and authorizing the signing of the agreement for the Portage County Regional Airport.
5. The Board of Commissioners agrees to a month-to-month tenancy with DTMIC, LLC (DBA Tavern 1888) concerning the premises located at 106 East Main Street, Ravenna, Ohio.

9:40 AM – 9:50 AM AIRPORT

Discussion:

1. Quarterly update

9:50 AM – 9:55 AM JOB & FAMILY SERVICES

Discussion:

1. Updated PRC Plan
2. Tiered Foster Care Pilot Approval

9:55 AM – 10:00 AM BUILDING DEPARTMENT

Discussion:

1. Back-Up Master Plans Examiner services

10:00 AM – 10:30 AM DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Discussion:

1. Grant Application, Sheriff's Office – COPS Grant
2. Guardianship Service Board Request, General Fund Contingency Review

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage for Julie Gabella for \$21,983.00 on property at 6554 Cherry Lane Kent, Ohio 44240 (Instrument No. 200801163) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget and Financial Management.
2. The Board of Commissioners signed the Satisfaction of Mortgage for Julie Gabella for \$5,355.00 on property at 6554 Cherry Lane Kent, Ohio 44240 (Instrument No. 200804670) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget and Financial Management.
3. The Board of Commissioners signed the Satisfaction of Mortgage for Julie Gabella for \$2,056.00 on property at 6554 Cherry Lane Kent, Ohio 44240 (Instrument No. 200813874) as requested by Neighborhood Development Services. Documents reviewed by the Department of Budget and Financial Management.

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution No. 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Direct the Auditor's Office to pay/process the May 9, 2024 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.
5. Process the May 9, 2024 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Resolutions:

1. Create Fund 4269, Pioneer Trail Bridge Replacement for the Portage County Engineer's Office.
2. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410, Public Assistance Fund.
3. Declare the Necessity to Purchase One (1) Vehicle for Use by the Portage County Solid Waste Management District.
4. Amend Resolution No. 24-0050 adopted January 16, 2024, authorizing to enter into an agreement between the Portage County Common Pleas and Municipal Courts, the Portage County Adult Probation Department and the Portage County Board of Commissioners and Mid-American Courts Services, LLC.

10:30 AM – 11:00 AM JUDGE GIULITTO

Discussion:

1. NCSC Final Assessment Report

11:00 AM – 11:05 AM PUBLIC COMMENT

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for May 6, 2024, through May 12, 2024, as presented by Chief Dog Warden David McIntyre.
2. The Board of Commissioners acknowledged receipt of the May 13, 2024, Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2024, as presented by the Portage County Auditor's Office.
3. The Board of Commissioners approved the April 2024 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Water Resources.

Resolutions:

1. Acceptance of donations to the office of the Portage County Dog Warden.