



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, March 28th, 2024

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie, Mayor Glenn M. Broska, Mike Bogo, and Barb Tittle.

1. The Board of Commissioners approves the March 19th, 2024 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

WATER RESOURCES

Present: Director Daniel Blakely and Engineering Division Manager John Vence

Discussion:

1. *CHINN Sewer Project – Right of access to develop CAUV agricultural district.*

Mr. Vence started by stating that today's resolution is just another step in the process. He states that it is basically determining the need for construction for the Chinn Regional Sewer Projects. It's outlined in the assessment district where the meets and bounds are of where the sewers will be located. The resolution also contains the date of the upcoming public meeting which will be Tuesday, April 30th, at Ravenna High School.

Commissioner Christian-Bennett asks about the right of access for CAUV agricultural. Mr. Vence states that notices were sent out to the two property owners. Part of the administration process is that advertisements went out to the newspaper, and the public had the ability to come to the meeting today if there was any comment.

Director Blakely states that since the properties in question are larger properties, they can potentially be assessed more if they do not go under the new category of being only one unit.

They could be assessed as 4 or 5 units. This is giving the property owners the opportunity to make that happen before the assessment is made.

Commissioner Christian-Bennett announced that Mayor Broska is here for a discussion item on the rate increases and asks Director Blakely to give an overview of the increases.

Director Blakely states that the last time there was a rate increase was 2017. A rate study was started in the beginning of 2020 with the price being \$2.17 before. Up until that point there was a gradual increase implemented before it was stalled off at zero. There were some high inflationary years the last 2-3 years where costs have gone up dramatically including the Water Resource's chemical costs which have almost doubled. Vehicle costs have doubled as well, and the cost of labor has increased. All the project costs have skyrocketed too. Any time an updated Engineering estimate is performed, they go up anywhere between 40-50%. It took the better part of 2 years to complete the rate study, and the realization was made that rates needed to be raised.

Commissioner Christian-Bennett commented that the recommendation was to raise the rates higher, and it was decided that it was too large of an increase, and scaled back to soften the blow. Director Blakely states that their initial recommendation was roughly a 13-13.5% rate increase for 2024. It was determined that was not acceptable for the customers, so the amount was spread out over the next 5 years.

Commissioner Christian-Bennett asked what the actual percentage of the increase received was. It was 7%. Commissioner Tinlin commented that it was cut in half.

Commissioner Badalamenti asked when a study had been performed prior to 2017. Mr. Vence states on record that he doesn't think one was ever done. He has heard rumors of one, but in his 16 years there has never been one completed.

Commissioner Christian-Bennett asks Mayor Broska if he has any questions. Mayor Broska asks if Streetsboro is the largest customer for water? Mr. Vence and Director Blakely state that they are up there if not the largest.

Mayor Broska's complaint is that when a meeting was held and work was being contemplated with Cleveland Water, it was expressed that the County needs two new water towers. He states that Streetsboro did not have any help when it built a \$3.5 million dollar water tower. He's concerned that the water towers that are being built are on the backs of his citizens. He did the math with the proposed rate increases and by the end of the increases there is going to be a \$752,000 difference for Streetsboro customers. When the increase is compounded, it's not a 25% increase, but rather a 29% increase. It's built into Streetsboro ordinance that whatever the County levies, the city puts 3.5% on top of it. He states that their costs have increased as well. He must build in a profit margin for city waterline replacement projects with current line replacement costs being around \$550 a foot. The city is seeing a 7% increase from the county as well as the added 3.5% that they have done every year. He states that it has been more gradual with the 3.5% increase. He doesn't know why the prices

have not increased yearly since 2017 even by 2-3%. Now in the next 5 years Streetsboro residents are going to see almost a 50% increase in the cost of their water.

Mayor Broska still receives complaints about water quality. Water heaters are failing after 5-7 years because of the mineral buildup with the replacement costs being around \$1,100-\$1,200. He can justify a 2-3% a year increase to his residents, but 7% over the next 5 years is hard to sell. When it's over, a water bill can go from around 60 dollars up to 80 dollars. He wishes that Streetsboro would have been included in the discussions because it's one of the largest customers and the impact it imposes on the residents. He states that the largest growing demographic in the city is senior citizens who are on fixed incomes. Understanding that prices had to be raised due to economic factors, he wishes that increases were started in 2017. This will be a big hit for a lot of people. When he hears that some of the money is going to be used to build 1 or 2 water towers in Shalersville he states that it's comparable to "taxation without representation." Streetsboro has nothing to do with Shalersville water, and the money shouldn't be taken from the residents of Streetsboro to build a tower there. He has a problem with that. If a waterline is wanted to be installed in Streetsboro, then the resident pays for 35% and the city pays for 65%, and he wonders why this idea can't be utilized in the communities where these capital improvements are being made. Streetsboro just spent \$3.5 million on replacing water meters and they provide the reads for all the meters to the county for free. Mentioning the Streetsboro water tower again, Mayor Broska states that the city had to be bonded out because similarly, the City Council did not raise rates for 7-8 years. He says that luckily enough money is generated to pay for that bond. He is very upset that the money generated from Streetsboro is going to be used for improvements not applicable to them.

Commissioner Badalamenti stopped Mayor Broska due to a lack of time. He said that this discussion would be happily had at a different time with Mr. Vence and Director Blakely.

Mr. Vence states that he is welcome to the discussion and that Mayor Broska mentioned a variety of projects. For example, the towers to be built in Shalersville will support Streetsboro water and the whole system. There is also a tower on Diagonal Road that supports and helps alleviate strain. It makes the system balanced and helps support Streetsboro in that respect.

Commissioner Badalamenti appreciates the Mayor coming in and expressing his thoughts. He states that Mr. Vence and Director Blakely can explain how things will tie in.

Mayor Broska knew that nothing would be resolved by coming in today, but he had to express his displeasure. He states that his interactions with the new director have been great, and he hopes that the facility has better management than it had in the past. Commissioner Badalamenti commends Director Blakely and states that he has been doing great. Commissioner Tinlin also commends Director Blakely and states that after conversations he and Mayor Broska have had, he reaches out directly to Director Blakely to let him know of any concerns.

Mayor Broska thanks everyone for their time.

Resolution:

1. The Board of Commissioners Declare the Necessity of Constructing Project No. RV-0 (17-080) Chinn Regional Sewer Improvements Project./Resolution No. 24-0178

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries

Presentation of Proclamation for Child Abuse Awareness Month

Discussion:

1. *January/February 2024 JFS Data Report.*

- Director Jeffries reports that there is an increase in phone calls for transportation needs. These are specific to Medicaid net transportation and people getting to and from medical appointments.
- The third job fair was held on March 27th at OhioMeansJobs. This fair was held specifically to try and recruit drivers for organizations. There were only 8 individuals that showed up. Director Jeffries states that there is still a vast need in that area.
- The CCMEP Program under OhioMeansJobs is a program encompassed with 14–24-year-olds. There is continued increased enrollment where tutoring, support, summer employment opportunities, and help with housing if needed. Commissioner Christian-Bennett comments that hopefully the Youth Program can be completed with Leadership Portage County.
- Benefit Bridge is the Pilot Program that continues to be successful. There are now 52 individuals enrolled. Director Jeffries brings a success story: A young woman who had been a resident of Park Recovery Housing, met all the requirements and collaboratively she was helped to secure an apartment. She also has been working since July 2023 and has been able to purchase a vehicle. She is interested in joining an LPN program and her credit score has increased from the 500's to the 600's.
- There are a total of 170 kids in care in Child Protective Services. It is a pretty consistent number but had a reduction recently down to the 160s.

2. *2023 JFS Annual Report.*

- Director Jeffries mentions how she is proud of her team. In 2023, 4 adoptions were finalized and as of yesterday she participated in the signing of final paperwork on adoption number 8. She states that they have been very aggressive in finding permanency.
- At the end of February there were 188 employees. In April, after consulting with Administrator Crombie, Director Jeffries plans on bringing staffing level recommendations. The plan is to not go higher, but just shift some things around with RTO.
- Commissioner Christian-Bennett asks how recruitment for foster parents/caregivers is going? Director Jeffries explains that they continue with the efforts and right now there are 25 licensed families. Director Jeffries mentions the Tiered Foster Care Initiative, which she will detail later. A grant will hopefully be applied for regarding this program that will help strengthen the recruitment.

- Commissioner Tinlin thinks the Annual Report was nicely done, and Commissioner Christian-Bennett feels that the department is amazing at completing the variety of tasks for the residents. She thinks that they do a great job. She also saw that Mandy Minnick just received a promotion to Assistant Fiscal Director for the Department and wants to know if a replacement has been chosen for the JFS Divisional Administrator.

Director Jeffries states that Mandy starts on Monday with a full training program established for the month of April. Two internal candidates will be interviewed early next week. She would like to be able to promote from within if they are able.

- Tomorrow pinwheels will be placed in front of the Annex Building. Each one is a representation of a kid in Child Protective Services. As stated in the Proclamation, Portage residents are encouraged to wear blue on Wednesday April 10th for Child Abuse Awareness Month.
3. *New MOU for Discussion Only – Art Therapy and Support – Children’s Advantage.*
Director Jeffries wanted the Commissioners to be aware of an MOU and included a draft of the document. The department is trying to be creative with the families and foster families that they re-unite. They want to engage in a MOU with Children’s Advantage and introduce art therapy to the families. Open sessions would be available for foster families and kids from the Child Protective area. She is hoping that this idea can draw in and help unite families. She hopes that the Commissioners support the initiative, which will be brought forth under Internal Services at a future date. Commissioner Christian-Bennett states that she does support the initiative.
 4. *Ohio One (Funds from Opiate Settlement) and ODJFS Grant Opportunity (Regional Tiered Foster Care Efforts.)*
Director Jeffries states that some municipalities received Opioid dollars. Portage County JFS attended an Executive Meeting in Columbus a couple of weeks ago where the Governor has appointed a new director to Ohio One. Funds are being made available to Social Services and Child Welfare separately from the funds that the County has received. These funds are to assist the families that have been affected by opiates. It’s optional, but Director Jeffries would like to move forward. There are kids in the CCMEP that have struggles based on family history of substance abuse. The Transitional Recovery House is collaborated with through Family and Community Services. Director Jeffries would like to use the grant to supplement some of the dollars that are used from the budget and to support some creative support services for kids that have been impacted. She will keep the Commissioners updated and is excited for the opportunity.

The last thing that Director Jeffries would like to mention for Job and Family Services is related to Foster Families and recruitment. There are Tiered Foster Care Initiatives, which relate to trained foster parents and are tied to kids that have multi-system needs. A lot of training is received, including mental health, behavioral health, and developmental disability training. Counties in Portage’s association have reached out to

the state to ask that they be included in the planning process. A grant opportunity has been opened for the counties to electively step in and try to be creative in that space. Director Jeffries was approached by the Medina, Trumbull, Columbiana, and Mahoning County Directors. They are all considering applying as a hub of 5 counties, with each county approved to receive \$75,000. The goal is to hire someone to recruit more foster families that would bring on the kids with the most intense needs. Director Jeffries states that the counties could then share resources since it is not too far to drive to the surrounding areas. The person hired would support the families and do triage work. She hopes that the Commissioners support the initiative to receive the grant.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Discussion:

1. Neighborhood Development Services

Director Petty states that her first discussion topics relate to the funding projects that are currently recommended by the Steering Committee and would be implemented by NDS.

a. Single Family Tax Credit

The Ohio Housing Finance Agency has a new state tax credit program focused on Workforce housing and NDS is proposing a project with seven units of single-family Workforce housing. Three of the units would be in Ravenna and four would be in Windham. The total cost of the project would be \$2 million. The units would be restricted to individuals/families that fall within 80% of the area mean income and the tax credits would be up to 120%. Windham is donating four vacant lots for this initiative, and the city of Ravenna is providing \$200,000 in home RLF. The county is requested to provide \$200,000 in home RLF as a grant with the proceeds of the home sales going to pay off the construction loan. Director Petty states that Fund 1274, where the home RLF monies are currently, contains approximately \$300,000 in cash. Another factor in this is that the RLF funds must be spent down or committed before NDS can apply for CHIP funding in June.

Commissioner Christian-Bennett states that the County will be overlooked if it is not spending the funds that it currently has. She asked Mr. Mike Bogo if he had anything to add. He stated that what Director Petty said is accurate and covers it all. He can answer any questions that the Board might have.

Commissioner Christian-Bennett clarified that it will be from the home RLF. She looked at the balance and wondered if it was different than what she saw. Director Petty states that the total certification would be \$327,493. There are appropriations in the amount but haven't been utilized. She states that it makes the amounts look skewed.

Mr. Bogo clarifies that seven single family homes for workforce housing will consist of three bedrooms, and two bathrooms (one and half bathrooms in Windham) with all units having a two-car garage.

Commissioner Christian-Bennett asks about the site requirements. Mr. Bogo states that Ravenna has a larger requirement of 1,500 square feet and a four-bedroom plan is being used to reach that square footage requirement. The program is brand new and championed by the Governor's Office with NDS wanting to be involved from the beginning, since housing is so important to the area.

The price range will be anywhere from \$165,000-\$225,000. The homes will be sold at appraised value, with Ravenna's being on the higher end and Windham's being at the lower level. As built appraisals should be received any day now, and they are required by the program to sell for those prices.

Commissioner Badalamenti asks for some background information as to who will be moving into these homes and if they are buying the home where their backing is coming from.

Mr. Bogo states the market is doing well in Windham and there is a USDA subdivision in the eastern part of the Village. NDS along with the Village have been tearing down the old barracks and converting the sites to single family lots. The lots have been sold at a fair amount and single-family homes are being built on them. Mr. Bogo feels that it is a decent market, and they eventually want to expand the considered areas, but this first round of opportunity is very small. They are hoping that by going forward with a small project, some of the issues can be identified and in the second round they will start to expand their reach a little bit. They wanted to at least start with something that would be successful, and work with the Office of Financial Affairs to make the program better.

Commissioner Badalamenti would like to know what the qualifications are. There's an income restriction of 80% of the area median income, but that doesn't affect affordability at all. The homes are being sold in an open market with a realtor involved, going through the normal process.

Director Petty states that this initiative is Journal Entry number 2, and consists of a letter that needs to be signed off on as well.

b. Owner Occupied Rehabilitation

Director Petty states that this would be from the Home RLF Funds as well. The amount being asked for is \$93,000 for hard and soft costs, from Home RLF. This is another request from Fund 1274.

Commissioner Christian-Bennett asks what it would take the fund down to. Director Petty states that it would take it down to \$7,000, but it must be cut down to be able to apply for new.

Commissioner Christian-Bennett clarifies that there is more funding to apply for in June. She would also like to know what is going on with this project, since it seems like an extensive rehab.

Mr. Bogo states that lately there are a lot of projects reaching these numbers due to high construction costs. Usually, an individual request would not be made like this, because it would be coming in the form of a CHIP grant. There would be new funds where any recapture revolving loan fund would be pledged to that grant and all the policies and procedures associated with it. When in between grants, it has always been NDS's policy to come to the Board for individual requests rather than work under a closed grant. It is a standard county private rehab activity that has been participated in for 30 years. Again, since it is outside of a current grant, the request is brought forward specifically.

Commissioner Christian-Bennett clarifies that the home is owner occupied. Commissioner Badalamenti clarifies that there is a total of \$93,000 to spend on the one house.

Mr. Bogo states that they had planned on taking the \$300,000 that is available and doing several rehabs, and then the single-family builds opportunity came up. This happens to be one of the applications that was already in process.

Commissioner Christian-Bennett would like to know what the criteria are for this project. Mr. Bogo states that there are a few criteria, but nothing too stringent. Such as 80% of area median income or below, no tax delinquency, owner occupied and not underwritten.

2. *Soil and Water Conservation District – Funding Request*

Director Petty would like to circle back to last week's discussion regarding the Soil and Water Conservation District. The district requested \$42,500 in general funds which will bring a contributed amount from the state of \$75,250. The initial flat rate provided by the state is \$15,000 and the first \$20,000 that is contributed by the county, \$40,000 will be given by the state with the next \$22,500 being matched at 90%. It adds up to a total of \$117,700.

Commissioner Christian-Bennett suggests for budget purposes that this is considered for next year. If she recalls from the week before: the county has not had to provide match funds due to the Storm-water assessment that is included for all the parcels which is around \$9.23 a half. This amount is not generating enough to support the district with rising costs. She asks Director Petty if it is her recommendation to move forward with the request. She would recommend it due to the State match being quite generous. She agrees with Commissioner Christian-Bennett that in the future the monies should be considered a standard line item when planning the budget.

Journal Entries:

1. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the pre-award conditions form as the Subgrantee Agency Authorized Official for the Office of Criminal Justice Services Violence Against Women Grant, as requested by the Portage County Prosecutor's Office and Family and

Community Services. Documents reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Portage County Board of Commissioners hereby authorizes a grant of \$200,000.00 in HOME Revolving Loan Funds, for the Neighborhood Development Services, Inc. Single Family Tax Credit Workforce Housing project, as presented by the Portage County Steering Committee and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Portage County Board of Commissioners hereby authorizes the use of up to \$93,000.00 for an Owner-Occupied Rehabilitation house, including hard and soft costs, for Client 7139PR24, as requested by Neighborhood Development Services and presented by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the Amended Scope of Work and Budget for the 2022 Community Development Program Grant under the State of Ohio Office of Community Development, as requested by Portage County Regional Planning Commission. Documents reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

5. Direct the Auditor's Office to pay/process the March 21, 2024 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification

of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,942,077.03	(Includes late fees of: \$78.32)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$390,245.58	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$12,354.94	
Journal Vouchers totaling:	\$160,629.04	
Then and Now list totaling:	\$3,314,994.48	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

6. Process the March 21, 2024 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Declare Obsolete and Authorize the Sale of One (1) Vehicle from the Portage County Sheriff's Department./Resolution No. 24-0179
2. Transfer from Fund 1201, Motor Vehicle and Gas Tax, to Fund 1210, Safety Studies./Resolution No. 24-0180
3. Accept the Award from the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) for the 2024 State of Ohio Body-worn Camera Grant Program on Behalf of the Portage County Sheriff's Office (Grant No. 2024-BW-LEC-3196)./Resolution No. 24-0181

*After the resolution was approved, Commissioner Christian-Bennett asks for some clarification as to what the grant is for. Director Petty states that it is for 13 additional cameras.

4. Accept the Award from the Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) for the 2023 Edward Byrne Memorial Justice Assistance (JAG) Grant Program on Behalf of the Portage County Sheriff's Office, Drug & Violent Crime Unit (Grant No. 2023-JG-A01-6775)./Resolution No. 24-0182
5. Transfer from Fund 8300, Solid Waste General Administration, to Fund 8301, SWMD Local Govt Financial Test./Resolution No. 24-0183
6. Transfer from Fund 1414, Child Support General Administration, to 1410, Public Assistance Fund./Resolution No. 24-0184

EMERGENCY MANAGEMENT AGENCY

Present: Director Ryan Shackelford

Discussion:

Director Shackelford states that he is here to briefly discuss the forthcoming resolutions that will be under Internal Services.

1. *Transfer Hurst Air Shore Kit from the Portage County Emergency Management Agency to the Wooster Fire Department.*

Some background on the transfer consists of the Hurst Air Shore Kit being a State Homeland Security Grant purchase post 911 in 2002. It's no longer serviceable, and the parts cannot be replaced. It has recently been replaced through a grant with Peritech equipment that is coming this September. Wooster was grateful to have been given this capability. The Air Shore Kit was already transported as they plan on training with it in April.

a. *Resolution to follow – Internal Services Resolution 21*

2. *Declare Obsolete and Dispose of Portage County Personal Property Located at the Portage County Emergency Management Agency.*

Director Shackelford states that the items in this resolution were also purchased from the 2002 State Homeland Security Grant and were contained in first responders' bags. The items have just gotten worse over the years. The glue was coming off the duct tape being that it is over 20 years old at this point. The items are just outdated.

Administrator Crombie stated that Director Shackelford came in to discuss due to the items being transported to Wooster and the fact that they were purchased with grant funds.

a. *Resolution to follow – Internal Services Resolution 22*

INTERNAL SERVICES

Present: Director Shannon Kautzman

Discussion:

1. Project Updates

- *The Administration Building*

Director Kautzman did receive the Architect costs which were discussed in the past. She would like to know the Board's preference: would like for her to move forward with just the Architect for now, and work with him to get the cost down per floor. Director Kautzman gave some background, as the cost for the Architect is \$181,000 for all three floors. The total project estimate is \$2.2 million with the 5th floor renovations encompassing \$1.6 million of that amount.

Commissioner Badalamenti asked if they had discussed spacing the work out a little at a time in the Auditor's Office. Director Kautzman states that could probably be worked out. She recommends possibly moving forward with the Architect and discussing with them how to proceed because they are not going to provide insight if they are not hired. The cost for the proposed updates for the 7th floor is around \$500,000. She reiterates that this is based on a wish list. The Building Department Area updates on the 1st floor are estimated to cost around \$75,000.

Commissioner Christian-Bennett asks what is being remodeled on the 7th floor. The bathrooms, kitchen, as well as the need to determine where a leak is coming from. The leak is traveling from the middle of the floor to the north hallway now.

Commissioner Badalamenti states that repairing the leak is a must. He states that kitchen remodels were talked about and now they are \$500,000. Director Kautzman states that it doesn't have to be to that extent. The existing kitchen can be remodeled and made to be more usable, and the bathroom could be removed. This would be more feasible than relocating. She also mentions expanding the bathrooms and concluding the renovation.

Administrator Crombie states that the bathrooms need addressed due to them falling apart. Director Kautzman agrees. The floor is starting to rot in there.

Commissioner Christian-Bennett states that the restrooms are the size of closets. Director Kautzman suggests working with the architect on a cost that is more realistic. The wants versus the needs will have to be addressed.

Commissioner Badalamenti would like to discuss the restroom remodel on the 7th floor. He states that refurbishment turns into making larger. His question is why? Administrator Crombie states that the idea was to make the flow a little better. One restroom on the floor must be reached by walking through a closet. The thought was to remodel everything at once instead of piecing it together.

Commissioner Badalamenti asks if one of the restrooms on the floor would be removed entirely. Director Kautzman states that is a possibility. The idea was to expand the men's and women's restroom area on the Eastern side of the floor by utilizing the space in the oddly shaped office in the middle.

Administrator Crombie states that part of the cost revolves around the obligation of making the bathrooms ADA accessible. Currently neither are. Director Kautzman states that she will move her discussion along and come back to the hiring of the architect.

The electrical panel will be installed the first week of April for the new generator. Maintenance will be present with the company to shut the power down to the generators on April 8th. The building being closed that day and if power is lost, backup power would not be available so it was decided that it was best that this happen on a day when no one is at the building.

The cost to update the current Keltron System is approximately \$70,000-\$100,000. The other option is to utilize a company that uses cellular service. The system would rely on cellular service with the network as a backup. This will feed into the fire alarm system and there must be a third party for calls to be routed through. Director Kautzman spoke with the Sheriff's Office about the possible update and they like the cellular idea as well. It would alleviate having to monitor a separate system, (the Keltron). Some calls in the past have been missed due to the use of separate systems. The cost is \$55 per month per location, and it includes cellular service. Director Kautzman states that the initial cost would be \$700 per unit to dispose the Keltron System and install the cellular. Afterwards the Engineer and Juvenile Detention Center would absorb the monthly fees for their buildings.

Commissioner Badalamenti asks how reliable the system is during a disaster. The cellular system's operated by electric with the internet as the backup. Commissioner Badalamenti is cautious when it comes to technology, but the cellular system sounds like the better choice. Director Kautzman states that IT Director Cameron Singer also went around with her to view the sites and get an understanding of the technology.

Commissioner Tinlin states that most people do not know that 95% of the security systems in peoples' homes are cellular. He agrees that it is the best option. Director Kautzman states that it is a month-to-month service without a contract and the county would not be locked in. Cuyahoga CMHA is a company that could be utilized with the cellular system and basically, the monthly cost is for a call center. The Commissioners agree to move forward with the cellular system.

The leak in the Building Department Lobby has finally been corrected. After the floor was opened, it was determined that an old sewer line was clogged in which the kitchen sink drains into. The pipe has been capped and a cleanout has been done. Mr. Bodner has been checking it and it has remained dry. The next updates to be completed in the office will be the window, door, and floor replacement.

The building lightning rod protection is scheduled for the first week of May.

The second floor JFS break room is finished. Director Jeffries let Director Kautzman know that the updates are helping to bring up morale in the office.

The maintenance garage roof is finished other than the downspouts and gutters. They should be completed in the next week.

Fence repair at the F-Lot is complete.

The Recorder's Office paint job is almost complete, and carpet has also been ordered.

The Annex Building exterior doors are starting to rot and Director Kautzman has decided to get a cost to see what it will be to replace them. The thresholds are deteriorating as well. She also wants to get a replacement cost for the stairs and railing that go into the side entrance of the Board of Elections Office. The railing is falling apart, and Director Kautzman would rather have the updates completed now along with the others, since the ground is already dug up in the area.

The Public Defenders' Architect costs for the new space have come in at \$157,550, with a project estimate of \$1.6 million. Director Kautzman has spoken to Director Petty about putting a contingency plan/cost in place of 5%-10% for the project as well. Director Kautzman was also told by the Public Defender's Office that the county must pay for the updates first and then apply to the state for the 80%-85% reimbursement.

Commissioner Tinlin would like to see paperwork that states that the money will be reimbursed, and the Public Defender should have that information. Director Kautzman states that the money will still have to be fronted and she is not sure where it will be coming from. Director Petty recommends breaking the work up in sections and paying for it along the way.

Commissioner Christian-Bennett states that usually work can be done in phases because not everyone has the money upfront. It's discussed that the county would still need to spend around \$263,600.

It's decided to go ahead and hire the architect for the Public Defender remodel. Director Kautzman circles back around to hiring the Architect for the Administration Building updates. It's not the same architect that's performing the work at the Public Defenders' Office. Director Kautzman reminds the Board that the cost included with the architect involves engineering, the HVAC experts, fire, etc.

The Board reluctantly agrees to move forward with the architect. It's said that the first step must be taken, and they are not going to know the extent of the project until the architect is hired.

Director Kautzman stated that the costs associated with the 7th floor and the Building Department are significantly lower than the cost of the proposed remodel on the 5th floor. She states that options include only performing the work on the 7th and 1st floors and holding off on the 5th until next year. Or to address the 5th floor wishes and have them reassessed to lower the scope and cost. She confirms the hiring of the architect and then breaking down the work from there.

Commissioner Christian-Bennett feels that spending \$1.6 million on updates to one floor of the building is probably not palpable this year or next.

Resolutions:

1. The Board of Commissioners accepts the bid of The Sherwin-Williams Company for furnishing acrylic water base traffic safety paint for use by the Portage County Engineer./Resolution No. 24-0185
2. The Board of Commissioners accepts the bids for furnishing various sizes of limestone for use by the Portage County Engineer./Resolution No. 24-0186
3. The Board of Commissioners accepts the bids for furnishing various sizes of slag for use by the Portage County Engineer./Resolution No. 24-0187
4. The Board of Commissioners accepts the bids for furnishing various sizes of gravel for use by the Portage County Engineer./Resolution No. 24-0188
5. The Board of Commissioners agrees to enter into an equipment lease agreement with Visual Edge IT, Inc on behalf of the Portage County Engineer's Office./Resolution No. 24-0189
6. The Board of Commissioners accepts the bids for the various bituminous liquids for use by the Portage County Engineer./Resolution No. 24-0190
7. The Board of Commissioners accepts the bids for furnishing various sizes of storm pipe for use by the Portage County Engineer./Resolution No. 24-0191
8. The Board of Commissioners accepts the bids for furnishing guard rail and curved end treatments for use by the Portage County Engineer./Resolution No. 24-0192
9. The Board of Commissioners accepts the bid for furnishing corrugated metal bridge flooring and bridge replacement beams for use by the Portage County Engineer./Resolution No. 24-0193
10. The Board of Commissioners approves plans and specifications and set date for accepting bids for the 2024 405 Resurfacing Project, for the resurfacing of various Portage County roads./Resolution No. 24-0194

11. The Board of Commissioners authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off collection service to Palmyra Township./Resolution No. 24-0195
12. The Board of Commissioners authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off collection service to Paris Township./Resolution No. 24-0196
13. The Board of Commissioners authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off collection service to Randolph Township. /Resolution No. 24-0197
14. The Board of Commissioners agrees to enter into an agreement with Portage County Job & Family Services and the Northeast Ohio Consortium Council of Governments and Family and Community Services, Inc. for the Comprehensive Case Management & Employment Program (CCMEP)./Resolution No. 24-0198
15. The Board of Commissioners agrees to enter into an Amendment No. 1 with Portage County Job & Family Services and the Portage County Sheriff./Resolution No. 24-0199
16. The Board of Commissioners agrees to enter into an amendment No. 1 with Job & Family Services and Family & Community Services, Inc. to provide Early Intervention Service Coordination./Resolution No. 24-0200
17. The Board of Commissioners accepts the recommendation of the CCAO Service Corporation and Palmer Energy to proceed with Dynegy as an electric supplier pursuant to a recommended twenty-four-month capacity pass-through agreement./Resolution No. 24-0201
18. The Board of Commissioners approves the CCAO Service Corporation and Palmer Energy's Amendment #1 to Exhibit A. Natural Gas Purchasing Program subject to the withdrawal provisions of the Participation Agreement./Resolution No. 24-0202
19. The Board of Commissioners accepts the bids and award contract for Project No. BR-W (23-170), Brimfield Water Treatment Plant Filter Improvements, in the Portage County Regional Sewer District, Brimfield Township, Ohio./Resolution No. 24-0203
20. The Board of Commissioners agrees to enter into an Amendment No. 1 with Jeremiah Greathouse Services to provide lawn mowing and leaf cleanup services for seniors and disabled homeowners within the City of Streetsboro./Resolution No. 24-0204
21. The Board of Commissioners Authorizes the Transfer of the Hurst Air Shore Kit from the Portage County Emergency Management Agency to the Wooster Fire Department./Resolution No. 24-0205

22. The Board of Commissioners Declare Obsolete and Dispose of Portage County Personal Property Located at the Portage County Emergency Management Agency./Resolution No. 24-0206

Before she is complete, Director Kautzman shows the Board pictures of the newly remodeled Juvenile Courtroom. Commissioner Tinlin comments that the remodel opens the space and there is now more room in the area.

HUMAN RESOURCES

Present: Director Tami Soltis

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to hire Sue Brannon, part-time temporary JFS Budget & Finance Consultant, Portage County Job & Family Services to be effective as of Monday, April 4, 2024.

*Before seconding the motion, Commissioner Tinlin confirms that Ms. Brannon has just worked for the County and is recently retired.

Director Soltis states that her re-hire is based on a temporary financial contract and is only going to run through July.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the external posting of the Seasonal Temporary Canvasser for Portage County Dog Warden.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize the revision of Safety and Administrative Support Supervisor job description including renaming job description to Safety Inspector for Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize to post an external posting of the full-time Safety Inspector for Water Resource Department.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
5. Authorize to hire Stephen Ray, Wastewater Treatment Plant Operator III, Portage County Water Resource to be effective as of Monday, April 1, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
6. Authorize the revision of Maintenance III job description for Internal Services Department including the job description was re-factored under the new CMS terms.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
7. Accept the resignation of Judee Mulhollen for Clinical Services Manager, Job & Family Services Department to be effective as of April 3, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
8. Authorize the three-day internal posting of the full-time Clinical Service Manager for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
9. Accept the resignation of Brad Hays for Wastewater Treatment Plant Mechanic I, Portage County Water Resource Department to be effective as of April 11, 2024.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

10. Authorize the seven-day internal posting of the full-time Wastewater Treatment Plant Mechanic I for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. Approve anniversary and/or step increases for the following non-bargaining employees:

- Robert Woolf
- Robert Pauley
- April Keller
- Amy Hunting
- Janene DeLuca

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

EXECUTIVE SESSION

10:25 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the dismissal of a public employee. Also present: County Administrator Michelle Crombie and Director Tami Soltis. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

10:33 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

COUNTY ADMINISTRATOR

EXECUTIVE SESSION

10:34 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: County

Administrator Michelle Crombie, Director Tami Soltis and Director Jackie Petty. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

10:56 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

MISCELLANEOUS

Journal Entries:

1. The Board of Commissioners acknowledge receipt of the March 18, 2024 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for February 2024 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledge receipt of the March 25, 2024 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated January 31, 2024 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated February 29, 2024 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolution:

1. The Board of Commissioners acknowledge appointments to District No. 7 Integrating Committee of Ohio Public Works Commission./Resolution No. 24-0207

Ms. Barb Tittle made a sarcastic comment as to possibly getting a discount when it comes to hiring architects. Commissioner Badalamenti states at one point it was suggested to hire one, but the consensus was that the County will not always have enough work to provide. It is stated that you pay for knowledge and not time.

PUBLIC COMMENT – No Public Comment was given.

*	*	*	*	*
RESOLUTION NO. 24-0178	-	RE:	DECLARING THE NECESSITY OF CONSTRUCTING PROJECT NO. RV-0 (17- 080) CHINN REGIONAL SEWER IMPROVEMENTS PROJECT, IN THE PORTAGE COUNTY SEWER DISTRICT, RAVENNA TOWNSHIP AND SETTING THE REQUIRED PUBLIC HEARING DATE.	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, this Board, by Resolution No. 24-0120, adopted February 22, 2024, approved the plans, specifications, estimate of cost, and tentative assessment for Project No. RV-0 (17-080), Chinn Regional Sewer Improvements referred hereinafter as the "PROJECT" ; and

WHEREAS, it is now necessary to construct the PROJECT within the SEWER DISTRICT and being in the following locations:

Located in Original Lot 43 in Ravenna Township, and further described as follows:

Beginning at an existing sanitary sewer manhole located within the intersection of Brady Lake Road and Kent-Ravenna Road or known as State Route 59;

Thence northerly along Brady Lake Road a distance of 165 feet crossing SR 59 to the intersection of Brady Lake Road and Wall Street and within the public right of way to a proposed sanitary sewer manhole;

Thence northerly a distance of 3,520 feet along Wall Street within the public right-of-way and terminating at a point north of the intersection of Wall Street and Mabel Avenue;

Thence from the intersection of Wall Street and Mabel Avenue easterly a distance of 375 feet along Mabel Avenue within the public right-of-way to the intersection of Mabel Avenue and San Mar Street;

Thence from the intersection of Mabel Avenue and San Mar Street northerly a distance of 314 feet along San Mar Street in the public right-of-way and terminating near the cul-de-sac of San Mar Street;

Thence from the intersection of Wall Street and Rose Street westerly a distance of 955 feet along Rose Street within the public right-of-way and terminating near the southeast corner of Rose Street and Woodlawn Avenue;

Thence from the intersection of Rose Street and Roselawn Avenue northerly a distance of 661 feet along Roselawn Avenue within the public right-of-way and terminating near the end of Roselawn Avenue;

Thence from the proposed sanitary sewer manhole located northeast of the intersection of State Route 59 and Brady Lake Road northwesterly a distance of 4,175 feet along Brady Lake Road and Red Brush Road within the public right of ways and terminating near and before the Wheeling & Lake Erie Railroad crossing;

Thence from the intersection of Brady Lake Road and Roselawn Avenue northerly a distance of 1,073 feet along Roselawn Avenue within the public right-of-way and terminating near the southwest corner of Roselawn Avenue and Rose Street;

Thence from the intersection of Brady Lake Road and Woodlawn Avenue northerly a distance of 563 feet along Woodlawn Avenue in the public right-of-way and terminating near the southwest corner of Woodlawn Avenue and Rose Street;

Thence from the intersection of Brady Lake Road and Lois Road northeasterly a distance of 546 along Lois Road within the public right-of-way and terminating at a point before of the intersection of Lois Road and Marchinn Street;

Thence from the intersection of Genevieve Road and Lois Road northerly a distance of 754 feet along Genevieve Road within the public right-of-way to the intersection of Genevieve Road and Plainview Road;

Thence easterly a distance of 870 feet along Plainview Road with the public right-of-way to the intersection of Plainview Road and Woodlawn Avenue;

Thence southerly a distance of 1,337 feet along Woodlawn Avenue within the right-of-way and terminating at a point northwest of the intersection of Woodlawn Avenue and Rose Street;

Thence from the intersection of Plainview Road and Marchinn Road southerly a distance of 1,511 feet along Marchinn Road within the right-of-way and terminating at a point along Marchinn Road north of the intersection with Brady Lake Road;

Thence beginning at the improved and replaced Short Street pump station located at 6115 Spring Street and a proposed sanitary sewer force main replacement that extends southerly across the North Southern Railway, then continues easterly alongside the railway right-of-way and within a sanitary sewer easement for a total distance of 2,050 feet;

Thence including a new Sanitary Sewer Pump Station to convey wastewater from the project area to be located on a parcel owned by the Portage County Board of Commissioners at 3115 Brady Lake Road of which has access from both Brady Lake Road and Red Brush Road; and

WHEREAS,

such plans, specifications, estimate of cost, and tentative assessments for the PROJECT have been filed with this Board and in the office of the Portage County Water Resources Department and are available for examination therein; now therefore be it

- RESOLVED,** that this Board determines it necessary to construct the PROJECT for the purpose of preserving, protecting, and promoting the public health and welfare, and be it further
- RESOLVED,** that the estimated cost of \$10,825,000 to construct the PROJECT will be financed in part by special assessments and the following grants with their respective credit amounts; Ohio Public Works Commission for \$500,000, Army Corp of Engineers 594 for \$925,000, Ohio EPA H2Ohio for \$1,000,000, and an Ohio EPA Water Pollution Control Loan Fund, principal forgiveness loan for \$4,000,000; and be it further
- RESOLVED,** the PROJECT will be financed in part by Portage County Water Resources for extraordinary costs for the replacement of the Short Street Sanitary Pump Station for \$431,250; and be it further
- RESOLVED,** that the benefitted 236 properties located in the Assessment District are located and shown on the attached map, which demarcates the boundaries of the Assessment District; and be it further
- RESOLVED,** that the above described lots and lands are hereby determined to be specially benefitted by the PROJECT in accordance with the allocated benefit units described in the Assessment Methodology which is part of the aforementioned documents on file with this Board and Portage County Water Resources and is hereby incorporated, and to the extent herein provided; and be it further
- RESOLVED,** that none of the assessments proposed to be levied against the aforesaid lots and lands is in excess of the special benefits conferred by nor is any proposed assessment against any individual lot or land in excess of its proportionate share of the special benefits conferred by said PROJECT; and be it further
- RESOLVED,** that the Portage County Board of Commissioners will hold a public hearing on April 30, 2024, 6:00PM, at the Ravenna High School Auditorium, 6589 N. Chestnut Street, Ravenna, Ohio to hear objections and endorsements of the tentative assessment or boundaries of the Assessment District of the PROJECT; and be it further
- RESOLVED,** that the Portage County Water Resources Department is directed to publish notice of this public hearing once a week for two consecutive weeks in a newspaper printed and of general circulation in the County, the first such publication to be made at least 24 days prior to the public hearing date fixed above, and be it further
- RESOLVED,** that on or before the date of the second publication, Portage County Water Resources is directed to send by certified mail a notice of the time and

place of such hearing to every known owner of property to be assessed for the PROJECT; such notice shall state that the property of the addressee will be assessed for the PROJECT; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management; be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0179 - RE: DECLARE OBSOLETE AND AUTHORIZE
THE SALE OF ONE (1) VEHICLE FROM THE
PORTAGE COUNTY SHERIFF'S
DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Sheriff's Department has determined that it has one (1) vehicle which is not needed for public use, is obsolete or is unfit for the use for which it was acquired; now therefore be it

RESOLVED, that in accordance with Ohio Revised Code 307.12 the Portage County Board of Commissioners has determined that this one (1) vehicle described herein is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and be it further

RESOLVED, that in accordance with Ohio Revised Code 307.12 the Portage County Board of Commissioners authorizes the private sale of this vehicle that was previously used by the Portage County Sheriff's Department; whose individual value is Two Thousand, Five Hundred Dollars or less, as listed below:

2020 Ford Explorer Interceptor, VIN 1FM5K8AW4LGA96644

; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Sheriff's Department, the Portage County Auditor, and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0180 - RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE AND GAS TAX, TO FUND 1210,
SAFETY STUDIES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Via Resolution 24-0161, the Portage County Board of Commissioners authorized the Portage County Engineer to execute Local Public Agency (LPA) Agreement No. 119915 with The Ohio Department of Transportation for two intersection corridor safety studies in Portage County; and

WHEREAS, the LPA Agreement provides federal funds up to \$23,400.00 for up to 90% of the project expenses; and

WHEREAS, the remaining 10% of the project expenses, \$2,600.00, are funded via local match funds and now need transferred to the project fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$2,600.00 from Fund 1201, Motor Vehicle and Gas Tax to Fund 1210, Safety Studies:

FROM:

FUND 1201, MOTOR VEHICLE AND GAS TAX

ORGCODE – 12018109

Debit Expense Account

Object: 910000 – Transfers Out

\$2,600.00

TO:

FUND 1210, SAFETY STUDIES

ORGCODE – 12108102
Credit Revenue Account
Object: 280000 – Transfer In
Project: 40275

\$2,600.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Engineer and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0181

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RE: ACCEPT THE AWARD FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS) FOR THE 2024 STATE OF OHIO BODY-WORN CAMERA GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE (GRANT NO. 2024-BW-LEC-3196)

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Ohio Department of Public Safety notified the Portage County Sheriff's Office (PCSO) on March 15th, 2024 that the PCSO is approved to receive a grant award in the amount of **\$15,714.00**, with **no local match requirement**, for a grant time period of July 1st, 2023 through June 30th 2024, and;

WHEREAS, the Portage County Board of Commissioners supports the Portage County Sheriff's Office and their endeavors in continuing their body-worn camera program; now therefore be it

RESOLVED, the Portage County Board of Commissioners accepts the OCJS 2024 State of Ohio Body-Worn Camera Grant in the amount of **\$15,714.00**. These grant funds will be used for the purchase of 13 new body-worn cameras, peripheral equipment, warranties, and a cloud storage service for storing videos. The recipient agency will have 100% ownership and control over use of the equipment acquired through this grant; and be it further

RESOLVED, the Portage County Board of Commissioners authorizes the President of the Board to sign the acceptance documents; and be it further

RESOLVED, per the OCJS Standard Federal Subgrant Conditions Handbook, "Chapter 7: Standards for Financial Management Systems," a new funding account shall be created specific to this grant: "The accounting systems of all Subgrantees must ensure that project funds are not commingled with other funds. Each award must be accounted for separately. Subgrantees are prohibited from commingling funds on either a program-by-program basis or a project-by-project basis."; and be it further

RESOLVED, a copy of this resolution be filed with the Portage County Auditor, the Portage County Department of Budget & Financial Management, and the Portage County Sheriff's Office; and be it further

RESOLVED, the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0182

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**RE: ACCEPT THE AWARD FROM THE OHIO
DEPARTMENT OF PUBLIC SAFETY,
OFFICE OF CRIMINAL JUSTICE SERVICES
(OCJS) FOR THE 2023 EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE (JAG)
GRANT PROGRAM ON BEHALF OF THE
PORTAGE COUNTY SHERIFF'S OFFICE,
DRUG & VIOLENT CRIME UNIT
(GRANT NO. 2023-JG-A01-6775)**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Ohio Department of Public Safety notified the Portage County Sheriff's Office Drug & Violent Crime Unit (PCSO DVCU) on March 19th, 2024, that PCSO DVCU is approved to receive a grant award in the amount of **\$11,010.98**, with a **25% local match requirement of \$3,671.93** offset by Captain Davis' salary. The total grant project budget is **\$14,682.91**, and the grant time period is January 1st, 2024 through December 31st 2024; and
- WHEREAS,** the Portage County Board of Commissioners supports the Portage County Sheriff's Office Drug & Violent Crime Unit and their endeavors in investigating narcotic, firearm and gang related crimes in our county and keeping our residents safe; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners accepts the OCJS 2023 JAG Grant in the amount of **\$14,682.91**. These grant funds will allow the PCSO DVCU to attend QRT and NARCO training events, purchase covert drug investigation equipment, and acquire confidential funds. The recipient agency will have 100% ownership and control over use of the equipment acquired through this grant; and be it further
- RESOLVED,** the Portage County Board of Commissioners authorizes the President of the Board to sign the acceptance documents; and be it further
- RESOLVED,** per the OCJS Standard Federal Subgrant Conditions Handbook, "Part II - Chapter 7: Standards for Financial Management Systems," a new funding account shall be created specific to this grant: "The accounting systems of all Subgrantees must ensure that project funds are not commingled with other funds. Each award must be accounted for separately. Subgrantees are prohibited from commingling funds on either a program-by-program basis or a project-by-project basis."; and be it further
- RESOLVED,** a copy of this resolution be filed with the Portage County Auditor, the Portage County Department of Budget & Financial Management, and the Portage County Sheriff's Office; and be it further
- RESOLVED,** the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0183

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**RE: TRANSFER FROM FUND 8300, SOLID
WASTE GENERAL ADMINISTRATION, TO
FUND 8301, SWMD LOCAL GOVT
FINANCIAL TEST**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, EPA requires the Solid Waste Management District to have a set aside fund, and Fund 8301 was created to meet the set aside requirement; now therefore be it

RESOLVED, that the following transfer shall be made, in the amount of \$2,399.00 to satisfy EPA's requirements for 2024; as recommended by the Director of the Portage County Solid Waste Management District:

FROM:FUND 8300, SOLID WASTE GENERAL ADMINISTRATION

ORGCODE- 83009019

Debit Expense Account

Object: 910000 Transfers Out \$2,399.00

TO:FUND 8301, SOLID WASTE MD LGFT

ORGCODE – 83019012

Credit Revenue Account

Object: 280000 Transfer In \$2,399.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Solid Waste Management District, and the Portage County Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of District Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0184

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**RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT GENERAL ADMINISTRATION, TO
1410, PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Support General Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$23,233.22 for the February 2024 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$ 23,233.22

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Credit Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$ 23,233.22

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in a meeting(s) open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0185

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RE: **ACCEPT BID OF THE SHERWIN-WILLIAMS COMPANY FOR FURNISHING ACRYLIC WATER BASE TRAFFIC SAFETY PAINT FOR USE BY THE PORTAGE COUNTY ENGINEER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Resolution 24-0135 approved specifications and set date and time for receiving bids for **Acrylic Water Base Traffic Safety Paint** for use by the Portage County Engineer, and
- WHEREAS,** notice of receiving bids for furnishing said paint was published in the Record Courier on **March 1, 2024 and March 8, 2024**, and
- WHEREAS,** four (4) sealed bids were received, tabulated, and recorded on March 13, 2024, and
- WHEREAS,** after reviewing said bids, the Portage County Engineer recommended the bid of **The Sherwin-Williams Company** be accepted as the lowest and best bid received, now therefore be it
- RESOLVED,** that the bid of **The Sherwin-Williams Company**, 101 Prospect Avenue, 1500 Midland, Cleveland, OH 44115, be and hereby is accepted, as follows, per bid specifications:
- 3,300 Gallons - Yellow Paint @ \$11.00/Gallon
1,925 Gallons - White Paint @ \$10.60/Gallon
- ; and be it further
- RESOLVED,** that the Portage County Engineer will generate a purchase order for **The Sherwin-Williams Company** for the purchase of said materials; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0186 - RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF LIMESTONE FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 24-0136 approved specifications and set date and time for receiving bids for **Aggregate Materials** for use by the Portage County Engineer, and

WHEREAS, notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **March 1, 2024, and March 8, 2024,** and

WHEREAS, four (4) sealed bids for furnishing **Various Sizes of Limestone** for use by the Portage County Engineer were received, tabulated and recorded on March 13, 2024; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the following bids be accepted as either low or alternate in accordance with the following stipulations:

1. All limestone is to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice of the delivered material.

; now therefore be it

RESOLVED, that the bids be awarded to the following vendors as either **LOW** or **ALTERNATE** Bids:

Up to 500 Tons, #57 & #67 PRICE PER TON			Up to 500 Tons, #304 PRICE PER TON		
F.O.B. Plant	Delivered to 5000 Newton Falls Rd	Delivered to Various Sites in the County	F.O.B. Plant	Delivered to 5000 Newton Falls Rd	Delivered to Various Sites in the County

WHEREAS, Resolution 24-0136 approved specifications and set date and time for receiving bids for **Aggregate Materials** for use by the Portage County Engineer; and

WHEREAS, notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **March 1, 2024, and March 8, 2024;** and

WHEREAS, three (3) sealed bids for furnishing **Various Sizes of Gravel** for use by the Portage County Engineer were received, tabulated and recorded on March 13, 2024; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the following bids be accepted as either low or alternate in accordance with the following stipulations:

1. All slag is to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice of the delivered material;
3. Bids of alternate suppliers to be accepted to ensure continuity of the Engineer's work program;

; now therefore be it

RESOLVED, that the bids be awarded to the following vendors as either **LOW or ALTERNATE** Bids:

	Up to 2,000 tons, #8 PRICE PER TON			Up to 2,000 tons, #57 PRICE PER TON		
	F.O.B PLANT	Del. To 5000 Newton Falls Rd	Del. To Various Sites	F.O.B PLANT	Del. To 5000 Newton Falls Rd	Del. To Various Sites
The Arms Trucking Co. P.O. Box 369 14818 Mayfield Rd. E. Claridon, OH 44033	***	\$34.75 LOW	\$35.30 LOW	***	\$22.50 ALTERNATE	\$23.05 ALTERNATE
Holcim Quarries NY, Inc. 2106 West 3 rd St. Cleveland, OH 44113	***	\$35.00 ALTERNATE	\$36.00 ALTERNATE	***	\$20.00 LOW	\$21.00 LOW

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0188 - RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF GRAVEL FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Resolution 24-0136 approved specifications and set date and time for receiving bids for **Aggregate Materials** for use by the Portage County Engineer; and
- WHEREAS,** notice of receiving bids for furnishing various Aggregate Materials for use by the Portage County Engineer was published in the Record Courier on **March 1, 2024, and March 8, 2024;** and
- WHEREAS,** three (3) sealed bids for furnishing **Various Sizes of Gravel** for use by the Portage County Engineer were received, tabulated and recorded on March 13, 2024; and
- WHEREAS,** after reviewing said bids, the Portage County Engineer recommended the following bids be accepted as either low or alternate in accordance with the following stipulations:
1. All gravel is to be ordered as needed and in quantities needed at that time. F.O.B. Plant.
 2. Payment of the order is to be made upon receipt of the invoice.
 3. Bids of alternate suppliers to be accepted to ensure continuity of the Engineer's work program;
- ; now therefore be it

RESOLVED, that the bids be awarded to the following vendors as either **LOW** or **ALTERNATE** Bids:

	Up to 500 tons, Crushed #1 & #2 PRICE PER TON	Up to 500 tons, Crushed #4 PRICE PER TON	Up to 500 tons, #304 PRICE PER TON
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Ray Bertolini Trucking Co. P.O. Box 8155 Akron, OH 44320	***	\$24.50 ALTERNATE	***
Stoneco, Inc. dba Allied Corp., Inc. 8920 Canyon Falls Blvd. #120 Twinsburg, OH 44087	\$25.60 (crushed #1 only) LOW	***	\$20.50 ALTERNATE
Beck Sand & Gravel 2820 Webb Rd. Ravenna, OH 44266	***	\$21.00 LOW	\$17.75 LOW

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0189 - RE: ENTER INTO AN EQUIPMENT LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND VISUAL EDGE IT, INC. ON BEHALF OF THE PORTAGE COUNTY ENGINEER'S OFFICE.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Engineer's copier lease has expired and has determined that it is need of replacing their plotter and fax machine, and

WHEREAS, Visual Edge IT, inc. desires to lease a copier/printer, plotter, and fax machine to the Portage County Engineer's Office to be paid by the Portage County Engineer directly; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby agree to enter into an equipment lease agreement for sixty-three months between the Board of Commissioners and Visual Edge IT, Inc., L-3737, Columbus, Ohio 43260; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption

of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0190

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RE: ACCEPT BIDS FOR VARIOUS BITUMINOUS LIQUIDS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Bituminous Liquids** for use by the Portage County Engineer was published in the Record Courier on **March 8, 2024** and **March 15, 2024**, and

WHEREAS, one (1) sealed bid for furnishing various **Bituminous Liquids** for use by the Portage County Engineer was received, tabulated and recorded on March 20, 2024; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bid of **Russell Standard Corporation**, 990 Hazel Street, Akron, Ohio 44305 be accepted as the lowest and best bid received in accordance with the following stipulations:

1. All materials to be ordered as needed and in amounts needed at the time of order.
2. Payment of the order to be made upon receipt of the invoice after delivery of the materials.

; now therefore be it

RESOLVED, that the bid of **Russell Standard Corporation**, for Bituminous Liquids, be accepted as follows:

CRS-2, FOB Plant @ **2.25**/Gallon
CRS-2P, FOB Plant @ **2.595**/Gallon
MC 30, FOB Plant @ **4.10**/Gallon

CRS-2, Delivered to Various Locations @ **2.372**/Gallon
CRS-2P, Delivered to Various Locations @ **2.717**/Gallon
MC 70, Delivered to Various Locations @ **4.00**/Gallon

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0191

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RE: ACCEPT BIDS FOR FURNISHING VARIOUS SIZES OF STORM SEWER PIPE FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Notice of Receiving Bids to furnish **Storm Sewer Pipe** for use by the Portage County Engineer was published in the Record Courier on **March 8, 2024** and **March 15, 2024**, and

WHEREAS, three (3) sealed bids for furnishing various sizes of **Storm Sewer Pipe** for use by the Portage County Engineer were received, tabulated and recorded on March 20, 2024; and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the following bids be accepted as the lowest and best bids received in accordance with the following:

1. All pipe to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice after the delivery of the pipe.
3. Bids of alternate suppliers be accepted to ensure continuity of the Engineer's work program.

; now therefore be it

RESOLVED, that the bid of **Core and Main, LP. 320 Tallmadge Road, Kent, Ohio 44240** be accepted as either the **LOW** or **ALTERNATE** bid received for furnishing **CORRUGATED METAL PIPE** AND **ALUMINIZED STEEL PIPE**, per specifications, as follows:

Corrugated Metal Pipe (CMP) Aluminized Steel Pipe (AS)	CMP (Per Ft.)	Bands (Each)	AS (Per Ft)	Bands (Each)
12", 16 Ga.	17.00	41.00	18.00	26.00
15", 16 Ga.	21.00	42.00	22.00	36.00

18", 16 Ga.	25.00	50.00	26.00	53.00
21", 14 Ga.	35.00	52.00	38.00	56.00
24", 14 Ga.	40.00	48.00	42.50	62.00
30", 14 Ga.	51.00	62.00	54.00	48.00
36", 12 Ga.	82.00	65.00	86.00	77.00
48", 12 Ga.	108.00	72.00	115.00	102.00

; and be it further

RESOLVED, that the bid of **Winwater of Akron, 2600 S. Arlington Road, Akron, Ohio 44319** be accepted as the **lowest and best** bid received for furnishing **CORRUGATED METAL PIPE AND ALUMINIZED STEEL PIPE**, per specifications, as follows:

Corrugated Metal Pipe (CMP) Aluminized Steel Pipe (AS)	CMP (Per Ft.)	Bands (Each)	AS (Per Ft)	Bands (Each)
12", 16 Ga.	16.00	26.00	NO BID	NO BID
15", 16 Ga.	18.50	32.00	NO BID	NO BID
18", 16 Ga.	23.00	34.00	NO BID	NO BID
21", 14 Ga.	NO BID	NO BID	NO BID	NO BID
24", 14 Ga.	29.00	41.50	NO BID	NO BID
30", 14 Ga.	38.00	47.50	NO BID	NO BID
36", 12 Ga.	42.50	55.00	NO BID	NO BID
48", 12 Ga.	56.00	59.00	NO BID	NO BID

; and be it further

RESOLVED, that the bid of **Marlboro Supply, 9271 Edison Street, Louisville, Ohio 44641** be accepted as the **lowest and best** bid received for furnishing the following **PLASTIC PIPE** per specifications, as follows:

Plastic Pipe	PP (Per Foot)	Bands/Connectors (Each)
12"	6.64	11.41
15"	9.46	19.00
18"	13.20	32.39
24"	22.52	45.67
30"	32.31	106.18
36"	42.67	147.43
42"	52.26	216.24
48"	67.08	253.84
54"	NO BID	NO BID
60"	95.72	394.88

; and be it further

RESOLVED, that the bids of **Core and Main and Winwater of Akron** be accepted as the ALTERNATE bids for furnishing the following **PLASTIC PIPE** per specifications, as follows:

Plastic Pipe	PP (Per Foot)	Bands/Connectors (Each)
12"	6.75 (Winwater of Akron)	11.75 (Winwater of Akron)
15"	9.75 (Winwater of Akron)	20.00 (Winwater of Akron)
18"	13.70 (Core & Main)	32.75 (Winwater of Akron)
24"	23.10 (Winwater of Akron)	48.00 (Core & Main)
30"	33.00 (Winwater of Akron)	112.00 (Core & Main)
36"	43.10 (Winwater of Akron)	152.00 (Winwater of Akron)
42"	53.00 (Winwater of Akron)	225.00 (Winwater of Akron)
48"	68.00 (Winwater of Akron)	265.00 (Winwater of Akron)
54"	NO BID	NO BID
60"	99.20 (Core & Main)	400.00 (Winwater of Akron)

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0192 - RE: ACCEPT BID FOR FURNISHING GUARD RAIL AND CURVED END TREATMENTS FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Guard Rail and Curved End Treatments** for use by the Portage County Engineer was published in the Record Courier on **March 8, 2024** and **March 15, 2024**, and

WHEREAS, one (1) sealed bid for furnishing **Guard Rail and Curved End Treatments** for use by the Portage County Engineer were received, tabulated and recorded on March 20, 2024; and

RESOLVED, after reviewing said bid, the Portage County Engineer recommended the bid of **Firelands Supply Co.** be accepted as the lowest and best bid received for furnishing straight guard rail and curved end treatments in accordance with the following:

1. All guard rail and curved end treatments to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice after the delivery of the materials.

; now therefore be it

RESOLVED, that the bid of **Firelands Supply Co., 18 S. Norwalk Rd., P.O. Box 828, Norwalk, Ohio 44857** be and hereby is accepted for furnishing **Guard Rail and Curved End Treatments** as follows:

2,500 L.F., 12 Gauge, Galvanized
Guard Rail - **\$11.78/L.F.**

Curved End Treatments	
60 - Convex -	\$137.80.00/Each
60 - Concave -	\$137.80/Each
100 Half Wraps -	\$56.85/Each

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0193 - RE: ACCEPT BID FOR FURNISHING
CORRUGATED METAL BRIDGE FLOORING
AND BRIDGE REPLACEMENT BEAMS FOR
USE BY THE PORTAGE COUNTY
ENGINEER.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, notice of Receiving Bids to furnish **Corrugated Metal Bridge Flooring and Bridge Replacement Beams** for use by the Portage County Engineer was published in the Record Courier on **March 8, 2024** and **March 15, 2024** and

WHEREAS, one (1) sealed bid for furnishing **Corrugated Metal Bridge Flooring and Bridge Replacement Beams** for use by the Portage County Engineer was received, tabulated and recorded on March 20, 2024 and

WHEREAS,

after reviewing said bid, the Portage County Engineer recommended the bid of **U.S. Bridge division of The Ohio Bridge Corp.** be accepted as the lowest and best bid received for furnishing **Corrugated Metal Bridge Flooring and Bridge Replacement Beams** in accordance with the following:

1. All bridge flooring and bridge replacement beams to be ordered as needed and in quantities needed at that time.
2. Payment of the order is to be made upon receipt of the invoice after the delivery of the materials.

; now therefore be it

RESOLVED,

that the bid of **U.S. Bridge division of The Ohio Bridge Corp., 201 Wheeling Avenue, Cambridge, Ohio 43725** be and hereby is accepted for furnishing **Corrugated Metal Bridge Flooring and Bridge Replacement Beams** as follows:

Corrugated Metal Bridge Flooring

Gauge:	3	
Corrugation:	3" x 9"	
Width:	18"	\$31.00 Per Sq. Ft.

Gauge:	5	
Corrugation:	3" x 9"	
Width:	18"	\$28.50 Per Sq. Ft.

Gauge:	7	
Corrugation:	3" x 9"	
Width:	18"	\$26.75 Per Sq. Ft.

Bridge Replacement Beams

Steel Beams	\$ 2.50 Per Pound
Galvanizing	\$ 0.38 Per Pound

Corrugated Metal Bridge Flooring and Bridge Replacement Beams

; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0194

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**RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE 2024 405 RESURFACING
PROJECT, FOR THE RESURFACING OF
VARIOUS PORTAGE COUNTY ROADS.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to resurface various roads throughout the County, and

WHEREAS, the project will be known as the **2024 405 Resurfacing Project**, and

WHEREAS, roads to be resurfaced include the following:

- Sheldon Road (CH 273) Section B-E, from SR 82 to the Geauga County Line in Mantua Township
- Winchell Road (CH 264) Section G, from Sheldon Road to Pope Road in Mantua & Hiram Townships

; and

roads to be resurfaced as alternates include the following:

- Winchell Road (CH 264) Section H, from Pope Road to Allyn Road in Hiram Township
- Pope Road (CH 278) Section A, from Winchell Road to Geauga County Line in Hiram Township

; and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the **2024 405 Resurfacing Project**, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, Portage County Administration Building, 449 South

Meridian Street, Ravenna, Ohio 44266 until **2:00 P.M.**, Local Time, **April 24, 2024**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **April 5, 2024** and **April 12, 2024** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0195 - RE: AUTHORIZE THE PORTAGE COUNTY
SOLID WASTE MANAGEMENT DISTRICT
TO ENTER INTO AN AGREEMENT TO
PROVIDE DROP OFF COLLECTION
SERVICE TO PALMYRA TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners of the Portage County Solid Waste Management District submitted a three year agreement for drop off recycling collection services to Palmyra Township, which has been accepted by the Palmyra Township Trustees; now therefore be it

RESOLVED, that the Board of Commissioners of the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off recycling collection services for \$500 per container per year to Palmyra Township from January 1, 2024, through December 31, 2025 (with an automatic one-year renewal for 2026); and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0196 - RE: AUTHORIZE THE PORTAGE COUNTY
SOLID WASTE MANAGEMENT DISTRICT
TO ENTER INTO AN AGREEMENT TO
PROVIDE DROP OFF COLLECTION
SERVICE TO PARIS TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners of the Portage County Solid Waste Management District submitted a three year agreement for drop off recycling collection services to Paris Township, which has been accepted by the Paris Township Trustees; now therefore be it

RESOLVED, that the Board of Commissioners of the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off recycling collection services for \$500 per container per year to Paris Township from January 1, 2024, through December 31, 2025 (with an automatic one-year renewal for 2026); and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0197 - RE: AUTHORIZE THE PORTAGE COUNTY
SOLID WASTE MANAGEMENT DISTRICT
TO ENTER INTO AN AGREEMENT TO
PROVIDE DROP OFF COLLECTION
SERVICE TO RANDOLPH TOWNSHIP**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners of the Portage County Solid Waste Management District submitted a three year agreement for drop off recycling collection services to Randolph Township, which has been accepted by the Randolph Township Trustees; now therefore be it
- RESOLVED,** that the Board of Commissioners of the Portage County Solid Waste Management District authorizes the Portage County Solid Waste Management District to enter into an agreement to provide drop off recycling collection services for \$500 per container per year to Randolph Township from January 1, 2024, through December 31, 2025 (with an automatic one-year renewal for 2026); and be it further
- RESOLVED,** that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

*	*	*	*	*
RESOLUTION NO. 24-0198	-	RE:	ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY JOB & FAMILY SERVICES, AND THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS AND FAMILY AND COMMUNITY SERVICES, INC. FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM (CCMEP).	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Portage County Department of Job & Family Services and the Northeast Ohio Consortium Council of Governments (NOCCOG) are in need of tutoring and study skills training, post-secondary education, wage processing subsidy services, mentoring, life skills training, counseling & treatment, a financial literacy program, a re-entry program, and

emergency and transitional housing to eligible Portage County residents that will help eligible recipients of Portage County, ages 16–24, to overcome barriers to employment and develop skills local employers seek; and

WHEREAS, on September 27, 2023, the Area 19 WBD and the NOCCOG Board voted to give the authority to enter into an Agreement with CONTRACTOR for the provision of the services pursuant to the terms and conditions set forth within this Agreement; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between the NOCCOG, Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period October 1, 2023 through September 30, 2024, with the option to extend two (2) additional terms; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Two Hundred Eighteen Thousand Four Hundred forty-one and 84/100 dollars (\$218,441.84); and be it further

RESOLVED, that the funding for this agreement will come from Job & Family services funds 1410 and 1413; and it be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0199 - RE: ENTER INTO AN AMENDMENT NO. 1
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY JOB & FAMILY
SERVICES AND THE PORTAGE COUNTY
SHERIFF**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20240251 (the “Original Contract”) on February 1, 2024 by Resolution No. 24-0025 to provide investigation and presentation of evidence in cases alleging the abuse, neglect or dependency of children and abuse, neglect and/or exploitation of senior adults; and

WHEREAS, the parties desire to amend the Original Contract to increase the FTE by .5 effective April 1, 2024 of the contract period and the amount of the contract by \$62,127.50 to pay for the additional .5 FTE; now therefore be it;

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Job & Family Services and the Portage County Sheriff, for the “Original contract” period January 1, 2024 through December 31, 2024 with increase in .5 FTE effective April 1, 2024; and be it further

RESOLVED, that the actual costs of this agreement shall not exceed Two Hundred Forty-eight Thousand Five Hundred ten and 00/100 Dollars (\$248,510.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adopting of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0200 - RE: ENTER INTO AMENDMENT NO. 1
BETWEEN THE PORTAGE COUNTY BOARD**

**OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC. TO PROVIDE EARLY
INTERVENTION SERVICE COORDINATION.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20230497 (the "Original Subgrant Agreement") on October 23, 2023 by Resolution No. 23-0597 to provide Early Intervention service coordination services, evaluation and assessment and for eligible infants and toddlers with disabilities, ages birth through age two (2) year, and their families in Portage County; and
- WHEREAS,** the parties desire to amend the Original Subgrant Agreement; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of The Portage County Job & Family Services and Family & Community Services, Inc.; and be it further
- RESOLVED,** that the Ohio Department of Developmental Disabilities (DODD) was given authority to provide a subsidy to county Family & Children First Council administrative agencies to support Early Intervention child find outreach activities as well as increase the Early Intervention Service Coordination budget; and be it further
- RESOLVED,** that Portage County would like to increase the early intervention service coordination budget in the amount of One hundred twenty thousand Five Hundred and thirty seven and 56/100 (120,537.56); and be it further
- RESOLVED,** that maximum consideration paid under this Subgrant Agreement shall not exceed Three hundred Sixty-Six thousand four hundred seventy one and 00/100 dollars (\$366,471.00) for the period July 1, 2023 through June 30, 2024; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0201 - RE: **ACCEPTING THE RECOMMENDATION OF
THE CCAO SERVICE CORPORATION AND
PALMER ENERGY TO PROCEED WITH
DYNERGY AS AN ELECTRIC SUPPLIER
PURSUANT TO A RECOMMENDED
TWENTY-FOUR MONTH CAPACITY PASS-
THROUGH AGREEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the County Commissioners Association of Ohio ("CCAO"), through its affiliate CCAO Service Corporation, has established a joint purchasing program under the authority of Section 9.48 of the Ohio Revised Code to assist eligible Ohio counties and boards in securing competitively priced energy supplier through various purchasing programs; and
- WHEREAS,** the Portage County Board of Commissioners has previously executed a **Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation**; and
- WHEREAS,** the CCAO Service Corporation and Palmer Energy have issued a request for proposals ("RFP") to obtain electric pricing for Portage County facilities, which include 170 accounts consuming approximately 20.6 million kWh annually and receiving electric distribution service from Ohio Edison;
- WHEREAS,** suppliers were requested to provide offers under two pricing structures for terms ending in May 2025, May 2026, and May 2027 (i.e. "12", "24", and "36" month terms), said pricing structures being known as "**All-Inclusive**" and "**Capacity Pass-Through**"; and
- WHEREAS,** the CCAO Service Corporation and Palmer Energy have recommended that Portage County utilize a capacity pass-through price structure; and
- WHEREAS,** the CCAO Service Corporation and Palmer Energy has recommended Portage County move forward with Dynergy as the electric supplier (who provided the lowest price quote); and
- WHEREAS,** the CCAO Service Corporation and Palmer Energy have recommended an electric supply contract term of 24-months;

RESOLVED, based upon the recommendation of the CCAO Service Corporation and Palmer Energy the Portage County Board of Commissioners hereby approves and authorizes proceeding with a 24-month Capacity Pass-Through electric supply agreement with Dynergy, provided Dynergy submits to the Portage County Board of Commissioners a fully completed Electric Service Agreement consistent with its proposal previously provided to the CCAO Service Corporation and Palmer Energy as part of the request for proposal process administered by the CCAO Service Corporation and Palmer Energy; and be it further

RESOLVED, the Portage County Board of Commissioners hereby authorizes the County Administrator to sign all necessary documents on behalf of the Portage County Board of Commissioners in order to proceed with a 24-month Capacity Pass-Through electric supply agreement with Dynergy, provided Dynergy submits to the Portage County Board of Commissioners and the County Administrator a fully completed Electric Service Supply Agreement consistent with its previously submitted proposal; and be it further

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0202

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RE: APPROVING THE CCAO SERVICE CORPORATION AND PALMER ENERGY'S AMENDMENT #1 TO EXHIBIT A. NATURAL GAS PURCHASING PROGRAM SUBJECT TO THE WITHDRAWAL PROVISIONS OF THE PARTICIPATION AGREEMENT

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the County Commissioners Association of Ohio ("CCAO"), through its affiliate CCAO Service Corporation, has established a joint purchasing program under the authority of Section 9.48 of the Ohio Revised Code to assist eligible Ohio counties and boards in securing competitively priced energy supplies through various purchasing programs; and

- WHEREAS,** the Portage County Board of Commissioners has previously executed a **Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation** as well as an **Exhibit A. Natural Gas Purchasing Program**; and
- WHEREAS,** the CCAO Service Corporation and Palmer Energy is asking the Portage County Board of Commissioners to sign "Amendment #1" to the previously executed "Exhibit A" concerning the natural gas purchasing program; and
- WHEREAS,** the **Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation** reflects a withdrawal provision in the event Portage County may determine to do so in the future;
- RESOLVED,** the Portage County Board of Commissioners hereby authorizes the signing of the document captioned "**Amendment #1 to Exhibit A. Natural Gas Purchasing Program**" conditioned upon and subject to the Section 6 withdrawal provisions reflected in the **Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation**; and be it further
- RESOLVED,** the Portage County Board of Commissioners hereby authorizes the County Administrator, on behalf of the Board, to sign "**Amendment #1 to Exhibit A. Natural Gas Purchasing Program**" conditioned upon and subject to the Section 6 withdrawal provisions reflected in the **Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation**; and be it further
- RESOLVED,** that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 24-0203

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RE: ACCEPT BIDS AND AWARD CONTRACT FOR PROJECT NO. BR-W (23-170), BRIMFIELD WATER TREATMENT PLANT FILTER IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, BRIMFIELD TOWNSHIP, OHIO.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and
- WHEREAS,** resolution No. 74-204, adopted September 5, 1974, establishes the general plan of water in the sewer district; and
- WHEREAS,** this Board by Resolution 24-0106 adopted, February 8, 2024, set the date and time for bidding of Project No. BR-W (23-170), "Brimfield Water Treatment Plant Filter Improvements", hereinafter referred to as the "PROJECT"; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on February 20th and February 27th, 2024; and
- WHEREAS,** Nine (9) potential bidders received plans and specifications for the PROJECT; and
- WHEREAS,** three (3) bids were received, opened and tabulated by the Department of Internal Services on March 13, 2024; as follows:
- | | |
|------------------------------|----------------|
| Nerone and Sons Incorporated | \$ 232,600.00 |
| Elenis Contracting, LLC | Non-Responsive |
| C&C Environmental Services | Non-Responsive |
- WHEREAS,** the Engineer's Estimate was \$275,000; and
- WHEREAS,** based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that the bid received from Nerone and Sons Incorporated, 19501 South Miles Road, Suite 1, Warrensville Heights, Ohio 44128 in the amount of \$ 232,600.00 be accepted and awarded as the lowest and best bid received; and be it further
- RESOLVED,** that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to Nerone and Sons Incorporated; and be it further
- RESOLVED,** that the funds to cover the cost of the PROJECT are budgeted in Fund 5400, Org. 54004006, Object 685000, Project No. 23170; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

CERTIFICATE

RESOLUTION NUMBER: 24-0203
ADOPTED ON: 3/29/2024
DELIVERED TO THE AUDITOR:

The undersigned Clerk of the Board of County Commissioners of Portage County, Ohio, hereby certifies that the above-mentioned Resolution, accepting bid and award for PROJECT NO. BR-W (23-170) BRIMFIELD WATER TREATMENT PLANT FILTER IMPROVEMENTS PROJECT, Portage County Regional Sewer District, was delivered to the County Auditor on the above-mentioned date.

Clerk, Portage County Commissioners

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**RESOLUTION NO. 24-0204 - RE: ENTER INTO AN AMENDMENT NO. 1
 BETWEEN THE PORTAGE COUNTY BOARD
 OF COMMISSIONERS AND JERIMIAH
 GREATHOUSE SERVICES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an agreement between the Portage County Board of Commissioners and Jeremiah Greathouse Services was entered into on February 27, 2023,

through resolution 23-0131 known as Portage County Contract 20230290 for the purpose of providing lawn mowing and leaf cleanup services for seniors and disabled homeowners within the City of Streetsboro; and

WHEREAS, the parties desire to amend the Original Contract for the costs associated with the lawn mowing and leaf cleanup services; and

WHEREAS, each household is currently receiving lawn mowing services once a month during the mowing season; and

WHEREAS, Jerimiah Greathouse has agreed to provide lawn mowing services every other week or twice a month for each household signed up for lawn mowing services; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby agree to enter into an Amendment No. 1 between the Portage County Board of Commissioners and Jerimiah Greathouse Services in the amount of Fifty-Two Thousand Five Hundred Dollars and 00/100 (\$52,500.00); and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0205

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**RE: TRANSFER HURST AIR SHORE KIT FROM
THE PORTAGE COUNTY EMERGENCY
MANAGEMENT AGENCY TO THE
WOOSTER FIRE DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County has personal property, which is no longer needed for public use, and would like to transfer ownership of items to the Wooster Fire Department, Wayne County; now therefor be it resolved.

WHEREAS, that the Board of County Commissioners hereby authorizes and accepts the equipment transfer and donation by Portage County to the Wooster Fire Department as follows:

ITEMS

6" Struts

VALUE

Whole Unit \$8,000

6- 12" Struts
6- 21-28" Struts
6- 26-37" Struts
6- 33-49" Struts
4- 48" Extensions
4-72" Extensions
6- 96" Extensions
28- Air Shore Base Plates
8- Baseplates
4- Foot plates
20- Swivel Plates
2- Large baseplates
12- Whalers
Connection Plate
4- Ranker Bases
7- Straps
8- Nailing plates
Air Shore Hoses/Regulators
Gantry head

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 24-0206

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**RE: DECARLE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY
LOCATED AT THE PORTAGE COUNTY
EMERGENCY MANAGEMENT AGENCY**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage County Emergency Management Agency, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

WHEREAS, the estimated fair market value of this personal property is valued below \$2,500.00; now therefore be it

RESOLVED, that in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

<u>DESCRIPTION</u>	<u>VALUE</u>
Tyvek Suits (51)	\$0
Grey Duct Tape (37)	\$0
Yellow Shoe Covers (52 Pairs)	\$0
Black Latex Gloves (54 Pairs)	\$0
Black Bags (27)	\$0

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 24-0207 - RE: APPOINTMENTS TO DISTRICT NO. 7
INTEGRATING COMMITTEE OF OHIO
PUBLIC WORKS COMMISSION.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby confirm the appointment of **Sabrina Christian-Bennett, Portage County Commissioner**, as a representative of Portage County on the District No. 7 Integrating Committee of the Ohio Public Works Commission regarding the State Issue 2 Infrastructure Bond Issue; and be it further

RESOLVED, that the Board of Portage County Commissioners does hereby confirm the appointment of **Larry Jenkins, Portage County Engineer**, as a representative of Portage County on the District No. 7 Integrating Committee of the Ohio Public Works Commission regarding the State Issue 2 Infrastructure Bond Issue; and be it further

RESOLVED, to ensure that all interests are represented at all meetings and to ensure meeting quorums, the Board of Commissioners confirms the appointment **Mike Collins, as alternate for County Engineer Larry Jenkins and Commissioner Mike Tinlin, as an alternate for Commissioner Sabrina Christian-Bennett**; and be it further

RESOLVED, the terms of the appointments are effective May 31, 2024 through May 30, 2027; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

1. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the pre-award conditions form as the Subgrantee Agency Authorized Official for the Office of Criminal Justice Services Violence Against Women Grant, as requested by the Portage County Prosecutor's Office and Family and Community Services. Documents reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Portage County Board of Commissioners hereby authorizes a grant of \$200,000.00 in HOME Revolving Loan Funds, for the Neighborhood Development Services, Inc. Single Family Tax Credit Workforce Housing project, as presented by the Portage County Steering Committee and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Portage County Board of Commissioners hereby authorizes the use of up to \$93,000.00 for an Owner-Occupied Rehabilitation house, including hard and soft costs, for Client 7139PR24, as requested by Neighborhood Development Services and presented by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners authorizes Commissioner Anthony J. Badalamenti, President of the Board, to sign the Amended Scope of Work and Budget for the 2022 Community Development Program Grant under the State of Ohio Office of Community Development, as requested by Portage County Regional Planning Commission. Documents reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

5. Direct the Auditor's Office to pay/process the March 21, 2024 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$3,942,077.03	(Includes late fees of: \$78.32)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$390,245.58	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$12,354.94	
Journal Vouchers totaling:	\$160,629.04	
Then and Now list totaling:	\$3,314,994.48	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

6. Process the March 21, 2024 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

7. Authorize to hire Sue Brannon, part-time temporary JFS Budget & Finance Consultant, Portage County Job & Family Services to be effective as of Monday, April 4, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. Authorize the external posting of the Seasonal Temporary Canvasser for Portage County Dog Warden.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. Authorize the revision of Safety and Administrative Support Supervisor job description including renaming job description to Safety Inspector for Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. Authorize to post an external posting of the full-time Safety Inspector for Water Resource Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. Authorize to hire Stephen Ray, Wastewater Treatment Plant Operator III, Portage County Water Resource to be effective as of Monday, April 1, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

12. Authorize the revision of Maintenance III job description for Internal Services Department including the job description was re-factored under the new CMS terms.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

13. Accept the resignation of Judee Mulhollen for Clinical Services Manager, Job & Family Services Department to be effective as of April 3, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

14. Authorize the three-day internal posting of the full-time Clinical Service Manager for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

15. Accept the resignation of Brad Hays for Wastewater Treatment Plant Mechanic I, Portage County Water Resource Department to be effective as of April 11, 2024.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

16. Authorize the seven-day internal posting of the full-time Wastewater Treatment Plant Mechanic I for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

17. Approve anniversary and/or step increases for the following non-bargaining employees:

- Robert Woolf
- Robert Pauley
- April Keller
- Amy Hunting
- Janene DeLuca

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

18. The Board of Commissioners acknowledge receipt of the March 18, 2024 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

19. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for February 2024 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

20. The Board of Commissioners acknowledge receipt of the March 25, 2024 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

21. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated January 31, 2024 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

22. The Board of Commissioners acknowledged receipt of the Portage County RLF Balance Sheet dated February 29, 2024 as presented by Neighborhood Development Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourns the Meeting of **March 28th, 2024 at 11:00 AM.**

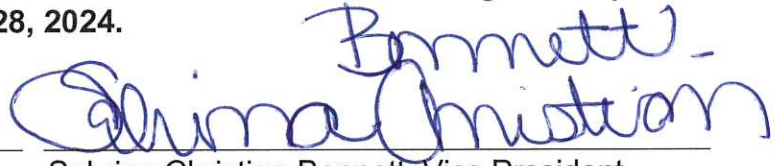
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Tinlin, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **March 28, 2024.**



Anthony J. Badalamenti, President



Sabrina Christian-Bennett, Vice President



Mike Tinlin, Board Member



Kassidy Parbel, Clerk